

# MINUTES OF THE ALSA BOARD OF DIRECTORS MEETING MARCH 9, 2004

## Present

Dick Sheehan, President  
Dwayne Flinn, Vice President  
Jeff Jones, Treasurer  
Carolyn Myers, Secretary  
Carolann Evans, Director  
Sandy Wickham, Director  
Niki Kuklenski, Director  
Cheryl Ryberg, Executive Secretary

## CALL TO ORDER

Motion made by Jeff Jones to approve the January minutes as written.  
Seconded by Sandy Wickham. Following a vote the motion carried.

## Treasurer's Report

Checking Account	\$ 52,975.03
Investment Account	54,387.79
Scholarship	9,661.85
	\$117,024.67

It should be noted that there is \$14,832 more income this year than at the same time last year. Expenses are \$7042 less than at the same time last year. The most notable increases are that membership has increased by \$13,676 and recordings have increased by \$1955.

Motion made by Dwayne Flinn to approve the treasurer's report.  
Seconded by Carolyn Myers. Following a vote the motion carried.

## Executive Secretary's Report

116 shows registered for 2004  
97 new members  
1733 total memberships, including youth, lifetime and adult

In the first seven shows this year 423 more animals were shown.

There have been 182,574 hits at the ALSA website, averaging 7000

hits per month during the last two months.

The executive secretary discussed with the magistrate fees to be charged for returned checks. Received advice that a reasonable fee could be charged; however, there must be notification posted that a fee will be imposed. Suggest posting to the ALSA website, and adding to the handbook, that a \$25 fee will be levied for any checks returned NSF (insufficient funds).

The executive secretary suggested the following wording be placed on a colored sheet that will be mailed out to regional and national qualifiers:

**"ADULT & SHOWMANSHIP CLASSES: IF YOU OR ANY ANIMAL IN A HALTER OR PERFORMANCE CLASS HAS PARTICIPATED IN ANY SHOW AFTER AUGUST 1, 2004, THAT DOES NOT SHOW UP ON THE ENCLOSED REPORT, PLEASE REFER TO THE FOLLOWING:**

- "1. Qualifying cards are no longer being used. The honor system will be used this year.**
- "2. To find out if you have qualified for regionals at any show after August 1, 2004, please refer to the following:**
  - A. 1st through 3rd placement in a class of any size.**
  - B. Placement as 4th in classes containing over 15 animals or placement as 5th in classes over 25 animals.**
- "3. To find out if you have qualified for Grand National at any show after August 1, 2004, please refer to the following:**
  - A. Placement as grand or reserve in any division.**

**"If the show where you qualified is not on your sheet, please mark the show name where you qualified on your Regional/National entry.**

**"PLEASE BE EXTREMELY CAREFUL BECAUSE ANY ENTRIES THAT HAVE NOT QUALIFIED IN ACCORDANCE WITH THE ABOVE GUIDELINES MAY BE DISQUALIFIED AFTER THE EVENT.**

**"If you have any questions regarding this process, please contact the ALSA office by fax, phone or email."**

**Old Business**

**A. Communications**

- 1. Correspondence via email was received from Joe Payne and Kenneth Forster regarding the ALSA financial report. The 2003 and 2004 ALSA books are at the auditor's. This report will be posted to the web site following the completion of the audit.**
- 2. Correspondence via email was received from Joe Payne and Larry Llewelyn regarding the standing rules. President Sheehan contacted the ALSA attorney who advised that the rules were previously voted on by the membership and a change is unnecessary.**
- 3. Correspondence received from Fran Soukup expressing concern over conflicts in Advanced Judging Clinics. She was contacted by Sandy Wickham and the issue was resolved.**
- 4. Correspondence received from Kristi Murdock regarding the requirement for ILR registrations. President Sheehan advised her that the information had been in the handbook for over a year.**
- 5. Correspondence received from Taylor Wensel expressing a concern that more than one animal be used for youth. The letter was sent to the Youth Committee for a response.**
- 6. Correspondence received from Bill Amidon, President of ORVLA, regarding increase in youth fees. President Sheehan will respond.**

**B. Budget**

<b><u>Category</u></b>	<b><u>Budgeted Amount for 2004</u></b>
<b>Alpacas</b>	<b>\$ 3,000</b>
<b>Banking/NSF &amp; CC fees</b>	<b>6,000</b>
<b>BOD expenses</b>	<b>14,500</b>
<b>Directory</b>	<b>12,500</b>
<b>Education</b>	<b>300</b>
<b>Election</b>	<b>2,200</b>
<b>Ethics</b>	<b>300</b>
<b>Fiber</b>	<b>700</b>
<b>Finance/Budget</b>	<b>500</b>

<b>Grand National</b>	<b>150,000</b>
<b>Handbooks</b>	<b>5,000</b>
<b>Insurance</b>	<b>6,000</b>
<b>Judges</b>	<b>10,100</b>
<b>Legal/Professional</b>	<b>8,500*</b>
<b>Membership</b>	<b>5,000</b>
<b>Membership Committee</b>	<b>300</b>
<b>Nominating</b>	<b>300</b>
<b>Office contract</b>	<b>81,500</b>
<b>Office supplies</b>	<b>1,000</b>
<b>Office travel</b>	<b>1,500</b>
<b>Performance</b>	<b>1,500</b>
<b>Planning/Policy</b>	<b>300</b>
<b>Postage</b>	<b>4,000</b>
<b>Publication Committee</b>	<b>500</b>
<b>Regionals</b>	<b>100,000</b>
<b>Regional Committee</b>	<b>1,200</b>
<b>Show expenses</b>	<b>17,000</b>
<b>Showring expenses</b>	<b>6,500**</b>
<b>Showring publisher</b>	<b>4,200***</b>
<b>Software development</b>	<b>3,000</b>
<b>Suri Committee</b>	<b>200</b>
<b>Telephone</b>	<b>7,000</b>
<b>Website</b>	<b>2,000</b>
<b>Youth Committee</b>	<b>550</b>
<b>Miscellaneous</b>	<b>1,000</b>
<b>Carryover from 2003 office contract paid in 2004</b>	<b>14,295</b>
<b>TOTALS (minus carryover for office contract 2003, paid in 2004)</b>	<b>\$ 456,350</b>

**\*\$500 for the attorney; \$8000 for the CPA (audit & tax return).**

**\*\*Prepaid advertising held by ALSA, to be paid to Able Publishing.**

**\*\*\*\$2000 paid to Gayle Woodsum in 2004; \$2200 to be paid to Able Publishing per contract for mailing of Showring (2 issues only).**

**Motion made by Niki Kuklenski to approve the 2004 Budget. Seconded by Jeff Jones. Following a vote, the motion carried.**

**C. Protest Committee recommendations**

- 1. Protest regarding Darlene Vaughan was not upheld; however, there were some recommended changes made for the working in the handbook.**

**Motion made by Dwayne Flinn to accept the Protest Committee's recommendation. Seconded by Sandy Wickham. Following a vote, the motion carried.**

- 2. Protest regarding Jeff Jones was not upheld.**

**Motion made by Dwayne Flinn to accept the Protest Committee's recommendation. Seconded by Sandy Wickham. Following a vote, the motion carried.**

### **New Business**

- A. Member request for disciplinary action regarding a member of the Board.**

**The board discussed the request and agreed that no action was necessary. President Sheehan will respond to the member.**

- B. ILR Focus Group**

**The ILR is forming a group to come up with a report at their annual meeting regarding ways to enhance the use and appreciation of llamas. President Sheehan was contacted to represent ALSA.**

**Motion made by Jeff Jones for President Sheehan to attend the focus group. Seconded by Dwayne Flinn. Following a vote, the motion carried.**

**(Note: A phone conference between ILR and the ALSA Board will be delayed until after elections and a new board is seated.)**

- C. Executive Secretary's Contract**

**Motion made by Sandy Wickham to approve Cheryl Ryberg's contract. Second by Carolyn Myers. Following a vote, the motion carried.**

### **Committee Reports**

**Alpaca Committee**

## **No Report**

### **Education Committee**

**President Sheehan will notify the Education Committee that they will handle show clinics while the Judges Committee will be scheduling judging clinics in the future.**

### **Election Committee**

**The chairperson of the Election Committee has requested to use Mark McColl, CPA, to count the elections again for the upcoming election.**

**Motion made by Jeff Jones to use Mark McColl. Seconded by Carolann Evans. Following a vote, the motion carried.**

### **Ethics Committee**

**The Ethics Committee is in the process of writing an article for Showring.**

### **Fiber Committee**

**The Fiber Committee will be working with Jim Atkinson regarding a fashion show to be held at the Grand National banquet.**

**Lee Ann King is putting together a list of all fleece judges that need to be recertified.**

### **Finance & Budget Committee**

**Jeff Jones made a motion to accept Tom Parsons as the head of the Finance & Budget Committee. Seconded by Dwayne Flinn. Following a vote, the motion carried.**

### **Grand National Committee**

**The following judges have been selected by the Committee for Grand National:**

#### **Halter**

**Lora Crawford  
Penny Davidson  
Cathie Kindler**

## **Performance**

**Alaine Byers  
Lorraine Guyn  
Mike Haumschild**

**Motion made by Sandy Wickham to approve the selected judges. Seconded by Dwayne Flinn. Following a vote, the motion carried.**

## **Handbook Committee**

**No Report**

## **Judges Committee**

- A. 2 beginning fiber clinics are scheduled for Colorado. Anyone interested can check the web site for details.**
- B. An Advanced Judges Clinic is scheduled in Wisconsin. Anyone interested can check the web site for details.**
- C. The handbook procedure for planning and scheduling clinics will be followed, with the judges committee handling judges clinics.**
- D. The Judges Committee is currently conducting an investigation of a complaint that has been filed. They will make their recommendation before the next board meeting.**

**Motion to approve the Judges Committee recommendations made by Jeff Jones. Seconded by Sandy Wickham. Following a vote, the motion carried.**

## **Membership Committee**

**Committee chair and Board liaison will meet in Oklahoma City to discuss plans for the new committee. Committee chair is Pam Jensen from Wisconsin. Thomas Rothering from Plant City, Florida, is the committee member from the Southeast Region; Ron Anderson from Ft. Worth, Texas, is the committee member from the Central Region; Jayne Hopkins from Happy Jack, Arizona, is the committee member from the Rocky Mountain Region.**

**Motion made by Niki Kuklenski to approve the new committee members. Seconded by Carolann Evans. Following a vote, the motion carried.**

### **Nominating Committee**

**The Membership Committee recommends that Trish Brandt-Robuck be accepted as a member of the Nominating Committee**

**Motion made by Sandy Wickham to accept the Membership Committee's recommendation. Seconded by Dwayne Flinn. Following a vote, the motion carried.**

### **Performance Committee**

**The Performance Committee recommends Kate Otey to be the chairperson. The Committee is discussing alpacas in pack classes and will have a recommendation soon.**

**Motion made by Dwayne Flinn to accept the Performance Committee's recommendation. Seconded by Jeff Jones. Following a vote, the motion carried.**

### **Planning & Policy Committee**

**The Committee is working with the ALSA attorney and the parliamentarian regarding clarification between the bylaws and the standing rules.**

### **Protest Committee**

**No new protests.**

### **Publication Committee**

**Motion made by Carolann Evans to accept Tami Lash as the chairperson on the Publication Committee. Seconded by Carolyn Myers. Following a vote, the motion carried.**

### **Regionals Committee**

- A. The date for the Western regional show has been changed to October 23th & 24th. They have requested a conference call, which was approved by the Board.**
- B. The Committee requested a half page ad in Showring again. Sandy Wickham will contact Able Publishing and advise**

**them that Regionals should receive a free-of-charge ad.**

**C. Bill Schultz and Kathy Brooks, show superintendents for the Great Lakes Regional show have requested a decrease in stall fees for participants who provide their own panels. Participants who do not provide panels will be charged the normal stalling fee.**

**D. The Southern regional show has changed locations. The new location will be listed on the web site.**

**Motion made by Sandy Wickham to accept the Regionals Committee recommendations. Seconded by Dwayne Flinn. Following a vote the motion carried.**

**Show Management Committee**

**No Report.**

**Youth Committee**

**A recommendation was made to reconsider the \$30 youth nonmember fee and charge only the \$25 membership fee. The Board agreed this was already an option that was offered.**

**Suri Committee**

**No Report**

**Motion made by Jeff Jones to adjourn. Seconded by President Sheehan. Following a vote, the motion carried.**

**THE NEXT BOARD MEETING IS SCHEDULED FOR MAY 11th, 2004, AT 8:00 PM EASTERN STANDARD TIME.**

**Respectfully submitted,  
Carolyn Myers, Secretary**