

ALSA Monthly BOD Meeting

March 13, 2014

(All times posted are EST, if not noted)

Call to order: 8:04 PM E.S.T.

Next Board Meeting:

Tuesday April 8, 2014; 8:00 pm CST

Roll call:

Members Present:

President: Ken Forster

V. President: Jim Doyle

Treasurer (Non Board) Patti Wattigney- Joined at 9:22 PM- Left the call at 10:07 PM E.S.T.

Secretary: Kitty Tuck-Hampel

Board Members: Susan Leslie and Charles Poillion

Robin ALSA Executive Secretary: Joined the call at 8:36 PM E.S.T.

Request for Executive Session:

Kitty: Motion to go into executive session.

Jim seconds the motion.

Motion carried.

The board entered into Executive session at 8:05 PM E.S.T.

Charles: Motion to leave Executive session.

Jim seconds the motion.

Motion carried.

The board exits Executive session at 9:17 PM E.S.T.

Office Business:

Robin Turell, Office Manager:

- a) Review report received

1. Membership

We have approximately 201 Regular Members, 92 Youth members, and 109 Life members. The total membership so far is 402. Last month, our total at the time of the BOD meeting was 360 members. At this time, we have increased our membership by 42 members. We are receiving applications daily.

2. Shows

We currently have 26 sanctioned shows for 2014.

3. Posting of Shows

These are the steps that happen when the ALSA office posts the results of a show:

- The superintendent gets the results to the ALSA office via email or USPS.
- If these results are sent via email, they are followed up by the USPS along with the judges' cards, recap sheet and fees.
- The results are then posted **WITHOUT** a change unless I have noticed something that does not match in which I contact the superintendent **BEFORE** any correction is made.

4. Discussion about youth scholarship email sent to Ken on Feb. 12, 2014 and on Feb. 16, 2014.

5. Discussion about Superintendent Letter sent to Ken on Feb. 12, 2014.

6. Discussion about Handbook Printing. An email with the bid sent to BOD on Feb. 15, 2014.

An eblast will be sent to the membership asking if the membership would like the opportunity to pre-order Handbooks. (BoD)

Susan: I make a motion we pay the \$450 to update the software for a live reporting of the youth award system.

Kitty: Seconds the motion.

Motion carried.

Kitty: Motion to accept the office report.

Jim: Seconds the report.

Motion carried.

Treasurer's Report:

(Non BOD) Patti Wattigney

- Review Treasures report received 03-05-14.

Treasurer Report for the Month of February 2014

- All bank accounts have been reconciled
- The Office Contract Amount includes payment for February and March
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Current Assets

Checking Accounts	\$	17,943
Investment Account		45,081
Cash Memorials		<u>3,352</u>

Total Current Assets	\$	<u><u>66,376</u></u>
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Liabilities

Accounts Payable		<u>0</u>
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Total Liabilities		<u>0</u>
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Equity	\$	<u><u>66,376</u></u>
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Total Liabilities & Equity	\$	<u>66,376</u>	
Cash Balance on Hand January 2014			\$ 69,198
Receipts			
Membership Revenue	\$	2,525	
Show Fee Revenue		925	
Grand National Revenue		0	
Judge / Judge Clinic Fees		50	
Other Revenue		<u>36</u>	
Total Receipts	\$		3,536
Disbursements			
Grand National Expenses - 2014		163	
Corporate Filings		0	
BOD Expenses		0	
Bank / Credit Card Fees		247	
Office Contract/Expenses		5,833	
Linda Pierce Awards		0	
Judge Clinic Expenses		115	
Publications Committee		0	
Website Expenses		<u>0</u>	
Total Disbursements	\$		<u>6,358</u>
Balance on Hand February 28, 2014	\$		<u>66,376</u>

Charles: Motion to accept the Treasurer's Report.

Susan: Seconds the motion.

Motion carried.

Old Business:

- a) Tami Lash-

Kitty: I motion to reinstate as a judge, Tami Lash on the grounds she must serve 1-year probation as a llama halter judge and llama/alpaca performance judge only. At the end of the one-year probationary period, she will be permanently reinstated in accordance with the 18th Edition of the ALSA Handbook. Tami Lash will be subjected to the 5-year recertification time period at the end of the probation year in accordance with the 18th Edition of the ALSA Handbook.

Jim: Seconds the Motion.

Roll Call:

Kitty- Yes, Charles- Yes, Jim- Yes, Susan-Yes

4-yes votes- Motion carried.

b) Cathie Kindler

Susan: I motion that the requirement for Cathie Kindler to be a judge, she must either complete an Advanced Clinic OR complete the requirements of the 18th Edition of the ALSA Handbook for recertification- Pg 130, Part S Sec. 3-c. After meeting one of those requirements, she must serve 1-year probation as a llama halter judge and llama/alpaca performance judge only. At the end of the one-year probationary period, she will be permanently reinstated in accordance with the 18th Edition of the ALSA Handbook. Cathie Kindler will be subjected to the 5-year recertification time period at the end of the probation year in accordance with the 18th Edition of the ALSA Handbook.

Jim: Seconds.

Roll Call:

Kitty- Yes, Charles- Yes, Jim- Yes, Susan- Yes

4-yes votes- Motion carried.

New Business:

a) Letter from Marilyn Nenni.

A new eblast will be sent out regarding this.

b) Letter from Jens Rudibaugh.

The letter was sent to the performance committee for review.

c) Letter from Robin Turrel.

Reply sent to Robin.

Committee Reports:

1) Alpaca Committee: (liaison: Susan Leslie)

Chair:

Kitty: I motion to remove Kevin as the Chairperson of the Alpaca Committee due to not being a member of ALSA.

Jim: Seconds the motion.

Motion carried.

2) Election Committee: (liaison: Kitty)

Chair: Lougene Baird

ALSA Election Committee Report – March 3, 2014

The Day of Record for the 2014 General Election is Tuesday, April 1, 2014. The Day of Record is the last day a person may pay dues and become a member in good standing as part of the qualifications to participate in the election process. The Treasurer and office Manager shall reconcile the list of members using the day of Record to create an up-to-date list to present to the Board of Directors for approval.

The deadline members to submit Petition to Nominate Forms is April 10th. The committee has received approximately 30 Petitions for 4 potential candidates.

The Committee has received a request for a Bylaw change from members at large. The Committee is obligated to send the information to the ALSA Board for review. The Committee has organized that request so that it would logically fit into the current Bylaws. Please review the member's request and then deny or accept the change to be put on the 2014 ballot. The request, underlined below, is as follows:

Bylaws - Article III – Board of Directors Section 8. Resignation and Removal.

Towards the end of that section..

A board member may be censured, suspended or ejected for unauthorized activity by a majority vote of the Board of Directors. Unauthorized activity may be described as, but not limited to, violation of Executive Session confidentiality, publicly discussing member hardships or authorizing unapproved expenditures. Accusatory language and rude behavior to fellow Directors, Committee Chairs, volunteers or ALSA personnel will not be tolerated as it is not in the best interest of the membership or the organization and does not allow the Directors to accomplish the work for which each was elected. Once removed, that person may not run for office, be elected or serve for the remainder of their term and a period of two (2) years.

The pre-approved e-blasts are being sent to the membership as planned. Conversations are ongoing with the electronic voting company to assure a smooth transition from paper to electronic balloting.

Respectfully submitted,

Lougene A Baird, Chair

ALSA Election Committee

Charles: I make a motion to approve the bylaw change as recommended by the Election Committee.

Kitty: I second the motion.

Motion carried unanimously.

March 11, 2014

To the Election Committee Liaison. Nomination Committee Chair and the ALSA Board,

The below is EC comments on a member's request for "Candidate's names to be put on ALSA website" prior to the formal review of the official list of members verifying membership in good standing as approved by the ALSA Board and other information.

A person is not a "candidate" until they meet all of the requirements of a "member in good standing" as described in the ALSA Bylaws and agree to put their name on the ballot, this is usually discovered during the Statement of Candidacy process. (April 10 to April 29)

Please refer to the Bylaws and Standing Rules. The Election Committee uses the list of members that is compiled by the Treasurer and office manager for 'verifications' in the election process. The list of members who have paid their dues is completed after the Day of Record (April 1) and approved by the ALSA Board of Directors. In addition, the Board also approves other requirements of a member-in-good standing which is not reflected in the ALSA accounting system. The EC receives notification of Board

approval of the list of members-in-good standing and other verification ONLY through its Liaison. That list is used in the election process.

As a member, Robin (the ALSA office manager) was the only person who requested the verification procedure be changed so that each person would know if he/she had enough or “necessary 5 petitions”. The EC did that per Robin’s request but only in its operational policy which the Board approved. Per the change in procedure, the EC has since given each person a list of people who submitted petitions on their behalf. Those folks can check the website, or ask the petitioners who petitioned, to manage their own nomination process to verify whatever each feels necessary.

The Bylaws explicitly state the EC will use the membership list compiled by the Treasurer and office and approved by the Board. The EC uses no other list. The EC does NOT verify membership by using the ALSA website as this would not be working within the Bylaws/Standing Rules. In addition, the other information to be received from the Board and required by the Bylaws is not on the website! This is located in Article II Membership, Section 6 Membership in Good Standing in its entirety

In the past, a small percentage of members have asked how many petitions they had received. With the procedure change, it has been taken a step further. Each interested potential candidate not only is told how many but from WHOM their petitions were received. Not if the petitioners dues are paid.

I keep detailed notes of phone conversations regarding EC and election process and work regardless of who I speak with. According to my notes, last year Robin contacted me as she was concerned that ALSA would incur election expenses last year when an election was not ‘really necessary’. And, rightly so! The amount of candidates (2) matched the openings (2) on the Board. She asked what might be done to avoid those costs last year. With that in mind, I wrote a Bylaw change and submitted that to the Board for its approval to be put on last year’s ballot. The membership approved the change and it will avoid the same scenario in future elections. ALSA will never incur election expenses when there is no need to have an election unless the Bylaws are reversed on that note.

I do not have my notes with me at work this morning. From recall, Robin (as a member), a few weeks ago called to say that it would be nice to know if a person already had enough petitions. In short, she used the example that if a person already had 5 Petitions, she would not ‘waste’ her petition on someone who already had enough but use them for another person. She also stated she and her partners have 2 petitions between all of everyone. With that suggestion, the EC rewrote the part of the Procedure, the ALSA Board approved it so that the EC may notify potential candidates of who and how many Petitions the EC had received on their behalf. So now those folks can check with a person to see how many they have received so petitions are not wasted.

It is my understanding that Robin’s concern is that ‘we do not have a lot of participation in the election process anymore’. If it will help put your minds at ease, the EC is working with five people who have received way more than 5 petitions each. So it looks like ALSA will have a healthy ballot if all choose to run!

From election history I know that the ALSA office has helped and will continue to help the EC. Cheryl did and now Robin does. Both worked beautifully in concert with the EC through the election process. However, the EC, the NC and the office are obliged to work under the process as described in the Bylaws and Standing Rules.

Running for the ALSA Board, and if elected, serving on the Board requires an immense commitment. Each person deserves to be treated fairly, their privacy respected and all must be treated equally. These folks are able to manage their own process to become petitioned and follow all of the rules as recorded in the Bylaws and Standing Rules if they so choose, to follow their quest to become a Director.

As it has been in the past few years and will be this year, as soon as the ballot names are finalized, the full Statements of Candidacies will be posted on the ALSA website.

Please let me know if I may be of further assistance in the Board's understanding of how the EC works within the Bylaws and Standing Rules in the election process.

Lougene

Kitty: Motion to accept the Election Committee Report.

Susan: Seconds the motion.

Motion carried.

- 3) Ethics: (liaison: Jim)
Chair: Paul Schwartz
No Report
- 4) Fiber Committee: (liaison: Susan)
Chair: Cindy Ruckman
No Report
- 5) Finance & Budget Committee: (liaison: Jim)
Chair: Patti Wattigney
Under Treasurer's Report
- 6) Grand National Committee: (liaison: Ken)
Chair: Susan Leslie
No Report
- 7) Handbook Committee: (liaison: Ken)
Chair: Marcie Saska Agnew
No Report
- 8) Judge's Committee: (liaison: Ken)
Chair: Barb Harris
Report received 03-02-14:

On January 31st 2014 the committee held a conference call to discuss new ideas and approve judges and instructors.

At this time the committee is working on replacing the requirement that all judges must attend at least one annual meeting at the Grand National every 5 years. Our proposal will be that each member of the committee and either the chair or one other committee member will conduct a conference call with all judges and apprentices in their area. In this conference call all previous year rule changes will be covered. Discussion of concerns and questions will be included. A judge who is unable to participate on a conference call in their area may sit in on another region's call. This conference call may also be used to replace the annual open book test.

A conference call may be replaced in an area if there would be an opportunity to have a face to face at another venue.

We are still working on the details for this proposal but feel that in this economy this will help judges from incurring ever increasing costs to travel to the Grand National just to attend the annual meeting.

The committee reviewed all the judges and apprentices and approved them for 2014. The list was submitted to the ALSA office for publication.

The following instructors were approved by the committee for 2014 and are being submitted to the board for approval.

Llama Halter/performance

Deb Yeagle

Judie Moser

Hank Kauffman

Barbara Harris

Lora Crawford

Margaret Drew – assistant – one left

Cheryl Juntilla – assistant – one left

Danielle Wagoner – assistant – one left

Phil Feiner – assistant – two left

Alpaca Halter/performance

Deb Yeagle

Mary Reed

Anthony Stachowski

David Barbosa – assistant – one left

Llama Fleece

Karen Kinyon

Cindy Ruckman

Deb Yeagle

Patti Morgan

Maryan Baker

Alpaca Fleece

Deb Yeagle

Cindy Ruckman

Mary Reed

Anthony Stachowski

David Barbosa – assistant – one left

The committee addressed a concern that had been expressed regarding an apprentice and an email was sent to said apprentice.

It was also brought to the committee's attention that there are several judges who have been soliciting judging positions. The show superintendents who have contacted the committee didn't wish to file a formal complaint for fear of retaliation. The committee has sent a blanket email to all judges and apprentices advising them that this is a violation of one of the Standing Rules for ALSA judges.

The committee would also like to express concern over the increase in the non-member fee to show. We are out there as judges and come into contact with many superintendents across the country. They in turn are in contact with many exhibitors. We have been hear complaints about this increase and what it has done to the number of exhibitors who are participating in shows. In some areas there is only one or maybe two shows and exhibitors can't quite justify a full ALSA membership but this increase drives them further away. This is especially true for shows that are trying to encourage alpacas to come to an ALSA show. In these times of high gas prices, increased hay prices and economic downturn we as a llama community need to be thinking outside of the box to encourage involvement in our llama shows. Higher fees are not the answer.

Respectfully,

ALSA Judges' Committee

Barb Harris – chair

Jim: I make a motion to approve the instructors in the committee report.

Charles: Seconds the motion.

Motion carried unanimously.

- 9) Membership Committee: (liaison: Susan)
Chair: Kathy Devaul
No Report

- 10) Nomination Committee: (liaison: Kitty)
Chair: Anna Reece
No Report

- 11) Performance Committee: (liaison: Kitty)
Chair: Anna Reece
No Report

- 12) Policy & Planning Committee: (liaison: Charles)
Chair: Barb Harris
No Report

- 13) Promotion Committee: (liaison: Charles)
Chair: None
No Report

- 14) Protest Committee: (liaison: Jim)
Chair: Margaret Henry
No Report

- 15) Publications Committee: (liaison: Charles)
Chair: Ruby Herron
No Report

- 16) Regional Committee: (liaison: Kitty)
Chair: Cheryl Juntilla

Report received 03-03-14.

Here's the Regional Championship Committee report for your next Board meeting.

Dates that have been set for 2014 Regional Championships are as follows:

August 30 & 31 - Rocky Mountain Regional Championship to be held in Castle Rock, Colorado

September 13 & 14 - Midwestern Regional Championship to be held in Valparaiso, Indiana

September 19 & 20 - Central Regional Championship to be held in Oklahoma City, Oklahoma

October 11 & 12 - Southeastern Regional Championship to be held in Perry, Georgia

Kitty: I make a motion to approve the dates of the above 4-regionals.

Charles: Seconds the motion.

Motion carried.

We are proposing that a Western Regional Championship be held on September 13 & 14 at the Tehama County Fairgrounds in Red Bluff, California. This location is easily accessible for exhibitors from both the Southwestern and Northwestern Regions. This was the site of the 2012 Southwestern Regional Championship and the facility cost is reasonable. We believe this proposal would be more economical than trying to hold separate championship shows for the two regions.

Ribbons for all of the regions except the Western were ordered in time to take advantage of the 10% off winter sale. If the Board approves the Western Regional Championship to be held in Red Bluff, we should be able to utilize rosettes left from both the Southwestern and Northwestern 2013 Championships and order new replacement streamers to refurbish them, which should be relatively inexpensive.

We would like to ask Robin to send out an e-mail blast to start promoting all of the Regional Championship shows as soon as we know if the Board has approved the proposal for the Western Regional Championship and ask that you be allowed to let us know without having to wait for the meeting minutes to be published.

Thank you.

Cheryl J.

We will table the Western Regional until we receive the final recommendations on the Western Regional.

17) Show Management Committee: (liaison: Charles)

Chair:

No Report

18) Web Site Committee: (liaison: Jim)

Chair: Ruby Herron

No Report

19) Youth Committee: (liaison: Susan)

Chair: Michelle Kutzler & Terry White, Co-Chairs

Report received 03-06-14.

Here is the report from the Youth Committee in regards to the Youth ROM's,

They are listed on line that the youth are eligible to receive these awards, but not in the handbook, and there are no youth that we can find that have received these awards.

Here is the general consensus from the youth committee....

From the information gathered, it is unclear as to why our youth are not currently receiving ROMs. As far as requesting that the ALSA BOD move forward on this, I feel that we need to put some thought into a few factors, such as the cost involved to get this program going again and how far back would we go for these awards or would we "start fresh."

Everyone likes the idea of rewarding our youth, but who will actually take on this task of sorting through the names of past and present ALSA youth in order to award appropriately.

Terry White, Co-Chair

Kitty: I motion to remove the Youth ROM program from the website due to it never being voted on or implemented. This will be sent to the youth committee to investigate.

Susan: Seconds the motion.

Motion carried.

EMAIL MOTIONS AND/OR ACTIONS:

A)

02-11-14: Kitty submitted 02-11-14 BOD minutes for approval.

02-12-14: Jim sent correction.

02-13-14: Charles, Susan and Ken sent corrections

02-14-14: Rewritten minutes sent for approval.

Jim=yes; Charles=yes, Kitty=yes; Susan yes.

02-16-14: Minutes of 01-11-14 BOD meeting approved.

B)

02-13-14: Grand National e-blast sent for approval.

02-16-14: Ken resubmitted with changes.

Kitty and Susan approved with one change.

C)

02-13-14: Superintendents letter submitted for approval.

D)

02-13-14: Handbook e-blast submitted for approval.

02-16-14: Put on hold.

E)

02-15-14: Reply letters submitted for approval (Stanko, Lewellyn & Schwartz)

02-15-14: Jim-approved with one change.

02-17-14: Kitty=yes; Charles=yes; Susan=yes

02-17-14: Letters approved.

F)

02-16-14: Showring ad rates e-blast submitted for approval.

02-16-14: Jim=yes; Susan=yes.

02-17-14: Kitty=yes; Charles=yes: Ken=yes.

02-17-14: Showring e-blast approved.

Kitty: Motion to adjourn.

Charles: Seconds the motion.

Motion carried.

Meeting adjourned at 11:21 PM E.S.T.

Minutes: Kitty