

**Emergency Board Meeting of ALSA
BOD Meeting Minutes: December 20, 2007**

The emergency ALSA BOD Meeting was called to order by President, Ken Fenley, at 7:00 PM CST. Meeting was recorded.

BOD Members Present:

Ken Fenley – President
Marilyn Nenni - Secretary
Lora Crawford - Board Member
Julie Heggie – Board Member
Larry Lewellyn - Board Member
Kay Sharpnack – Board Member

Not Present:

Wayne Rankin, Treasurer (Non-Elected Corporate Board Member)

Proceedings:

Next Special BOD Meeting is scheduled Friday, December 28, 2007 at 7:00 CST
Next Regular BOD Meeting is scheduled Wednesday, January 9, 2007 at 7:00 CST

Kay made a motion to go into Executive Session. Lora seconded. Larry called for a roll call vote. Kay seconded. Roll Call Vote to go into Executive Session: Kay, Julie, Lora, & Marilyn – aye. Larry – nay. Motion carried to enter Executive Session.

Executive Session was entered at 7:02 p.m.

Kay made a motion to leave Executive Session. Julie seconded. Motion carried by unanimous vote. Executive Session discontinued at 10:28 CST.

Kay made a motion to adopt the motions made in Executive session and add to minutes. Julie seconded. Motion carried.

Motions made in Executive Session:

1. The BOD received the resignation of Wally Baker from the ALSA BOD on Dec. 16, 2007. Larry motioned to enlist Vice President Ken Fenley as acting President. Kay seconded. Motion carried with a unanimous vote.

2. Appointment of New Liaisons to Committees:

Election Committee – Ken
Website Committee – Marilyn
Performance Committee – Larry
Kay motioned to approve the liaisons of the above committees as nominated. Lora seconded. Motion carried with a unanimous vote.

3. Finances:

Julie made a motion:

- a) That the Treasurer of ALSA is to be added to ALSA accounts.
- b) The ALSA Treasurer will be in charge of bookkeeping and checkwriting for all ALSA business.
- c) The ALSA President & Secretary will be added as back-ups to all accounts.
- d) That the ALSA Treasurer be bonded at the expense of ALSA.
- e) The BOD will receive a list of all checks to approve prior to payment.
- f) The President & Secretary, in addition to the Treasurer, will hold the username and password to the ALSA accounts.

Kay seconded the motion. Motion carried with a unanimous vote.

Marilyn made a motion to add new financial recommendations to the Director's Operations Manual. Larry seconded. Motion carried. Marilyn will see that this gets done.

4. ALSA Database:

Julie made a motion to request that Cheryl send a copy of the last backup of the ALSA database to Ken immediately as well as the ability to read it. A full up-to-date backup is to be sent to the President by January 1, 2008. Kay seconded. Motion carried with a unanimous vote.

Ken will contact Cheryl with request for online backup information – name, username, password, fees, and capabilities.

Marilyn made a motion that two additional people, the liaison to the Website Committee & the ALSA President, to have a written memo with the username and password of all website and database accounts. Kay seconded. Motion carried.

5. Mass Email:

Lora made a motion that BOD members submit bullet points to be compiled into an email format to go out to the membership ASAP. Larry seconded. Motion carried by unanimous vote.

6. Publications Committee:

Larry stated his resignation as liaison to the Publications Committee. Lora made a motion to approve Julie as liaison to the Publications Committee. Marilyn seconded. Motion carried.

Motion: Kay moved to adjourn this meeting. Lora seconded. Motion carried.
Meeting Adjourned at 10:29 p.m. CST

Minutes Approved: January 16, 2008

Marilyn Nenni
Secretary