

ALSA Monthly BOD Meeting
July 14, 2015
(All times posted are EST, if not noted)

Call to order: 8:11 p.m.
Next Board Meeting: Tuesday August 11, 2015; 8:00 p.m.
(All times posted are Eastern Standard Time, if not noted)

Roll call:

President:
V. President: Susan Leslie
Secretary: Terese Evenson - excused absence due to power and telephone outage
Board Members: Debbie Andrews
Jim Doyle
Paul Schwartz
Allen Davis
Cheryl Juntilla
Non Board Members also present:
Treasurer Patti Wattigney (Left the call at 8:32 p.m.)
Office Manager Robin Turell (Left the call at 8:48 p.m.)

Election of Executive Committee

Motion by Jim nominating Paul as President, seconded by Cheryl. Unanimously approved.

Motion by Cheryl nominating Jim as Vice President, seconded by Allen. Unanimously approved.

Motion by Jim nominating Cheryl as Secretary, seconded by Paul. Unanimously approved.

Motion by Jim to approve Patti to continue as non-elected Treasurer, seconded by Allen. Unanimously approved.

At this point Susan turned the meeting over to Paul, who thanked Susan for preparing the agenda.

Treasurer Report for the Month of June 2015

- 1) All bank accounts have been reconciled
- 2) Scholarship on Darby Jones' behalf has been paid

Current Assets

Checking		
Accounts	\$	9,384
Investment Account		55,785
Cash Memorials		<u>3,234</u>
Total Current Assets	\$	<u><u>68,403</u></u>

Liabilities	
Accounts Payable	0
Total Liabilities	<u>0</u>
Equity	\$ <u>68,403</u>
Total Liabilities & Equity	\$ <u><u>68,403</u></u>

Cash Balance on Hand May 2015 \$ 68,752

Receipts	
Membership Revenue	\$ 725
Show Fee Revenue	4,520
GN Sponsorship	100
Judge / Judge Clinic Fees	575
Other Revenue	<u>15</u>
Total Receipts	\$ 5,935

Disbursements	
Grand National Expenses	0
Judge Clinic Expenses	1,890
BOD Expenses	0
Bank / Credit Card Fees	212
Office Contract/Expenses	2,917
Handbook Expenses	0
Scholarship Paid	500
Publications Committee	0
Website Expenses	<u>765</u>
Total Disbursements	\$ <u>6,284</u>

Balance on Hand June 30, 2015 \$ 68,403

Motion by Susan to accept Treasurer's report and financial reports as submitted, seconded by Jim and unanimously approved.

Discussion of \$489.13 invoice for refurbishing Grand National Ribbons.

Concerns were expressed about the cost, number of ribbons per class and an error regarding ribbons for a non-existent class. That error has been noted and will be corrected. The main problem with this invoice was that the person who incurred this expense did not understand that prior approval was required. It was an innocent mistake by an enthusiastic volunteer and Patti believes that person now understands the correct protocol and the mistake will not be repeated.

Motion by Jim to pay invoice, seconded by Cheryl. Unanimously approved.

Motion to table discussion of proposed Grand National Budget until all Board members have a chance to compare to last year's numbers.

Office Business:

Robin Turell, Office Manager

BOD Meeting Office Report July 14, 2015

1. Membership

There are new membership applications coming in daily for 2015, both renewals and new memberships.

As of right now for 2015 we have:

- **111** LIFE TIME members
- **241** regular memberships (*which is increased from the last meeting of 16 memberships. This number is growing each day.*) At this time last year we had 287 regular members.
- **151** youth memberships (*which is increased from the last meeting of 8 youth memberships. This number is growing each day.*) At this time last year we had 187.
- Our total membership so far for the 2015 year is **503**. (Last year at this time the total membership was 590.)

2. Shows

There are currently 63 shows sanctioned for 2015. (*which is increased from the last meeting of 12 shows*) Last year at this time we had 66 sanctioned shows.

3. Discussion of 2014 Youth Versatility Award.

Note - Susan will follow up.

4. Discuss needs of new and old BOD members

Robin will send all Board members contact information for each other. It was agreed it would be a good standard practice for all Board members to receive recordings of meetings.

Motion by Susan to accept Office Report, seconded by Allen and unanimously approved.

8:48 p.m. **Motion** by Jim to go into executive session, seconded by Allen. Unanimously approved.

10:24 **Motion** by Cheryl to end executive session, seconded by Jim. Unanimously approved.

Old Business

Discussion of Flow Charts for Committees to handbook to BOD.

Motion by Allen to table this discussion until the next meeting when new Committee Chairs are in place, seconded by Cheryl. Unanimously approved.

Discussion of Special Meeting minutes.

Concerns have been expressed that this meeting was used by the Judges Committee to circumvent the approved procedure for making revisions to the Handbook and that the minutes improperly include items not addressed in the notice for the Special Meeting.

Motion by Jim to rescind the June 30 meeting minutes and that the Handbook revisions addressed in those minutes be remanded to the new Judges Committee for its review and consideration. Seconded by Cheryl and unanimously approved.

New Business:

Correspondence from Members.

It was agreed that correspondence from members should be summarized to protect the member's identity, unless the member specifically grants permission to have his or her name published.

A) Letter from Member expressing surprise that the June meeting minutes did not address "joining forces with ILR."

Motion by Susan to send a response to this member explaining that the ALSA Board has been seriously considering this issue, but has not yet received any response from the ILR Board to its May 3 letter which can be found in the May Meeting Minutes. Since it has been more than 60 days with no response, another letter will be sent to the ILR Board requesting information and invited the ILR Board to meet to discuss this issue. Seconded by Jim and unanimously approved.

B) Letter from Member expressing concern that fast-tracking judges who have not completed the requirements for certification is a slap in the face to all judges and apprentices who have spent many hours and thousands of dollars to attend clinics and complete apprenticeships. The writer believe this has damaged ALSA's integrity and requests that Part S, Section 2, Paragraph 6 be reconsidered by the Judges Committee and Board.

It was noted that Board members have received numerous telephone calls from other members expressing the same concerns.

Motion by Cheryl that a moratorium be placed on all requests for "fast-tracking" until the Judges Committee, working with the Handbook Committee, can draft objective criteria for considering such requests and a standard procedure for presenting such requests to the Board for its consideration. Seconded by Allen. Unanimously approved.

Concerns were raised about a judge who was approved for fast-tracking in February even though the Judges Committee had not provided the Board with any documentation about his qualifications.

Motion by Jim that discussion about the certification of this judge be tabled until the incoming Judges Committee has confirmed his qualifications and made its recommendation as to whether this judge needs to attend clinics, apprenticeships or mentorships. Seconded by Allen and unanimously approved.

C) Letters from Member requesting refund of protest fee.

Motion by Cheryl that a response be sent to this member explaining that the Protest Committee had found the protest was not timely filed, that the Board does not have grounds to overrule the Protest Committee's finding and therefore no refund will be made. This is a different situation than another protest in which the fee was refunded because no action or finding was made by the Protest Committee. Seconded by Susan and unanimously approved.

D) Letter from Member suggesting that committee reports include roll call votes and that some committees be combined.

Motion by Cheryl that a response be sent thanking the member for his input and suggesting that he submit these ideas to the Handbook Committee for their consideration to be presented to the Board with other requested revisions in accordance with Part B, Section 2 B of the Handbook. Unanimously approved.

E) Letter from member expressing frustration that meeting minutes are too sanitized and vague and the members are treated like mushrooms.

Motion by Susan to send a response to this member assuring her that the Board will try to do a better job of keeping members informed. Seconded by Jim, unanimously approved.

Motion by Jim that a letter be sent to Larry Lewellyn to thank him for his work in soliciting sponsorships for the Grand National; seconded by Debbie and unanimously approved.

Other New Business

Discussion was had concerning Liaisons on committees' conference calls. References were made to Handbook page 7, Section 1 B1; Handbook page 149, Sec. 7, b); and Bylaws Section 11 on page 150, which refer to Board members serving as non-voting members of committees. Historically the role of Liaisons has been to facilitate communications between the committees and the Board without participating in committee meetings. Having Board members listening in on committee meetings could have a chilling effect and discourage members from serving on committees. Liaisons who wish to listen in on committee meetings to become more educated on a topic should ask the committee chair about it to ensure there is no objection from committee members.

Selection of Committee Liaisons

To save time, only those positions sought by more than one person were voted on. It was noted that pursuant to the ALSA Bylaws, the President of the Board is an ex officio member of all committees and therefore cannot serve as liaison to any committee.

Alpaca Committee - Liaison Susan - not challenged

Election Committee - Liaison Jim - not challenged

Ethics Committee - Current Liaison Susan, challenged by Cheryl
Roll call vote: Allen, Cheryl and Jim vote for Cheryl. Debbie and Susan vote for Susan.
Cheryl is new liaison to the Ethics Committee.

Fiber Committee - Liaison Terese - not challenged

Finance & Budget - Liaison Jim - not challenged

Grand National Committee - Position open - Susan and Cheryl challenge each other
Roll call vote: Allen, Cheryl and Jim vote for Cheryl. Debbie and Susan vote for Susan.

Handbook Committee - Position open - Susan and Cheryl challenge each other.

Roll call vote: Allen, Cheryl and Jim vote for Cheryl. Debbie and Susan vote for Susan.

Judges Committee - Liaison Terese - Jim nominates Allen, second by Cheryl.

Roll call vote: Allen, Cheryl and Jim vote for Allen. Debbie and Susan vote for Terese.

Assuming that Terese would vote for herself and create a tie, Paul votes for Allen to break tie.

Discussion was had about changing the way the Chair of the Judges Committee is selected.

Last year an informal poll of judges and apprentices showed that 92% were in favor of being able to vote on this appointment.

Motion by Jim that the Liaison to the Judges Committee work with the Election Committee to determine the best process for judges to vote for the Chair of the Judges Committee. Seconded by Allen and unanimously approved.

Membership Committee- Liaison Debbie - not challenged

Nomination Committee - Liaison Jim - not challenged

Performance Committee - Liaison Debbie - not challenged

Policy & Planning Committee - Position Open - Cheryl nominated Allen. Allen agrees to accept position and is not challenged.

Protest Committee - Liaison Susan relinquishes this position to Cheryl - no challenge

Publications, Promotions and Marketing Committee - Liaison Terese - Challenged by Susan

Roll call vote: Allen, Cheryl, Debbie, Jim and Susan all vote for Susan.

Regional Committee - Liaison Jim relinquishes this position to Susan - No challenge to Susan

Show Management Committee - Liaison Jim - no challenge

Web Site Committee - Liaison Jim relinquishes this position to Susan - No challenge to Susan

Youth Committee - Liaison Susan - no challenge

Cheryl will send Robin a list of the new Liaisons for posting on the website as soon as possible.

Reminder to Liaisons to confirm which committee members wish to continue to serve and that all new and returning chairs and committee members need to be approved by the Board.

Committee Reports:

1) Alpaca Committee - Chair: Deb Yeagle - no report

2) Election Committee - Chair: Lougene Baird

Election Committee Report – July 3, 2015

Per the ALSA Standing Rules, ARTICLE III– Election, Section I: Election (h) Challenges.....” ballots will be retained by the Election Committee until midnight July 1, after which they will be destroyed. No challenges were received by the EC. Correspondence received such as Petitions to Nominate Forms, correspondence and inquiries will be destroyed. The Certification of Results will be retained in Election Committee files. The 2015 ALSA General Election is closed.

Please consider and approve Hank Kauffman and Jerry Dunn Election as EC members for the 2015-2016 committee. Both Hank and Jerry have great knowledge of the election history, how the ALSA election works and are always available at a moment's notice. A great team is in place.

As a reminder, the Simply Voting annual subscription allows for an unlimited amount of elections/membership polls to be held through the end of April, 2016.

Lougene Ann Baird, Chair
ALSA Election Committee

Motion by Jim to table discussion of report until he can talk with Lougene about it.

- 3) Ethics - Chair: Cheryl Lambert - no report
- 4) Fiber Committee - Chair: Cindy Ruckman - no report
- 5) Finance & Budget Committee - Chair: Patti Wattigney - see Treasurer's report
- 6) Grand National Committee - Chair: Glenna Overman

Grand National Report July 14, 2015

Dear Board of Directors:

The GN committee is working diligently on Grand Nationals for 2015. Sponsorships are coming in and we have not yet made many phone calls, people are responding by word of mouth and everyone is excited for the show in October.

We would like to ask the boards approval to get the entry forms on the ALSA web-site.

Halter classes- \$50.00

Youth classes- \$25.00 (if entering all 5 classes a rebate will be given like last year, if we have 50 entries)

Open performance- \$50.00 per class (if entering 4 animals, 4th animal would receive \$100.00 rebate)

Alpaca classes- \$50.00

Motion by Jim to approve entry fees, seconded by Debbie and unanimously approved.

Carriage Crossing will again be catering our dinner on Saturday evening and prices will be \$15.00 for adults and \$13.00 for youth 10 years of age and under.

No motion required regarding caterer. Board members unanimously approve this caterer.

I understand that according to the handbook there is no money set aside for the committee members, clerk, ring steward, announcer, or gate keeper. Would the board give thoughtful consideration to helping defray some of the expenses involved and possibly offer traveling expenses or motel expenses?

Discussion regarding payment for volunteers' hotel rooms in the past and need to establish a standard policy. **Motion** by Jim to table this discussion until we can talk with the ALSA Treasurer and get more specific information on projected costs.

This year there will be no bedding provided. All exhibitors must bring their own. We are able to use straw, shredded cardboard, sand, horse bedding pellets, no shredded paper.

Thank you,
Glenna Overmiller

Motion by Susan that a face to face Board meeting be scheduled for Wednesday, October 21, 2015, in Park City, Kansas, seconded by Jim and unanimously approved.

7) Handbook Committee - Chair: Marcie Saska Agnew - no report

8) Judge's Committee - Chair: Ken Forster - report dated June 30 was submitted

Motion by Jim that the Judges Committee report dated June 30, 2015 submitted for this meeting be tabled and remanded to the new Judges Committee for its review and consideration when new Chair has been approved. Seconded by Susan and unanimously approved.

Motion by Jim that the minutes of June 30 meeting be totally rescinded and purged. Seconded by Allen. Unanimously approved.

Motion by Jim that Judges Committee report discussed in the June 30 meeting be remanded to the new Judges Committee for its review and consideration. Seconded by Cheryl and unanimously approved.

9) Membership Committee - Chair: Mary Rose Collins - no report

10) Nomination Committee - Chair: Anna Reese - no report

11) Performance Committee - Chair: Anna Reese - no report

12) Policy & Planning Committee - Chair: Barb Harris - no report

13) Protest Committee - Chair: Bobbie White - no report

14) Publications, Promotions, and Marketing Committee - Chair: Ruby Herron - no report

15) Regional Committee - Chair: Position Open

16) Show Management Committee - Chair: Glenna Overmiller - no report

17) Web Site Committee - Chair: Ruby Herron - no report

18) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White - no report

Motion that letters be sent to Kitty and Charles thanking them for their service on the Board of Directors, unanimously approved.

Motion by Jim that e-mail motions attached to June 30 Special Meeting minutes be attached to these minutes, seconded by Debbie and unanimously approved.

Motion by Jim that e-mail motions be cleaned up to remove extraneous comments, seconded by Allen and unanimously approved.

Motion by Cheryl to adjourn, seconded by Allen and unanimously approved.

Meeting adjourned at 1:01 a.m.

E-mail motions prior to July 1

6-10-15 Request from Robin to send an e-blast regarding the ALSA Western Regional Championship show - approved.

6-10-15 Kitty submitted letter to be sent to scholarship winners. Unanimously approved.

6-12-15 Kathy Devaul requests approval of Judie Moser as Judge for the Southeast Regional Championship. Roll call vote: Susan, Jim, Paul and Terese vote yes; Debbie and Charles vote no. Judie Moser is approved to judge the Southeast Regional Championship.

6-13-15 Request from Robin to send an e-blast about 2014 High Point Youth results, approved.

6-14-15 Terese submitted 6-9-2015 minutes for approval. One correction noted and made. Corrected minutes approved by Debbie, Paul Susan and Charles.

6-15-15 Letter received from Superintendent of Heart of Dixie Show requesting that an 8 year old youth be allowed to show an animal that is owned by one of the judges, but which will NOT be judged by that judge. The Board sees no issue with the llama being used as long as it is judged only by the second judge.

6-16-15 Jim requests approval of Mark Willy as superintendent for the 2015 Central Regional Championship because Roger and Penny Thomas are unable to superintend this year. Approved by Susan, Charles, Terese and Paul.

6-17-15 An error in the June 9, 2015 meeting minutes was discovered regarding the Election Committee report. Corrected minutes unanimously approved to send to membership.

6-20-15 Kitty calls for a June 30 Special Board meeting to address Judges' Committee report and Grand National budget. Paul will be unable to attend due to having to attend another meeting.

6-21-15 Request from Robin to send an e-blast from the Judges Committee regarding the Judges, Breeders and Owners manual. Approved.

6-21-15 Motion by Paul to table all handbook changes requested in the June meeting until the new BOD and Committees have time to review these changes following proper procedures set forth in the current Handbook, being no changes will be in force until January 2016. All suggested changes will be presented for review once new committees are in place. Seconded by Jim. Susan, Charles and Debbie vote no.

6-22-15 Request from Chair of Grand National Committee that Wally Juntilla be approved as Performance Coordinator. Unanimously approved.

E-mail motions after July 1

7-1-15 E-mail request from Judie Moser for hard copies of Judges and Breeders Manuals. Hard copies will be mailed to her.

7-1-15 **Early Bird Sponsorships** - Request from Robin and GN committee to send e-blast and put on website. Unanimously approved.

7-6-15 **2015 GN Fleece Show Entry forms** - Request from Robin and the GN Committee for approval of entry forms for the GN Fleece Show. Approved by Terese, Cheryl, Paul, Allen and Jim.

7-4-15 - Motion by Jim nominating Paul Schwartz as President, seconded by Cheryl.

7-5-15 - Motion by Jim nominating Cheryl Juntilla as Secretary, seconded by Paul.

7-5-15 - Motion by Cheryl nominating Jim Doyle as Vice President, seconded by Paul

7-5-15 - Motion by Cheryl nominating Allen Davis as Liaison to the Judges Committee, seconded by Jim.

7-5-15 - Motion by Debbie nominating Susan as Secretary.

7-5-15 - Susan calls for discussion on this e-mail election.

7-6-15 - June 30, 2015 Minutes submitted for approval by Terese.

7-6-15 - Minutes approved by Susan.

7-7-15 - Motion by Paul that these minutes be put on the agenda for the next regular Board meeting, which is July 14, to discuss clarification before they are approved and published for release.

7-7-15 - Minutes approved by Charles, Debbie and Kitty.

7-8-15 - Motion by Paul that the minutes of the June 30th ALSA Special Meeting be removed immediately from the ALSA website and table for discussion at the next regularly schedule meeting on July 14, 2015, due to the minutes recording topics that were not included in the call for special meeting. Seconded by Jim. Jim, Cheryl and Allen vote yes. Motion passes.

Submitted by Cheryl Juntilla, Secretary
July 16, 2015