

**Minutes of the Meeting of the ALSA Board of
Directors
March 15-17, 2002**

ALSA Board of Directors Meeting

The ALSA Board of Directors met for a face to face meeting March 15 - 17, 2002 in Columbus, OH. Members present: Ray Howard, Dick Sheehan, Dwayne Flinn, Sandra Wickham, Jeff Jones, Mark Smith, Carol Ann Tallmon. Also present was ALSA Exec. Secretary Cheryl Ryberg.

President Howard presented a new Policy and Procedure Handbook, a copy will be kept at ALSA Headquarters.

Discussion was held concerning the keeping of the corporate book in addition to keeping minutes and requirements of corporate records, Vice President will keep copies in CD form of the ALSA Database at minimum, on a yearly basis.

Committee Chairs from all Committees need to ASAP get copies of all of their working information, all manuals and working software, to the ALSA Office to be stored in ALSA safety deposit box in disc or CD format. Each committee will in the future send this information thereafter by the end of each quarter.

Committee Reports

Election Committees: Dwayne Flinn will be the new Board Liaison

Show Management: Carol Ann Tallmon will be the Board Liaison and Patty Fisher will be asked to Chair.

Fiber Committee: Requested corrections made to the handbook, they will submit concerns of previous errors. Suzie Smithers will be the new chairman.

Grand National: Jim Atkinson has been appointed chairman.

Handbook Committee: Suggested changes must be in by May 1st by request of the BOD Liaison, Ray Howard, and be submitted to Gayle Woodsum. All liaisons are asked to review the descriptions of the committee's duties that are listed in the front of the handbook for review for new handbook.

Judges Committee: Submitted approval of Gayle Woodsum to be certified as a Llama level II judge. Also submitted was new criteria for judges who would be eligible to be Head Judge at a Regional and/or National Show.

Youth Committee: Mark Smith BOD Liaison requested resumes for the position of Chairperson. Cathy Sheeter has been chosen for Chairman. Awards were discussed for youth high point winners. Mark will submit proposal after additional research.

Membership: Sandy Wickham BOD liaison submitted Carolyn Myers as the Committee Chair.

Nominating: Many nominations are coming in for the 2 seats on the Board. Ballots will be sent to the membership the 2nd week in May.

Dick Sheehan discussed pack trials, a packet of recommendations will be sent to the performance committee.

President Howard presented a copy of signed contract with Carol Hicks for Showring Publisher.

Questionnaire temporarily tabled.

Cheryl will check on the cost for making the Membership Directory in a 6 ring binder. Renewed memberships in subsequent years will then be sent the updated membership filler sheets. Plans are for the new directory to be mailed in mid-April.

Changes for the Tony Rollins Scholarship were discussed.

Proposed changes are:

*Must have an ALSA Youth Membership.

*Must be a current High School Senior.

*Scholarship winners have up to 5 years after high school graduation to have funds distributed to the college of their choice.

The Youth Committee will be consulted for final details.

In an attempt to encourage members in 2003 to get their membership dues paid by March 1st or a surcharge will be attached. Membership will remain at \$35 but if paid after March 1 dues will be \$45. Judges dues will remain \$20 if paid before January 1st, after that they will pay \$30 for renewals.

BUDGET 2001

Grand National \$114,100

Regionals 166,000

Alpacas \$300

Education \$1000

Election 1,500.

Ethics 300

Fiber 300

Finance and Budget 200

Handbook 500

Judges 300

Membership 500

Nominating 300

Performance 500

Planning and Policy 800

Protest 200

Regional Committee 300

Show Management 500

Youth 300

Publication Committee 300

ALSA Headquarters 81,500

Office Supplies 1,000

Showring Publisher 4,500

Legal and Professional 5,000

Postage Meter 240

Printing 150.

Software Development 5,000

Banking fees 6,000

Board Expenses 20,000
Telephone 6,000
Membership 20,000
Insurance 4,000

Jeff moved and Carol Ann supported to accept minutes of February 12th. Motion carried.

Dwayne moved and Sandy supported to accept treasurer's report. Motion carried.

Motioned made to add an increase of \$1,175 to each Regional Show for additional premium moneys to be used towards 5th and 6th place in every class, made by Jeff, seconded by Mark. Motion carried

Moved by Mark, seconded by Jeff to accept new committee chairs: Cathy Sheeter for Youth, Suzie Smithers for Fiber, Carolyn Myers for Membership and Patti Fisher for Show Management as well to confirm existing Committee Chairs. Motion carried.

Jeff moved, Carol Ann seconded that Dwayne become temporary BOD liaison to the Election Committee. Motion carried.

Dwayne Moved that we accept the contract for the Executive Secretary, Carol Ann Seconded. Motion Carried

Proposal received from Donoly Gardner, regarding qualifying for Grand National and Regional to be referred to National and Regional Show Committees. Proposal was also made by Donley Gardner to change the name to the American Lama Show Association. The Board has discussed and ultimately rejected this proposal due to corporation considerations. Donley also proposed a show exhibitor questionnaire designed to upgrade the quality of shows, in general. The exhibitors will return the questionnaire to the office. These letters have all been referred to appropriate committees.

Mark Smith moved that we accept the resignation of Hank Kauffman, replace him with Jim Atkinson as GN Committee Chair and Supervisor of the Grand National. A letter to be

drafted to Hank Kauffman with copies sent to the Grand National Committee.

Dick Seconded. Motion Carried.

Dwayne moved and Jeff seconded to accept new logo and to have it registered. Motion Carried.

Motion made that there be no data transferred electronically from the ALSA Office without Board approval, made by Sandy, Seconded by Dick. Motion carried.

Memorial monies to honor members that have passed on during the year to be contributed to the Tony Rollins Youth Fund, yearly in the amount of \$1,000. Money to be deposited the first of December. Dwayne moved, Carol Ann seconded. Motion carried.

Sandy moved, Dick seconded that Carol Hicks be hired as a temporary ALSA office consultant for \$15/hr with a maximum salary not to exceed \$1,000. Carol will assist in implementing new programs.

Carol Ann moved, Dwayne seconded to appropriate \$5,000 for advertising ALSA in select publications. Motion carried.

Jeff made the motion, Mark seconded that Gayle Woodsum be approved as an ALSA Llama Level II judge. Motion Carried.

Motion by Jeff, seconded by Carol Ann that two tape recorders (one for the Exec. Secretary and one for the BOD Secretary) be purchased. They will be used to record BOD meetings. All tapes shall be saved for a period of one year.

Discussion on changing the wording in the handbook on Level I Shows to read that the Open Obstacle Class be optional to encourage new shows that offer halter only classes. There are already performance, youth and fleece only shows. Mark moved and Sandy seconded. Motion carried.

The next BOD meeting will be by teleconference on May 7, 2002 at 8 P.M. Eastern.

Jeff moved Dick seconded that this meeting of the ALSA Board of Directors be adjourned. Carried.

Respectfully submitted,

Mark Smith, ALSA Board Secretary