

Special Board Meeting of ALSA

BOD Meeting Minutes: February 26, 2008

The special ALSA BOD meeting was called to order by President, Lora Crawford, at 8:06 p.m. EST.

BOD Members Present:

Lora Crawford – President
Julie Heggie – Vice President
Marilyn Nenni – secretary
Mary Alice Pilbin – Board Member
Kay Sharpnack – Board Member

Others Present:

Wayne Rankin – ALSA Treasurer

Not Present:

Larry Lewellyn, Board Member

Proceedings:

The next regular monthly ALSA BOD Meeting will be held on March 11, 2008 at 8:00 p.m. EST.

Approval of Minutes:

Minutes of February 6, 2008

Minutes will be approved by email vote within the next seven days.

Business:

1. Letter regarding selection of 2008 Grand National Judges.
Discussion: *Situation was reviewed and discussed and found to have no merit.*
2. Letter of February 21, 2008 received from BOD member.
Discussion: *Referral was made to the discussion of Expected BOD Conduct as reported in the minutes of January 16, 2008. " Items of expected behavior of BOD members were discussed: Respect, breech of confidentiality, BOD flow of communications, responsibility of timely response, opportunity of opinion on all issues, and conflict of interest. Threatening and/or slanderous personal emails to other Board Members are not acceptable." BOD conduct has continued to be an issue. MaryAlice made a motion to eject Larry Lewellyn as an ALSA BOD member per Article III, Section 8. Marilyn seconded. Motion carried unanimously.*
3. ILR ShowManager Program.
Discussion: *Jan Wassink, ILR Manager, and ILR BOD members, Karen Baum, Mark Smith, Kathy McKinney, Kristy Brown, along with ALSA*

Treasurer, Wayne Rankin, joined the ALSA BOD call to discuss the ILR ShowManager Program.

Following the call, Julie made a motion to go into Executive Session. Kay seconded. Motion carried. BOD meeting went into Executive Session at 10:55 p.m.

Kay made a motion to end Executive Session at 11:09. MaryAlice seconded. Motion carried.

4. Office Contract Draft.

Discussion: Review of the Office Manager contract, which is due to expire December 31, 2008, was tabled.

5. Letters from two CPAs.

Discussion: *Segregation of duties for proper financial internal control of a non-profit organization was reviewed and discussed. Julie made a motion that Cheryl is to continue writing checks as she is currently doing using QuickBooks. Checks will be sent to ALSA treasurer, accompanied by invoices, for signature and mailing. As currently required, all checks in the amount of \$1500 or over must be approved by the BOD prior to signing. Kay seconded. Motion carried unanimously.*

Discussion continued regarding this year's audit of financials. Kay made a motion to accept the recommendation of the Treasurer and the Finance & Budget Committee to again hire Brian Beerman Assoc. to perform the 2007 ALSA audit under the direction of the ALSA Treasurer. MaryAlice seconded. Motion carried unanimously.

6. ALSA Handbook.

Discussion: *New revised Handbook will be ready for proofing as of March 1. Handbook Committee submitted four printing bids for review, consideration, and approval by the BOD. Kay made a motion to use Cave & Co. for printing of the 2008 revised Handbook. MaryAlice seconded. Motion carried. Further discussion included cover design and proofing.*

7. ALSA Database.

Discussion: *The current platform of the database is being reviewed and investigation of modifications and updating is being done.*

8. ALSA Logo Contest.

Discussion: *Specifications for Logo Contest were reviewed and discussed. Kay made a motion to accept the Logo Contest criteria with changes. Julie seconded. Specifications will be posted on the internet.*

Meeting Adjourned:

Kay made a motion to adjourn this meeting. MaryAlice seconded. Motion carried. Meeting was adjourned at 11:40 p.m. EST.

Minutes Approved: March 11, 2008

Marilyn Nenni
Secretary