

## **Board Minutes From Meeting July 12, 2006**

President called the meeting to order at 7:10 p.m. EST

### **Members present:**

Penny Davidson – President  
Wally Baker - Secretary  
Lora Crawford – Board Member  
Ken Fenley – Board Member  
Julie Heggie – Board Member  
Dan Milton - Board Member  
Kay Patterson Sharpnack – Board Member  
Cheryl Ryberg – Administrative Manager

Penny conducted roll call and welcomed newly elected Board members; Ken Fenley, Dan Milton and Kay Patterson Sharpnack

### **Approval of Minutes:**

**Julie moved and Lora seconded a motion that the minutes from May 31, 2006 meeting be approved with the following correction: Motion passed.**

### **Website Committee:**

Verbiage change regarding Committee Chair requesting authorization for direct access to the ALSA website data bank to conduct information changes. Revised language is reflected in May 31, 2006 Board Meeting minutes posted on ALSA website.

**Kay moved and Wally seconded a motion that the minutes from the June 14, 2006 meeting be approved. Motion passed**

ALSA Confidentiality Agreement was discussed. Board members will review the recently amended ALSA bylaw regarding Board communication procedure to determine if the amendment will suffice in lieu of a formal confidentiality agreement.

### **Election of Officers:**

#### **The Board of Directors decided on the following Board Officers:**

President	Kay Patterson Sharpnack
Vice-President	Dan Milton
Secretary	Julie Heggie

None of the Board of Directors expressed interest in filling the Treasurer office vacancy. ALSA bylaws do not require that a Board member serve as Treasurer. Dan recommended an ALSA member, Wayne Rankin, to fill the Treasurer position. Kay added he had an MBA and extensive financial background. Ken recommended ALSA member, Jim Nenni, whom he described as also being well qualified and interested in the Treasurer

position. The Board decided on Wayne Rankin. The following motion was then presented.

**Kay moved and Dan seconded a motion to have Wayne Rankin serve as ALSA Treasurer. Motion passed.**

**Treasurer's Report**

ALSA Checking:		\$47,773.88
ALSA Investment:		\$97,877.48
ALSA Scholarship Account	\$11,658.22	
Total Assets:		\$157,309.58

**Kay moved and Ken seconded a motion to approve treasurer's report. Motion passed.**

**ALSA Administrative Manager Report**

Welcome to all new members of The ALSA Board of Directors.

We are in the process of assembling a book for new members which includes much helpful information, such as the office contract and also the Web Shop and Showing Contract. It will also include past audits and much other documentation that is catalogued for your help during Board Meetings. The ALSA Office has taken it upon itself to provide these books to the Board a couple of years ago and directors who keep it near the phone during meetings find it very helpful. We are waiting to finish (2 of the past Board Members have yet to return their books) but I have been in contact with both directors who assure me they are on their way. Once you receive your books ( and remaining directors will be receiving updates to their books) please get familiar with its contents as much of what is saved for you there will become an integral part of your conversation and may influence your votes. If a director requests additional information please let me know and I will send out to all directors as we all need to work together and understand contracts, insurance policies etc.

You will find that I will be present during your Board Calls. This was decided and redefined years ago so the office and Board can understand what each are doing in a timely manner. My position is a quiet one on Board calls unless the discussion turns to a topic that will affect operations in ALSA Office. Then I can give reasoning and opinions but only as it will affect us here and sometimes I can offer an opinion or approximation of what a project will cost. For the most part I am just there for any advice as my experience of 6 years may offer.

My contract is included here in MS Publisher format, If you cannot read it let me know and I will be glad to translate it into a format that you can open.

The Treasury report will be simple but you will be receiving by fax or mail ( if you do not have a fax) a detailed report that will be up to date as of moneys we have received or spent as of today. We will start faxing tomorrow the detailed report. The financial data is kept in a stand alone PC and we cannot email from it. This was done deliberately after several attempts over the years to break into our system as well as the sophistication of a virus taking hold.

Email is usually the best way to contact me, we have one phone line and we like to keep it open as much as possible for members with questions or wanting to register animals, check on points or renew their memberships.

Respectfully Submitted,

Cheryl Ryberg  
ALSA Office Administrative Manager

**The Board decided on the following Board liaison to Committee changes:**

Alpaca Committee - Kay  
Ethics Committee - Lora  
Fiber Committee - Julie  
Finance & Budget Committee - Dan  
Grand National Committee - Penny  
Handbook Committee - Ken  
Membership Committee - Penny  
Performance Committee - Wally  
Promotion Committee - Dan  
Protest Committee - Ken  
Publications Committee - Dan  
Regional Championship Committee - Kay  
Youth Committee - Julie

\*Committees not listed have no Board member liaison changes.

**Committee Reports**

**Alpaca Committee**

No report

**Election**

No report

**Ethics Committee**

No report

**Fiber Committee**

No report

### **Finance & Budget Committee**

No report

### **Grand National Committee**

1. The committee requests approval of the following as performance judges for the 2006 Grand National: David Allen, Beth Myers, and Gayle Woodsum. These judges together with Toni Knie will complete the slate of performance judges for this year's Grand National. This group of judges will give us representation from four fairly diverse regions of the country. The halter judges that were previously approved by the board include: Darrell Anderson, Adrienne Hochee, and Cathie Kindler.
2. Although the details of the facility contract are not fully complete, ALSA will need to provide a deposit in the very near future to secure the facility. The committee request board approval for this deposit.
3. Other aspects of the Grand National are progressing. A more detailed report will be forthcoming for next month's BOD meeting.

**Julie moved and Lora seconded motion to approve Grand National Report. Motion passed.**

### **Handbook Committee**

No report

### **Judges Committee**

The following is a list of items for which the Judges' Committee is requesting Board approval. Also included on this list are items on which the Committee is working and providing to update the board.

1. The committee recommends that Penny Davidson be re-certified as Level III Llama Judge. This is based on continuing education credits. There are no adverse comments in her file.
2. The Advanced Judging Clinic at Carol Llama Farms is proceeding as scheduled for August 11, 12, and 13. Registration forms have been posted to the Website and an email will be sent to all apprentices and judges.
3. The combined Show and Beginning Judging Clinic scheduled for July 7, 8, and 9 had to be cancelled due to lack of participation. The committee request board approval to re-schedule this clinic for October 27, 28, and 29. It's hoped that with more notice and at a cooler time of year, participation will allow the clinic to proceed.
4. The committee requests board approval for an Advanced Fiber Clinic to be held August 25, 26, and 27. This clinic will be hosted by Maryan Baker in Riverside,

CA. The instructor will be Karen Kinyon.

5. The committee requests board approval for an Advanced Judging Clinic to be held September 29, October 1, 2. The clinic will be hosted by Riley Llamas in Carmel, IN. Terry Duespohl will be the instructor. The second instructor has not yet been arranged.
6. The committee request board approval for a combined Beginning and Advanced Alpaca Judging Clinic to be held October 20, 21, and 22. The clinic will be hosted by Doran's Llamas and Suri Alpacas in Westerville, OH. Arrangements for instructors are incomplete at this time.

**Julie moved and Penny seconded a motion to approve the Judges' Committee report. Motion passed.**

#### **Membership Committee**

Committee inquired if the Special Recognition Award Program is still in place. Committee would also like to get donations for awards if award presentations continue.

Board discussed that Special Recognition awards presented at the time of the Grand National show will continue for this year. Information on the award program will be posted in *Showring* and on the ALSA website.

#### **Nominating Committee**

No report

#### **Performance Committee**

No report

#### **Policy and Planning Committee**

No report

#### **Promotion Committee**

The committee is preparing for the upcoming FFA Convention. ALSA, LANA, ILR and ICI are working on a joint display at the convention.

Committee chairperson, Darrell D. Anderson, announced he is stepping down as chair, effective immediately.

#### **Protest Committee**

No report

#### **Publications Committee**

Committee is actively pursuing articles for next issue.

#### **Regional Championship Committee**

In reporting the status of our Regional Shows, all Regional Supervisors seem to have things well-planned and organized for their areas. Our new Southwestern Region,

supervised by Maryan Baker, sounds like it will be a large and successful show with some special extras to make it even more appealing. Several of our newer Superintendents have profited from their past year's experiences and should be doing a great job this year.

Positive responses from Regional Superintendents have been expressed about the quality of the newly designed ribbons from Royall Awards for this year's Regionals. Committee requested that the ALSA Board to approve calling the former Western Region, the Northwestern Region, this year, not beginning in 2007. The ribbons are already designed saying Northwestern, and as such any leftover ribbons can be used next year – instead of having to make a complete new set with Northwestern on them, instead of Western.

The new Regional ribbons will add prestige to our Regional Shows. We are grateful to our sponsor, Wayne Rankin, for stepping forward and making this change to the new ribbons possible this year – and to the ALSA Board for approving it.

Committee requested that the ALSA Board to approve the same amount of premium money for each of the eight Regions as was given to the Regions last year. The amount was \$5,100.00 per Region.

Board discussion:

Outside of the Regional Show Championship, the Board decided to keep the Western Regional name referenced in all other ALSA business until 2007.

The Board will evaluate premium amounts for each Region.

**Show Management Committee**

No report

**Youth Committee**

No report

**Website Committee**

A Request for change in May 31, 2006 minutes was requested as previously documented elsewhere in minutes. Remainder of report will be tabled for next meeting.

**Old Business**

Manual for Designing Obstacles

ALSA office will provide performance obstacle manual to new board members for review and comment. Any further input regarding the manual will be forwarded to Performance Committee.

Fiber Entry fee.

There remains a number of questions regarding entry fees involving walking fiber and shorn wool classes. Issue will be examined further by Fiber Committee and the Board to determine specific entry fee costs.

Letter from member:

An inquiry was made regarding a judge's determination of a show entry in a halter wool division.

*Discussion:* This issue has been resolved. No further action.

Letter from member:

Request was made to have date of birth of youth exhibitors on ALSA youth cards.

*Discussion:* Dates will be included on youth cards beginning 2007. Kay will conduct follow-up with member.

Letter from member:

Following areas of concern were expressed:

- Information regarding protest status on two judges and an exhibitor.
- A need for streamlining and updating information on ALSA Website.
- Changes to the new Performance Manual for Designing Obstacles.

*Discussion:* Upheld protest information will be published in the next issue of *Showing*.

ALSA Website is currently being streamlined and updated.

After further Board and Committee review of obstacle manual, follow-up action will be determined. Kay will conduct follow-up with member.

Grand National Classes:

Entry procedure for placing entries in wool classes at Grand National Show was discussed. Grand National Show entry form information will reflect current guidelines on class entry procedures.

Grand National Trophy:

Co-Champion winner in halter Medium Wool Male Division at 2005 Grand National Show will receive a Grand Champion trophy. Kay will check on trophy.

**New Business**

Letter from member:

Concern was expressed for the need to uphold a high level of ethics regarding various aspects of ALSA operations and Board of Directors. Other concern was stated over the need to have a high level of educational and training requirements for alpaca and llama judges.

*Discussion:* Board concurred with member regarding ethics issues. Discussion on educational requirements for alpaca and llama judges will be tabled for next meeting. Kay will conduct follow-up with member.

Letter from member:

Following concerns were expressed:

- Handbook revisions not being mailed to members and difficulty in downloading portions of handbook from Website.
- Changes to the performance section of ALSA Handbook was recommended.
- Youth twelve years old or younger not being able to show intact llamas.

*Discussion:* The decision to only post handbook changes on ALSA website in lieu of doing mass mailing of new Handbook changes to all members was based upon significant cost savings to ALSA. New members and members that do not have access to the ALSA website will be provided with hard copies. New manuals will be sent to the membership when new edition of the Handbook is completed in the future.

Handbook recommendations in Performance section will be forwarded to Performance Committee for review.

Handbook rule on youth twelve years of age or under being prohibited from showing intact male llamas was amended on April 10, 2006 to allow the show management at ALSA shows the discretion of allowing younger youth the opportunity to exhibit intact males. Kay will conduct follow-up with member.

Letter from member:

Concern was expressed over inappropriate response made by ALSA Officer Manager when the member made a business inquiry.

*Discussion:* Office Manager will maintain utmost professionalism during all ALSA Office business contacts. Kay will conduct follow-up with member.

Steering Committee:

A steering committee consisting of eight members, one from each region, has been compiled to evaluate and develop recommendations regarding future Grand National Show venues and dates. Kay will follow-up on coordinating committee issues and meeting schedule.

ALSA Office operations:

Kay requested input from Cheryl regarding the following office operations:

- ALSA Website and software.
- Office Manager and ALSA attorney relationship.

ALSA Webmaster:

ALSA Webmaster will be asked by the Board to attend a future meeting to discuss operations.

**Next Board meeting is scheduled for August 15, 2006.**

**Ken moved and Penny seconded a motion that the meeting be adjourned at 12:33 a.m. EST. Motion Passed**

**Respectfully submitted,**



**Wally Baker,  
Member, Board of Directors**