

**Regular Monthly Board Meeting of ALSA
BOD Meeting Minutes: April 15, 2008**

The regular monthly ALSA BOD Meeting was called to order by President, Lora Crawford, at 8:02 p.m. EST.

BOD Members Present:

Lora Crawford – President
Julie Heggie – Vice President
Marilyn Nenni - Secretary
MaryAlice Pilbin - Board Member
Kay Sharpnack – Board Member

Others Present:

Wayne Rankin – Treasurer

Not Present:

Cheryl Ryberg – Office Manager

Proceedings:

The next regular monthly BOD Meeting will be held on May 20, 2008 at 8:00 p.m. EST.

Approval of Minutes:

Minutes of March 11, 2008. Approved by email.

TREASURER’S REPORT: Wayne Rankin

Financial budget for 2008 presented for approval.

***Discussion:** After review and discussion, Kay made a motion to approve the 2008 budget. MaryAlice seconded. Motion carried. Bond for ALSA Treasurer will be put on hold until after the upcoming election.*

OFFICE BUSINESS: Cheryl Ryberg

No Report from Office.

1. ALSA’s Listing of Accounts – All ALSA’s Pertinent Information

Discussion: It was pointed out that the BOD still does not have the correct complete access information to all important accounts belonging to ALSA. Information for such accounts will be requested from the ALSA Office. The Secretary was instructed to make a list and obtain all of ALSA’s accounts with user names, passwords, and account numbers to be kept in the Director’s book.

MONTHLY STATISTICS 2008 vs. 2007													
	Jan 12	Feb 6	Mar 11	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Totals
2008 Sanctioned Shows	?	77	33	13									
2008 Total Year to Date		77	110	123									
2007 – Year to Date													
Animal Entry in Shows	?	?	986	291									
2008 Total Year to Date			986	1277									
2007													
Adult Memberships 2008	?	631	237	195									
2008 Total Year to Date		631	868	1063									
2007													1,546
Youth Memberships 2008		175	104	112									
2008 Total Year to Date		175	279	391									
2007													564
Animal Recording # 2008													
2008 Total Year to Date	?	?		125									
2007													
2009 Sanctioned Shows			1										

OLD BUSINESS:

1. ALSA Handbook

Discussion: Handbook has not yet been completed by the Handbook Committee. Two BOD members have been sent a CD with part of the new Handbook and are now in the process of proofing. Lora will check into date of completion. A printer has been contracted and is waiting for finished copy to go to print.

2. ALSA Email Address

Discussion: The ALSA Office has now programmed their email to reflect ALSA's domain name. All email should now be received from and addressed to lamas@alsashow.org.

3. ALSA Database & Website

Discussion: Website: ALSA forms on the website have all been updated. All show forms used by show superintendents may now be printed off the website therefore lowering postal rates from the Office.

Database: Numerous platforms have been reviewed the past couple of months for possible use for ALSA's needs. After many interviews, three companies have now received detailed diagrams of our needs and are preparing quotes for ALSA's consideration. High level specifications include, but are not limited to, the ability to track and manage all show related information and show calendar, the ability for a Show Superintendent to enter show results and have all points and awards automatically assigned, the ability to track all points and awards with individual animal and owner records, the ability to manage and track membership information including dues, the ability for membership online registration; the ability for online animal ALSA registration, and the ability for members to register for shows online. The use of a new system would maximize the efficiency and time involved in the ALSA business processes resulting in lower costs for the Office and the needs for a full-time Webmaster. It is hoped that this powerful web based solution can be in place for use by the 2008 Grand National Show.

4. Office Criteria for new 2009 Contract

Discussion: *Details of a new contract for the ALSA Executive Secretary, including schedule of work, was reviewed and discussed. The final draft will be presented to the attorney for approval.*

5. Signatures on the three ALSA Capital One Accounts

Discussion: *New signature cards for Capital One accounts still have not been authorized and set in place.*

6. Goals for 2008

Discussion: *Good progress is being made in meeting the BOD's goals for 2008: Database, Financials, Office Contract, Handbook, and the ALSA Website.*

7. Resolution of the Directors (Resolutions adopted by unanimous Board vote on March 21, 2008)

"The undersigned, being the Board of Directors of the organization, a Wisconsin Corporation, by unanimous consent in writing pursuant to the authority contained in the corporate law of the State of Wisconsin and within the association bylaws Article III, Section 1. Number, and without the formality of convening a meeting, do hereby consent to the following action of the organization, to begin as of the 1st of April, 2008.

BE IT RESOLVED THAT: The organization's Board of Directors shall be fixed at five directors until results of the General Election 2008 are known and those elected are seated at the first meeting in July, 2008, at which time the Board of Directors shall return to seven directors.

BE IT RESOLVED that this resolution may be signed by the directors in as many counterparts as may be necessary, each of which so signed shall be deemed to be an original, (and each signed copy sent by electronic facsimile transmission shall be deemed to be an original) and such counterparts together shall constitute one and the same instrument and notwithstanding the date of execution shall be deemed to bear the date as set forth above."

Discussion: *This Resolution of the Directors was adopted by unanimous vote on March 21, 2008. The Resolution has been signed by all members of the BOD and placed into the Corporate Book.*

8. Attorney

Discussion: *ALSA has retained Martin J. Saunders with the law firm of Jackson/Lewis of Pittsburg, PA as legal council.*

9. Certified letter received from Larry Lewellyn dated March 20, 2008, received by ALSA President, Lora Crawford March 28, 2008, requesting response regarding his removal from the ALSA Board. ALSA President sent a response, as advised by council, by certified mail on April 14, 2008.

"Larry Lewellyn
2805 W. Oakland Drive
Sedalia, CO. 80135

April 10, 2008

Dear Mr. Lewellyn,

In reply to your certified letter of 3/20/08, and on advise of counsel, we are herewith enclosing Board minutes of 1/16/08 and the Board minutes of 1/26/08, attached as exhibits "A" and "B".

Yours very truly,

Lora Crawford
ALSA President"

Exhibit "A"

January 16, 2008 minutes:

Discussion: Items of expected behavior of BOD members were discussed: Respect, breach of confidentiality, BOD flow of communications, responsibility of timely response, opportunity of opinion on all issues, and conflict of interest. Threatening and/or slanderous personal emails to other Board Members are not acceptable.

Exhibit "B"

January 26, 2008 minutes

2. Letter of February 21, 2008 received from a BOD Member.

Discussion: Referral was made to the discussion of Expected BOD Conduct as reported in the minutes of January 16, 2008. "Items of expected behavior of BOD members were discussed: Respect, breach of confidentiality, BOD flow of communications, responsibility of timely response, opportunity of opinion on all issues, and conflict of interest. Threatening and/or slanderous personal emails to other Board Members are not acceptable." BOD conduct has continued to be an issue. Mary Alice made a motion to eject Larry Lewellyn as an ALSA BOD Member per Article III, Section 8. Marilyn seconded. Motion carried unanimously.

NEW BUSINESS:

1. ALSA Handbook, Section G, page 27 – Sharing of ALSA show records.

Discussion: *It has been brought to the attention of the ALSA BOD that "The ALSA Award System is the sole property of ALSA". "ALSA points and ALSA awards may not be interpreted for use with, translated to establish a value for, or combined in any way with points or awards from any other show organization or show circuit." This paragraph in the Handbook will be presented to the ALSA attorney for proper interpretation.*

2. Premiums for 2008 Regional Shows.

Discussion: *Kay made a motion to approve \$5100.00 per region for premiums for each Regional Show. Julie seconded. Motion carried unanimously.*

3. Renewal of mass email account.

Discussion: *Julie motioned to approve renewal of Constant Contact account. Motion seconded and carried unanimously by an email vote.*

4. Attorney Fees:

Discussion: *Invoice from Jackson Lewis, Attorney at Law totaled \$2022.50 for legal fees. Kay made a motion to approve payment of invoice. Julie seconded. Motion carried.*

MaryAlice made a motion to go into Executive Session. Marilyn seconded. Motion carried. BOD went into Executive Session at 10:10 p.m. EST.

MaryAlice made a motion to come out of Executive Session. Marilyn seconded. Motion carried. Executive Session ended at 10:25 p.m. EST.

COMMITTEE REPORTS:

1. **Alpaca Committee** (*liaison: Kay*)

Chair: Mary Reed

No Report

2. Education Committee (*liaison: Lora*)

Chair: Dawn Moore

No Report

3. Election Committee (*liaison: Lora*)

Chair: Lougene Baird

The Petition segment of this year's General election was completed on April 10. Eight members representing the Southwestern, Northwestern, Southeastern, Great Lakes, Buckeye, and Rocky Mountain Regions received at least the minimum of five valid petitions to qualify for nomination.

Because the deadline for members to submit Petitions has passed, the e-mail address for that purpose, election@hawaiiintel.net, has been closed. All future e-mail regarding the election process should be directed to lougenebaird@hawaiiintel.net.

The Committee requested the Board determine, and was notified by the liaison, there are no members who have been suspended as described in Article II, Section 6. (b) and (c).

The same day the Petitioning process closed, all Nominees were notified of their nomination and given guidelines as to the Statement of Candidacy process. The Committee will continue to work closely with each Nominee through this period to assure each understands the guidelines and all have equal opportunity to submit a Statement that represents their position.

At this time, it is not known which of the nominees will choose to be placed on the ballot or who will decline their nomination. The committee is pleased to report the most vigorous petitioning process in the last decade --with over 100 petitions processed, amounting to about ten percent of the membership taking action in the nomination process!

The committee is requesting final notice from the Board of any bylaw changes to be voted on by the membership and to be included in this year's General Election ballot mailing.

The ALSA office and the Committee have concluded that 1,200 ballots will be printed. This covers current members as well as anticipated membership growth over the next three weeks. Labels for the ballot mailing will be generated the first week in May to assure all new dues paying members (excluding Youth) are included in the voting process.

The Committee is requesting the Board to post Candidate names and Regions on the ALSA website once the final determination is known of who will be on the ballot. This posting will allow the entire membership to be informed of those running for election approximately two weeks prior to the membership receiving ballots. Hopefully, this will dispel rumors of who is or is not on the ballot and expand the time period in which interested members may talk with the candidates and vice-versa. Additionally, the committee anticipates this early pre-announcement will stimulate a larger voter turnout.

The Committee asks the Board, in the spirit of timely communications to the membership, to allow the election results to be published on the ALSA website along with a SHOWRING article as described in the Standing Rules. The Committee recommends the States of Alaska and Hawaii, Canadian Provinces and other countries in which ALSA members reside, be attached to their closest or contiguous ALSA Region as these Regions are currently described on the map of the continental United States. The purpose for this is to allow a member in one of these areas to be attached to a region in order to serve on the Board as described in the ALSA bylaws. It is not intended to interfere with the National Show process.

Discussion: *MaryAlice made a motion to approve the Election Committee's report and all requests herein. Kay seconded. Motion carried by a majority vote.*

4. Ethics Committee (*liaison: Julie*)

Chair: Cindy Ruckman

No Report

5. Finance & Budget Committee (*liaison: Kay*)

Chair: Joe Payne

No Report

6. Grand National Committee (*liaison: Kay*)

Chair: Norris Berg

1. Committee continues to work on and make plans for the 2008 Grand National Show in the expanded Lancaster Event Center.
2. Conference call (already approved) will be held in April.

7. Handbook Committee (*liaison: Lora*)

Chair: Helen Feick

No Report

8. Judges Committee (*liaison: Lora*)

Chair: Lavona Fercho

No Report

9. Llama Fiber Committee (*liaison: Julie*)

Chair: June Black

No Report

10. Membership Committee (*liaison: Marilyn*)

Chair: Pam Jensen

No Report

11. Nomination Committee (*liaison: Lora*)

Chair: Deb Garvin

Refer to Election Committee's report.

12. Performance Committee (*liaison: Julie*)

Chair: Melanie McMurray, MD

1. We have a new committee member, to replace Susan Ravan. She is: Ditsler, Eileen Icehouse Llamas 217 Rodeo Court San Dimas, CA. 91773 (909) 599-5361 iceyllama@verizon.net
2. The idea of a Master Classes in Performance, in which those llamas achieving champion status would compete, rather than in Open or Advanced classes, was again submitted to the committee. The committee voted against requiring such classes.

Discussion: Julie made a motion to add Eileen Ditsler to the Performance Committee. Kay seconded. Motion carried unanimously. Julie made a motion to approve and to follow the recommendation of the committee's report. MaryAlice seconded. Motion carried.

13. Policy & Planning Committee (*liaison: Julie*)

Chair: Jerry Miller

No Report

14. Promotion Committee (*liaison: MaryAlice*)

Chair:

15. Protest Committee (*liaison: MaryAlice*)

Chair: Jim Nenni

Protest #1-08 has been reviewed and all information, along with disciplinary recommendations from this committee, has been sent to the BOD for review and discussion.

Discussion: The BOD reviewed Protest #1-08. MaryAlice made a motion to accept the recommendations of the Protest Committee for Protest #1-08. Kay seconded. Motion carried.

16. Publications Committee (*liaison:*)

Chair:

Discussion: Julie made a motion to approve Noelle Tharp-Taylor as the chair of the Publications Committee. Kay seconded. Motion carried unanimously.

17. Regional Committee (*liaison: Kay*)

Chair: Glen Pfefferkorn

1. The regional ribbon order has been finalized and sent to the vendor.
2. Efforts are still underway to evaluate and secure appropriate insurance coverage for the 2008 Regional Shows. Each superintendent has been requested to submit the insurance requirements for their facility to the Regional Committee Chair.
3. Regional superintendents have been requested to provide a copy of their facility contract to the ALSA office and the Regional Committee Chair. This will allow the treasurer to pay the required deposits.
4. The Southeastern Regional show has yet to confirm a judge. Judges contacted to date have been very slow to decline the dates or have previous commitments.
5. The Regional Information Page and class list review has been completed and sent to the office for posting.
6. Superintendents have been encouraged to begin soliciting sponsors for special awards for their show. Hopefully this will allow time to post special awards on the web site.

Discussion: Kay made a motion to approve the Regional Committee report. MaryAlice seconded. Motion carried.

18. Show Management Committee (*liaison: Marilyn*)

Chair: Bill Schultz

1. The show committee chair received three e-mails from ALSA members regarding the Master Performance Division. The members were requesting to add a Master Performance Division to

Advanced and Open Performance Classes. Letters were forwarded to Performance Committee for review.

2. The show committee chair received an Email from an ALSA member requesting that Fleece Show results be posted on a separate page of the ALSA web site. The request was forwarded to the ALSA Office. Cheryl and Grant were able to comply with the request and a separate location was created. The show committee chair followed up with the member requesting the change and the member was satisfied with the change.

19. Website Committee (*liaison: Marilyn*)

Chair:

No Report

20. Youth Committee (*liaison: Julie*)

Chair: Barb Harris

The committee at this time would like to submit to the board several things that have been brought to us over the last few months.

1. A request was sent to our committee regarding an additional Youth Award level beyond the Ultimate. At about the same time another youth asked about adding additional requirement to the Ultimate award. We have been discussing both of these over this time and would like to make the suggestion for a youth award that would be called Elite Youth. To obtain this award the youth would be required to obtain 6 first places in each of the following youth classes – Pack, PR, Obstacle, Showmanship and Youth Judging. Much as an Elite award for a llama who has repeatedly proven himself in halter, performance and possible Get/Produce this would recognize those youth who consistently excel and challenge themselves.
2. Once again the topic of allowing Champion llamas to show in youth classes has come up. In this case it is in regards to youth who have won with their llama being allowed to continue showing in the same youth classes as before. The proposal was made that a “champion class” be created that they would then have to compete in. At this time the committee feels that this is not a viable option for the following reasons:
 - a. Many shows are barely getting by during these money crunched times. Requiring or even suggesting additional classes can mean added expenses that may cause some shows to fold up.
 - b. Requiring youth who wins to move on to another level is akin to moving an “A” student to another class so as not to skew the curve for other students. If we remove the champion youth are the ones who now become champions really representative of a champion or there just by default? When they are now forced to show in the “champion” class will they then come back with the request to move the others out once again? Thus becoming a vicious never ending cycle.
3. A question was asked of our committee by the chair of the Show Management Committee as to the rule in the handbook that says:

“6. Intermediate and Senior Ages. In these divisions only, the animal may carry weight up to 25 pounds if the animal is 36 months of age and older. Alpacas may not use weight in youth class.” We have discussed this rule and feel that since it says “may” carry weight that it should not be changed. This allows youth who may want to begin to train their llama for use in the Open divisions the choice to actually begin gradually working with weight in their panniers.

Discussion: Julie made a motion to approve Youth Committee recommendations. MaryAlice seconded. Motion carried.

MEMBER’S LETTERS TO THE BOD:

1. Member letter of 3-16-08.
2. Member letter of 3-17-08
3. Member letter of 3-17-08

Discussion: *The three member letters containing comments regarding the ILR Show Module were reviewed and discussed. The BOD appreciates feed back from the membership.*

MEETING ADJOURNED:

Motion: Kay made a motion to adjourn this meeting. MaryAlice seconded. Motion carried. Meeting was adjourned at 12:32 a.m. EST

Minutes Approved: May 20, 2008

Marilyn Nenni
Secretary