

Board Minutes from Meeting May 9, 2007

President called the meeting to order at 8:00 PM EST. The meeting is being recorded.

Members Present:

Kay Sharpnack - President
Dan Milton - Vice President
Lora Crawford - Board Member
Wally Baker - Board Member
Ken Fenley - Board Member
Wayne Rankin - Treasurer
Cheryl Ryberg - Administrative Manager

Members Absent:

Julie Heggie - Secretary

Next Board meeting will be held at 8:00 PM EST on June 13, 2007

Ken moved and Dan seconded a motion that the April 11, 2007 Minutes be approved. Motion carried.

TREASURER'S REPORT: Wayne Rankin

Balance Sheet - As of 4/30/2007

ALSA Checking Account	26,614.14
ALSA Capital I Investment Account	119,655.22
ALSA Memorial Youth Scholarship Fund	12,751.41
ALSA Linda Pierce Memorial Fund	4,902.25
Total cash and bank accounts	\$163,923.02

Cheryl is in the process of obtaining and sending signature cards to Dan Milton for the ALSA Checking Account and the 3 Capital One Investment accounts so that both Cheryl and Dan are signed on all accounts. This should be accomplished in the next 2 weeks. ALSA is now earning an additional \$500 per month with the 3 new higher interest bearing Capital One Accounts.

Penny moved and Wally seconded the motion to have Dan Milton signed on all of the above accounts. Motion carried.

Wayne made a presentation stating reasons for ALSA to be using QuickBooks over the Quicken program it is presently using:

- 1) Help eliminate miscoding of income.
- 2) Better tracking of income from each ALSA member.
- 3) Time saving: quicker deposits; easier to track any mistake; easier to find record of deposit, as compared to manual ledgers and Quicken
- 4) Easier transition should Cheryl decide to retire.

- 5) Eliminates errors on adding the bank deposit manually.
- 6) Credit card deposits are much quicker as they are done on line. (I cannot compare the fees because the Office does not know what % ALSA currently pays, but Dan says there is a way to get the fee down to 2.2% using COSTCO with this QuickBooks program.)
- 7) Optional – Dan had an idea that we may want to use the invoicing function of QuickBooks to let people know when it is time to renew membership.
- 8) Optional – Cheryl thought we may be able to keep track of each individual's payment to all ALSA shows for ALSA Fees.
- 9) The ALSA Quicken program will never be big enough to handle all of the ALSA information.

Wayne's Offers to ALSA:

- 1) Buy QuickBooks for ALSA use. (DONE)
- 2) Study and learn QuickBooks, as it will pertain to ALSA. (DONE)
- 3) Pay for a trip to the ALSA Office to demonstrate and install QuickBooks. (Trip paid for and scheduled for May 10th and 11th)
- 4) Purchase and donate to ALSA a computer specifically for ALSA financial data if necessary.

ALSA Treasurer, Wayne Rankin, and Finance Committee Chair, Craig Swindler will be visiting the ALSA Office on May 11th to work with the Administrative Manager and demonstrate how QuickBooks will work with the ALSA database.

Dan Milton – ALSA Website progress report on the transition:

We are down to one provider, Adam Everhart, NP (nonprofit) Visual Communications. Several more days are needed to get the cost proposal. This information will then be sent to the ALSA Treasurer and the Finance & Budget Committee.

ALSA OFFICE REPORT: Cheryl Ryberg

The office has been working on posting information to the ALSA website for the ALSA Packet 2. Packet 1 was a huge success and we only have to mail out a couple of sanctioning packets. Packet 2 will save on printing, paper, labels, envelopes, and above all, postage (as Packet 2 can be heavy). We will continue to mail supers a copy of the Obstacle Book and anything they prefer not to download. We hope to have this all completed by the end of June.

This should show sizable savings for ALSA, particularly in 2008. This year we will just begin to get our supers accustomed to this new way of receiving these result sheets and various other forms. This will additionally be helpful for shows using their own software (Grand Slam for example) as well supers wanting to get

a head start on organizing their show. The Office will be sending out a Super Email Blast to help keep Supers in touch with new rules and ideas.

Monthly Statistics:

2007 ALSA Sanctioned Shows 127

Animals Entering in Shows 4886

Animals Transferred 25

Animals Recorded 276

(The above figures reflect information from Jan 1 to May 7, 2007)

Memberships 1104

Youth Memberships 346

(The above figures reflect information from Nov. 12 to May 8, 2007)

OLD BUSINESS

The Board approved, by email vote, placing the Bylaw Amendment (concerning inter-BOD communication) on the May 2007 Election ballot.

Update on ILR Show Module – Proposed trial date to test the module has been moved to early summer to work out kinks.

Member concern regarding ALSA shows being combined with other shows. Still tabled pending access of further information from the ALSA attorney, Tom Hayden.

Judges Chair, Lavona Fercho, is working with Lora Crawford on policy and procedure for the newly reinstated Education Committee

Member letter concerning splitting the Yearling Classes for the Regional Shows as well as the Grand National. ***This as been addressed by both the Regional and Show Management Committee, which have basically recommended against a split at this time due to the low class numbers. The Board accepts the recommendation of these Committees until such time as class numbers approach levels that would warrant splitting the classes at the Regional Shows.**

Member query about 2006 Steering Group National Location Study – no answer yet

The ALSA Treasurer answered member letter concerning ALSA financial questions.

Showing Contract status – A confusing issue for 4 months as the President Kay Sharpnack had signed a renewal contract with Able Publishing in February 14, 2007 for the years 2007 and 2008, not knowing or having a copy of a contract that was signed by President Penny Davidson in May of 2006 terminating on 12/31/07. By mutual agreement between Able Publishing and Kay Sharpnack for ALSA, the contract signed in 2007 is now considered null and void, with the exception of the special ad rates agreed upon for 2007 advertisers.

Note that Kay has responded to members with the following concerns:

1. Special Needs classes
2. Alpaca Committee member questions

COMMITTEE REPORTS

Alpaca Committee

Chair - Debbie Shellabarger

The Committee sent in an excellent article titled “Understanding BVDV Lab Tests” written by ALSA member Kristy Kikly, PhD that the Board has approved to be put on the ALSA Website.

Education Committee – Liaison: Lora Crawford - just reinstated & under construction

Election Committee

Chair - Sherry Adamcyk

The Committee will be re-looking at the Election process for 2008

Per Wally Baker, Board liaison “I requested both of my very long tenured Election committee members to provide information on the formal process in written form so that it may be shared by the entire board at the same time.

Lougene Baird has been on the Election Committee, mostly as chair for well over 10 years and has evolved with the election process, through both good and bad times during her tenure. Sherry Adamcyk, committee chair has been on the committee about 5 years. The following election information is provided by Lougene and will uniformly explain the process.”

Subject: History of Policy and Procedure

”Some years ago the ALSA General Election was protested based on serious improprieties on the part of the Election Committee.

Following the protest, I was asked to chair the EC. During the months following the election, the EC worked with the BOD to develop Election Policy and Procedure that would allow ALSA to hold elections that would be protest protected. The EC began to write steps-in-order for the election process. Working with the BOD liaison, the EC worked back and forth to tighten up on areas that were 'loose', as we all wished to develop ethical P/P.

After the final P/P was presented to the BOD, three areas were asked to be tighten-up more. One of these areas was the dissemination of 'advance' information. In other words, information to any person or group in advance of all members receiving the same information at reasonable the same time.

Here is the issue we worked with: If a certain interest group is given knowledge of the list of candidates prior to all members having that information, then it seems only reasonable that group may use the information to undermine a specific candidate or candidates. Or they may use that information to select a 'common interest' group of candidates who they would prefer to see on the Board to represent specific issues. Say a group that would wish to move ALSA away from a certain direction. Or, to elect a group of candidates from a certain Region.

This most ethical policy for the EC was not just whimsically developed by the EC. The policy development was a joint effort between the BOD and the EC and in total approved by the ALSA BOD.

To this date, it has been adhered to 100% and with excellent results. Good reason exists for every step take by the EC to offer the members of ALSA an election that is not successfully protested.

Since its inception the P/P has worked perfectly. It is not always 'convenient' for certain factions, but it has worked for the good of the organization. Thanks, Lougene”

Ethics Committee

Chair - Maryan Baker

All of the members of the ALSA Ethics Committee were notified that we have changed liaisons from Lora Crawford to Ken Fenley. The members expressed how much they respect Lora and believe she is a true role model for high ethical standards as an ALSA Judge and member of ALSA.

ALSA Board Member, Ken Fenley was contacted via telephone by committee chairperson regarding his and board expectations and the committee’s recommendations. Ken Fenley is also very enthusiastic and dedicated towards maintaining high standards for ethical conduct.

Margaret Henry from Central Region was advised that she was approved as a member of the ALSA Ethics Committee. Margaret Henry was provided a copy of last month’s Ethics Committee recommendations via email. Margaret Henry is also in support of the attached proposed rule changes.

The Ethics Committee members are awaiting feedback from the committee recommendations submitted for April’s meeting.

At this time the Ethics Committee members are planning a meeting with the members of the Protest Committee. The goal is to work on expanding the present Protest process to include a “Grievance Procedure”. The grievance procedure would provide for a process that would deal with membership concerns that do not meet the formal “Protest” criteria but still warrants some action to resolve a situation.

Respectfully Submitted,
Maryan C. Baker, Committee Chair
Allen Davis, Committee Member
Toni Strassburg Pearce, Committee Member
Rob Spencer, Committee Member, Margaret Henry, Committee Member

Fiber Committee

Chair - June Black

Report duplicates the April Fiber Committee Report.

***Penny will organize a conference call between June, Julie, and Lavona since the Fiber Committee works with and under the Judges Committee.**

Finance and Budget Committee

Chair - Craig Swindler

Report tabled until May 11th meeting with Cheryl and Wayne at the ALSA Office

Grand National Committee

Chair - Norris Berg

1. Logo design contest for the 2007 "10th Annual" Grand National show has closed. There were 9 individuals who submitted 25 different design. The winner has been selected and notified. The other individuals will be notified and thanked for submissions and efforts. Suggest this be an on going annual event.
2. Request approval for conference calls of GN committee members. One in June and one probably to wrap things up in September. Up to a maximum of 2 hours for each call.
3. All our members are working on GN events and details. No major problems at this time.
4. Since the last ALSA BOD meeting all GN committee members have discussed the proposed ILR Annual membership meeting requested to be held during the Grand Nationals. All agreed the meeting should be held on Thursday afternoon (late) and prior to the ALSA general membership meeting normally held on Friday morning. In addition, any costs involved with the ILR meeting should be absorbed by the ILR and not the Grand National committee or ALSA.

The GN committee felt it would be a good time for our ALSA members to have the opportunity to address the ILR BOD.

Norris Berg and the Grand National Committee

Handbook Committee

Chair - Helen Feick

Request for the Board to continue careful consideration of all the ways that the 15th Edition of the Handbook could be reproduced and gotten into members' hands: printed, CD, Website. ***The Board will give due consideration to all ideas and suggestions made by the Handbook Committee before making any final decisions.**

Judges Committee

Chair - Lavona Fercho

The following is a list of items for which the Judges' Committee is requesting Board approval.

1. Mike Haumschild has submitted a summary of continuing education credits showing a total of 310 points. The Judges' Committee approves his request for the renewal of his Judging license for three years.
2. Ali Soukup successfully completed her Beginning Fleece clinic in 2004, completed her apprenticeship under three different Judges, and has successfully completed the Advanced Fleece Judging Clinic May 2005. Pursuant to a minimum age waiver previously granted, The Judges Committee now approves her request for certification as a Llama Fleece Judge.
3. Shannon McConnell had BOD approval to Judge the Alpaca show at the Triple Crown. Shannon successfully completed his first Alpaca Judges Clinic in 2000, at the combined ALSA/AOBA Alpaca Judges Clinic. He continued to apprentice with AOBA and ALSA, and certified with AOBA as they continued with the Judging program. He was an ALSA member until 2004. In 2005 all ALSA llama breeder attendees of the 2000 clinic were grandfathered in to ALSA as alpaca judges without any further training or apprenticing. Shannon is a certified level III alpaca Judge with AOBA and has had a lot of experience with big alpaca shows. He more than qualifies to be certified as a level III Alpaca Halter Judge with ALSA, upon payment of his fees. He would definitely be an asset to the ALSA Alpaca Show program.
4. Judie Moser and Cathie Kindler have cleared their schedules to Co-Instruct the Llama Halter Judges Clinic at McGrath's, Lower Sherwood Farm in Virginia, June 22, 23, 24th if this clinic has sufficient participants. We would like to request BOD approval of these Instructors.

Respectfully Submitted,

Lavona,

Chair, ALSA Judges' Committee

***Report approved with variance given to item #2**

Membership Committee

Chair - Pam Jensen

We are all working the Special Recognition baskets for Nationals - the Grunt awards.

A second article coming out in Showring on a membership case.

The Committee is also working on ways to attract new members and encourage old members to remain committed. Ideas and input will be forthcoming in the June Report

Pam Jensen, Membership Chair

Nomination Committee

Chair - Trish Brandt-Robuck

No Report

Performance Committee

Chair - Melanie McMurray

No Report

Policy & Planning Committee

Chair - Jerry Miller

We went over the standing rules and the by-laws for ALSA and did not find anything that looks out of sorts with either.

We also discussed the question of the office manager being an employee or independent contractor and felt the independent contractor option was the best, as it doesn't deal with health benefits, retirement, etc. A contract that the BOD can review on a yearly basis would serve ALSA best.

Mark Smith has agreed to join the Policy and Planning Committee and I request BOD approval.

Jerry Miller

***Lora moved and Wally seconded a motion to approve Mark Smith as a member of the Policy & Planning Committee. Motion carried.**

Promotion Committee

Chair - Mandy Gerken

No Report

Protest Committee

Chair - Jim Nenni

All is calm.

Publications Committee

Chair - David Armer

Request to do an e-mail blast to the membership to encourage advertising in the Summer Showring. ***The Publications Committee will send the Board a written request for approval of the message for the e-mail blast.**

Regional Committee

Chair - Betty Moe

1. The Regional Superintendents have responded to the suggestion by former Superintendent, Bill Schultz, requesting the splitting the yearling classes at all Regional Shows. Although they think his suggestion has appeal, the logistics for having the numbers of entries to warrant splitting the classes is quite complicated. At this time none of our Regional Championship Shows have had the numbers for a split class to be feasible. Ordering the extra ribbons for each wool division for this doesn't seem practical without the numbers being there first. The Superintendents suggestions on the minimum numbers for each class to be split, range from 12 to 20. At this time no region has had the entries close to those numbers. The other consideration is the classes, to my understanding, were to split age-wise, which further complicates the split.
2. The Regional Superintendents will make any corrections or additions to their Regional Show information as soon as the ALSA office faxes them the 2007 corrected version. When that additional information is processed, the ALSA office will fax it back to the Superintendents for a final look and initialing by the Superintendents to show it is complete. Copies will also be sent to me as the Regional Chair.
3. Please note for your records the most recently updated Regional Show Information included as a separate attachment to this report.

Respectfully submitted,
BETTY MOE

Ken moved and Penny seconded a motion to go into Executive Session at 11:32 PM EST. Motion carried.

Ken moved and Penny seconded a motion to come out of Executive Session at 12:20 AM EST. Motion carried.

Show Management Committee

Chair - Phil Feiner

(In answer to ALSA member request to split the Yearling Classes at the 2007 Regionals as well as the Grand National.) While the general consensus of the SM committee agrees with the concept, the only concern is that we need to set a number so we have criteria of when to split the classes. 20 or more entries split the class – less than 20 leave it as is. We can offer the Supers some guidelines and ultimately leave the decision up to them, or set a specific number, which will dictate when to split and when not to split.

Website Committee

Chair - Marilyn Nenni

No Report