

ALSA Board of Directors Meeting September 11, 2018

Call to order: 7:03 p.m. CDT

Roll call:

Board Members present: Bill Feick - President
Cathie Kindler – Vice-President
Ron Baird – Secretary
Debbie Andrews
Carol Rutledge
Lauren Wright
Deb Yeagle

Discussion of Correct Procedure for Reports:

This is the proper protocol for the board and the office staff sending items of interest to the committees:

- The liaison /Secretary/Office Manager sends the item of interest to the Chairman of the committee.
- The Chair will send the item to the committee.
- The committee discusses, then the Chairman sends back the committee's response to the Liaison to report back to the BOD.
- **Under no circumstances should a Board member or the Office Manger be a part of any committee discussion. Committees are to do their work free from outside influences of any kind.**

Several committee chairs that this is not happening and we all need to follow it.

Treasurer's Report:

Vern Wright, the Treasurer, gave a comprehensive report on year-to-date financials. This lengthy portion of his report is appended hereto as Addendum I.

Mr. Wright also provided a summary of August ALSA expenses.

Aug 2018 Expenses:

Income:

Total membership	\$ 490.48
ALSA Show fees.	2,073.05
GN Sponsorships.	482.20
Interest	0.70
Total income	\$3,046.43

Expenses:

GN storage Unit.	\$ 378.00
Postage	89.36
Constant Contact.	45.00
Internet Norton	97.41

Internet	143.41
Wireless	224.21
R&R marketing	3,650.00
Buckeye Reg Ribbon.	680.08
Rocky Mountain Reg	259.09
Youth Scholarship.	1,000.00
Total Expense.	\$ 6,573.06
Total income	\$ 3,046.43
 Net income	 (\$ 3,526.53)

The Treasurer left the conference call at 7:09 p.m. CDT.

Office Manager’s Report:

September 11, 2018

1. Memberships

As of September 4th, 2018, we currently have 214 regular members. This is an increase from last month of 4. Last year at this time we had 240 regular members. We currently have 188 youth signed up. This is an increase from last month of 6. Last year at this time we had 198 youth. We have 114 LIFE Members. Last year at this time we had 113 LIFE members. We have 53 Judges. Last year at this time we had 50 judges.

2. Shows

As of today, September 4th, 2018 there are currently 71 shows on the ALSA calendar for 2018. Last year at this time we had 71 shows.

The Office Manager was asked if she had ideas on how to increase the number of ALSA shows, an important revenue source. She had no suggestions. There was a group discussion as to why ALSA has few, if any, shows in the northwestern part of the United States. Ideas were discussed on how to increase shows there as well as elsewhere.

The Office Manager left the conference call at 7:14 p.m.

Motion: To accept the Office Manager’s report as presented. Motion by Deb. Seconded by Carol. Motion unanimously passed.

Old Business:

Grand National: The superintendent of the Grand National Show has provided a schedule of events, costs, venue information, and other pertinent information for exhibitors. This is appended hereto as Addendum III.

The Board requested that it be posted on the website as soon as possible for information purposes and as an effort to increase participation.

New Business:

- 1.) The By-laws and Standing Rules committee submitted to changes to the Standing Rules to compliment the By-laws. Discussion was held regarding these changes. The changes are appended hereto as Addendum II.

Motion: To accept the Standing Rules changes to conform them with the By-laws.

Motion by Cathie. Seconded by Deb. Motion unanimously passed.

- 2.) Discussion was held regarding the possibility of holding the annual election of Board members earlier in the year so that the incoming Board could deal with issues, particularly as they regard the October Grand National Show and Regional shows, earlier. Bill was asked to contact the Elections Chair and the By-laws and Standing Rules Chair to ascertain the viability thereof and procedures necessary to do so
- 3.) Short discussion was held regarding the possibility of lowering the fee for filing a protest. NO action was taken.

Committee Reports:

Alpaca - Chair: Mary Reed, Liaison: Deb

None.

By-laws and Standing Rules – Chair: Lougene Baird, Liaison: Bill

Attached are the Standing Rules with two changes to compliment the bylaws.

- to reflect the Bylaw change to delete petitions and allow a member to declare his or her candidacy. The new part is in yellow background. All references to Petitions are removed.
- The deletion of procedures for Judges to elect a chair of the Judges Committee is in blue background.

The Board will need to read and approve these changes. It is also a good time for the Board to review all other parts of the Standing Rules for further items to they wish to change.

These should be approved soon. Normally, the Bylaws and Standing Rules changes must be to the Handbook Committee (Adryce) by November 1. If these are no longer deemed part of the Handbook they will not be sent to Adryce but will become a new tab on the website under Bylaws and Standing Rules. The Committee has unanimously recommended these not be included in the Handbook as a money saving action to save printing costs for now and years to come.

Elections - Chair: Lougene Baird, Liaison: Cathie

The Committee is in its quiet time between elections. There have been no issues concerning elections brought to this committee.

Regards,
Lougene Baird, Chair

Ethics - Chair: Cheryl Lambert, Liaison: Cathie

There are no items in front of the committee.

Finance & Budget - Chair: Vern Wright, Liaison: Debbie

Fleece - Chair: Judy Glaser, Liaison: Deb

The Fiber Committee's report is as follows:

The committee has sent five revised score cards to the handbook committee for review.

Everyone's input was essential, in that we all come from different areas of fiber expertise and that presents different input on each potential scorecard change.

This coming month we will work on coinciding manual changes and descriptions.

List of committee members for the Board.

Cynthia Ernst

Cindy Ruckman

Tracy Weaver

Joy Bishop-Forshey

Maryan Baker

Respectfully submitted,

Judy Glaser, Fiber Chair

Grand National - Chair: Glenna Overmiller, Liaison: Cathie

The Grand National committee has been busy putting the final touches on the upcoming Grand Nationals. We are looking forward to seeing everyone and renewing old friendships. Our ALSA board of directors have lowered our entry fees and added two exhibition classes. Please don't be discouraged by the changes, we need to get interest back in Grand Nationals to keep it growing.

The entirety of the Grand National Show schedule and other pertinent information is appended hereto as Addendum III.

Handbook – Chair: Adryce Mathisen, Liaison: Bill

Handbook Parts B and F have sent to Bill Feick to be forwarded to the BOD.

We are currently working with the Performance and Fleece Committees on revisions to Parts O and M.

Thanks - Adryce

Judges' - Chair: Barb Harris, Liaison: Ron

ALSA Judge's Committee Report - September 2018

The summer has been quiet. The committee has handled questions regarding possible clinics, apprenticeships and general judging questions.

Currently, we are planning to have conference calls with the judges in mid to late September.

Dates and times will be announced shortly.

Respectfully,
Barb Harris, Chair

Membership - Chair: open, Liaison: Debbie

None.

Performance - Chair: Anna Reese, Liaison: Carol

An exhibitor posed a general question to the Performance Committee about the backing obstacle in novice performance classes. The Performance Committee addressed the question by concluding that if an obstacle were to arise, such as a novice animal backing up a ramp, it is the right of the exhibitor to question the judge or course designer about safety concerns and concerns about whether or not the obstacle is reasonable for a novice class.

Protest - Chair: Cheryl Lambert, Liaison: Ron

No actions underway.

Publications, Promotions, Marketing and Web Site - Chair: Ruby, Liaison: Deb

Committee Report:

Power Point-----\$1450 so far.

T shirts are coming along fine. I am waiting on Joy to give me

Final permission to make some changes in the Tent logo.

(Take color out and add text and also logo)

I would like Cynthia Ernst to be on the pub committee.

Ruby Herron

Regional Committee - Chair: Susan Leslie: Deb

Nine.

Show Management, Policy & Planning Committee—Chair: Kathy Devaul, Liaison: Lauren

Youth Committee - Chair: Hunter Williams – Liaison: Carol

Youth Committee Report for September 11, 2018 monthly meeting:

Hunter Williams will not be available to lead the Silent Auction Youth Fundraiser at the upcoming Grand National Show. Anyone interested in taking on this opportunity needs to contact Glenna Overmiller or the ALSA office.

The next Board meeting will be October 9, 2018.

Motion to Adjourn: Motion by Ron. Seconded by Cathie. Motion unanimously passed.

The meeting was adjourned at 8:02 p.m. CDT.

The ALSA Board of Directors may convene in Executive Session to discuss personnel matters, any items on this agenda or to consult with Legal and/or Accounting Counsel.

Addendum I

January 1 through September 11, 2018

	2018	2017
Income a MEMBERSHIP REVENUE		
2017 Adult Membership	0.00	9,125.00
2017 Youth Membership	0.00	4,525.00
2018 Adult Membership	7,413.40	50.00
2018 Youth Membership	3,692.08	0.00
Lifetime Member	0.00	500.00
Total a MEMBERSHIP REVENUE	11,105.48	14,200.00
ALSA SHOW FEES		
Adult Showmanship Numbers	80.00	120.00
Animal Name Change	0.00	60.00
Animal Number Transfer	210.00	75.00
Animal Recording Numbers	1,254.95	2,190.00
Research	25.00	20.00
Sanctioning Fee	2,098.10	2,700.00
Sanctioning Fee Refund	0.00	-100.00
Show Entry Fee	10,273.00	11,511.00
ALSA SHOW FEES - Other	431.00	35.00
Total ALSA SHOW FEES	14,372.05	16,611.00
GRAND NATIONAL		
a Sponsorships	482.20	300.00
Vendors	0.00	1,110.00
Total GRAND NATIONAL	482.20	1,410.00
Income		
Interest Income	0.80	0.00
Total Income	0.80	0.00
JUDGE REVENUE		
2017 Judge Dues	0.00	650.00
2018 Judges Dues	900.00	0.00
Judges' Clinics Fees	100.00	825.00
Total JUDGE REVENUE	1,000.00	1,475.00
REGIONAL REVENUE		
Central Regional Entry Fees	0.00	125.00

	147.5	335.6	
	27,150.1	34,251.6	
Total Central Regional	0.00		125.00
Rocky Mountain Regional			
Entry Fees	0.00		75.00
Stall Fees	42.00		0.00
			75.00
Total Rocky Mountain Regional	42.00		
Total REGIONAL REVENUE		42.00	200.00
Showring/Internet Ads/Web Link z		0.00	20.00
OTHER INCOME			
H Hand Book Sales	15.00		24.00
Interest Earned			
Interest Earned Investment	2.29		96.37
Interest Earned YS	0.29		10.32
Total Interest Earned	2.58		106.69
Misc. Income	10.00		0.00
Scholarship Income	0.00		205.00
Website Income	120.00		0.00
Total z OTHER INCOME			
Total Income			
Gross Profit	27,150.11		34,251.69
Expense a GRAND			
NATIONAL E			
Caterer	500.00		350.00
Committee Expenses			
Room	0.00		0.00

Total Committee Expenses	0.00	0.00
Facility	500.00	0.00
Invitation Cards	0.00	288.60
Judges		
Travel or Room	952.84	614.60
Total Judges	952.84	614.60
Programs	0.00	0.00
Ribbons / Awards		
Awards - Alpaca Halter	0.00	0.00
Ribbons - Alpaca Halter	0.00	0.00
Ribbons - Llama Halter	0.00	0.00
Ribbons / Awards - Other	0.00	2,711.33
Total Ribbons / Awards	0.00	2,711.33
Storage Unit	756.00	756.00
Supplies	0.00	0.00
Total a GRAND NATIONAL E	2,708.84	4,720.53
B.O.D. EXPENSES		
BOD Computer	0.00	215.29
BOD Conference Calls	58.50	78.00
BOD Mailing	6.05	316.13
Mailing	0.00	13.66
Total B.O.D. EXPENSES	64.55	623.08
BANKING FEES		
Bank Charges	0.00	45.00
Credit Card Fees	395.49	1,772.47
Total BANKING FEES	395.49	1,817.47
Corporation Renewal	46.03	10.00
ELECTION COMMITTEE		
Electronic Election	348.03	0.00
Total ELECTION COMMITTEE	348.03	0.00
EXECUTIVE OFFICE - NEW		
Computer Backup	333.98	0.00
Constant Contact Eblast Expense	360.00	430.00
Contract Labor - Robin	25,550.00	30,000.00
Executive Office Travel Expense	0.00	0.00
Internet		
Go To My PC	133.92	125.55
Internet - Other	97.41	0.00
Total Internet	231.33	125.55

Office Supplies	999.77	768.80
Postage	576.41	1,287.35
Telephone		
Internet Usage	1,396.66	1,661.08
Telephone - Other	1,143.32	1,106.78
		<u>2,767.86</u>
Total Telephone	<u>2,539.98</u>	
Total EXECUTIVE OFFICE - NEW	<u>30,591.47</u>	<u>35,379.56</u>
HANDBOOK COMMITTEE		
Binders	67.75	145.50
Handbooks - Postage & Mailing	0.00	0.00
Printing	0.00	1,770.00
Publishing	3,650.00	0.00
Total HANDBOOK COMMITTEE	<u>3,717.75</u>	<u>1,915.50</u>
Insurance		
Board of Directors	485.00	4,150.00
Show/Event Liability	1,078.32	1,600.00
Total Insurance	<u>1,563.32</u>	<u>5,750.00</u>
JUDGES CLINICS		
Instructors Fees	0.00	425.00
Materials	0.00	191.56
Total JUDGES CLINICS	<u>0.00</u>	<u>616.56</u>
JUDGES COMMITTEE		
Badges	0.00	16.77
Total JUDGES COMMITTEE	<u>0.00</u>	<u>16.77</u>
Legal-Prof Fees		
Legal-Prof Fees; TAX PREP	680.00	0.00
Total Legal-Prof Fees	<u>680.00</u>	<u>0.00</u>
PUBLICATIONS COMMITTEE		
Publish Showring	0.00	228.00
Total PUBLICATIONS COMMITTEE	<u>0.00</u>	<u>228.00</u>
REGIONAL SHOW EXPENSE		
BUCKEYE REGIONAL E		
Facility	0.00	675.00
Misc Expense	0.00	672.80
Obstacles	0.00	200.00

BUCKEYE REGIONAL E - Other	680.08	0.00
Total BUCKEYE REGIONAL E	680.0	1,547.80
CENTRAL REGIONAL E	8	
Awards,Ribbons	0.00	547.53
Total CENTRAL REGIONAL E	0.00	547.53
ROCKY MOUNTAIN REGIONAL E		
Judge Expense	0.00	808.42
Judges Fees	0.00	600.00
Ribbons	0.00	374.87
ROCKY MOUNTAIN REGIONAL E - Other	259.09	0.00
Total ROCKY MOUNTAIN REGIONAL E	259.0	1,783.29
	9	
SOUTHEASTERN REGIONAL E		
Awards, Ribbons	0.00	592.89
Total SOUTHEASTERN REGIONAL E	0.00	592.89
WESTERN REGIONAL Exp		
Facility Fee	600.00	500.00
		500.00
Total WESTERN REGIONAL Exp	600.00	
Total REGIONAL SHOW EXPENSE	1,539.17	4,971.51
Website Expense		
Developement/Upgrade	0.00	250.00
Web Hosting	0.00	0.00
Website Toolbox	0.00	0.00
Total Website Expense	0.00	250.00
YOUTH COMMITTEE		
Scholarship		
Hunter Snow Williams	0.00	500.00
Janessa Hall	0.00	500.00
Maura Benton	0.00	500.00
Scholarship - Other	1,000.00	0.00

Total Scholarship	1,000.00	1,500.00
Total YOUTH COMMITTEE	1,000.00	1,500.00
Total Expense	42,654.60	57,798.90
	-	-
Net Income:	(\$15,504.54)	(\$23,547.29)

Addendum II

**ALPACA AND LLAMA SHOW ASSOCIATION, INC.
STANDING RULES**

(Revised XXXXXXXXXXXX pending additional BOD changes)

ARTICLE I
ALSA Board of Directors

Section 1. Compensation

Directors shall be entitled to receive their actual, necessary expenses in attending meetings of the Board of Directors. Directors who are also officers or employees of the corporation and who are compensated as such shall receive no compensation as Directors. Other Directors shall receive such compensation as may be established by resolution of the Board of Directors.

Section 2. Employees

The Board of Directors may by resolution authorize one or more employees or independent contractor to perform under the direction of the Board of Directors any duties that may be necessary for conducting the business of the corporation.

Section 3. Internal Controls

- (a) All ALSA accounts must be in the name of the association – ALSA.
- (b) The Executive Secretary will always keep the President and Secretary updated as to the account numbers, usernames and passwords of all ALSA accounts. Including, but not limited to:
 - a. Carbonite – computer back-up system
 - b. All bank accounts
 - c. alsashow.org website
 - d. alsashow.net website
 - e. Constant Contact

- f. Secure server for credit cards
- g. ALSA credit card

(c) The President will always maintain an up-to-date quarterly copy of the database program and database files, and the ALSA membership list as supplied by Executive Secretary. Also, yearly copy of the workable current Handbook.

Section 4. Policies and Workings of the BOD

10 (a) All corrections, additions, and approvals of the minutes must be made within 10 days. After days without response, the minutes will be posted as written.

(b) Information from a BOD meeting is not to be released until the minutes are approved and posted. "If a committee needs to know information from the BOD meeting before the minutes are posted, the liaison needs to ask BOD permission." (minutes 2-8-2010)

(c) Email motions need a second to be attached to the minutes. (minutes 12-2009)

BOD (d) BOD members must respond to all email motions that have been made within 72-hours unless circumstances dictate immediate action and shorter approval. Once a positive majority of the members vote, the vote stands with or without the remainder of the BOD voting. Ignoring or not voting for an email motion will be considered an abstention. (minutes 3/12/2010) (Change to Minutes 3/12/2013)

sent than (e) Letters, emails, etc. sent to the ALSA Board of Directors from members that include copies to other ALSA members and/or other interested parties will not be answered by the Board. The Board's position is that such letters are more of a public statement of a political position rather than an inquiry of the Board. (minutes 2-12-2010)

Section 5. Communications

(a) The President will acknowledge receipt of all communications addressed to the Board of Directors with a confirmation by email, phone, or mail within 48 hours.

next (b) The President and/or any BOD Member must forward, in a timely manner, all communications and letters addressed to all BOD members for review a minimum of seven (7) days before the BOD meeting. If for some reason said submission cannot be disseminated to remaining board members a minimum of seven (7) days prior to a board meeting and it is not something that will adversely affect the financial wellbeing of the organization, then any votes will be tabled until a future meeting.

(c) Committee reports and Office report should be submitted in a word document form. If Committee reports and Office report are not received by seven (7) days prior to the scheduled meeting; the BOD will decide if to be acted on immediately or tabled and added to the Agenda of the following meeting.

(d) All letters, replies, and communications sent out by the President and/or any BOD Member must first be reviewed and approved by the BOD.

Section 6. BOD Conduct

(a) Items of expected behaviors of BOD members are: respect, confidentiality, responsibility of a timely response, opportunity of opinion on all issues, avoidance of conflict of interest. Threatening and/or or slanderous emails to other BOD members are not acceptable. (minutes 1-16-08)

(b) It is not appropriate for BOD members to post on an internet chat list since it could easily represent only a personal opinion or a personal agenda and not the opinion of the ALSA BOD. (minutes 10-23-08)

ARTICLE II FINANCIALS

Section 1. Segregation of Duties

No financial transaction is to be handled by only one person from beginning to end. It is necessary that the person who signs the checks for ALSA not be the bookkeeper or the person who receives and deposits the monies.

(a) The Office Secretary is to write checks using Quick Books. All checks shall be sent to the ALSA Treasurer, accompanied by invoices for signature and mailing. (minutes 2-26-08)

(b) All checks in the amount of \$1500 or over must be approved by the BOD prior to signing. (minutes 2-26-08)

(c) A line-item financial report will be provided to the BOD each month. (minutes 12-9-08)

(d) All bank accounts will include the names of the ALSA President, Secretary, and Treasurer.

Section 2. Financial Requests

All requests for financial requests must be accompanied by a statement of the complete budget showing how the funds will be handled. (minutes May, 2008)

ARTICLE III Election

Section 1: Election

a (a) The Day of Record shall be set by the Election Committee. The Day of Record is the last day person may pay dues and become a member in good standing as part of the qualifications to participate in the election process.

(b) Determination of Members in good standing shall be as described in the:

1. ALSA Bylaws, ARTICLE II, Section 5, Voting in its entirety,
2. Article II, Section 6, Member in Good Standing in its entirety, and
3. Article III, Board of Directors, Section 2. Eligibility in its entirety.

(c) The Treasurer and Office Manager shall reconcile the list of members using the Day of Record to create an up-to-date list to present to the Board of Directors for approval. The members on the Board approved list will be deemed in good standing and may participate in the election process.

(d) Using the list of members in good standing, the Election Committee shall determine the existence of a quorum, hear and determine all challenges and questions in any way arising in connection with the right to vote.

(e) Candidate Statement guidelines.

1. Must be members in good standing of the Association as of the Day of Record.
2. Declare themselves a candidate between January 1 and April 1 by giving notice to the Election Committee.
3. Submit the final version of their Statement of Candidacy and photo to the Election Committee before 12:00 noon April 30 CST.
4. In additional, other instructions will be given to candidates following their declaration to assist in the writing their Statement.
5. Should a candidate not submit a Statement by the deadline, his/her name will be placed on the ballot and name only will be placed on the Statement of Candidacy.
6. Should a candidate choose to not run for election, the member shall notify the Election Committee by email of his/her decision by 12:00 noon April 30 CDT.
7. The format of the Statement of Candidacy, its distribution to the membership and shall be established by the Election Committee.

ballot

(f) The ALSA Bylaws allow for the voting process to be completed by either electronic voting or written mail-in ballots but not a combination of both within the same election. The procedure shall be as follows.

(g) Electronic Ballot Election. Notification of electronic balloting along with instructions for the balloting process will be sent via e-mail to all members in good standing. It is the responsibility of each member to inform the ALSA office of his/her correct and current e-mail address. Statements of Candidacy will be emailed to each member during the first week of May. The time period to begin and end voting will be between, but not limited to, May 25 and June 5 of the election year. The agency will have the vote tally available within 24-hours for the Election Committee after the election process is complete.

(h) Written Ballots Election. Notification that written ballots will be sent via USPS will be communicated via email to all members in good standing. Written ballots will be mailed to all members in good standing between May 1 and the end of the second week of May. All written ballots must be received by mail or fax by the tallying group by June 5. Ballot envelopes must include a member's ALSA number and all information must be complete and legible for verification

of membership. The tallying agency will verify all information on the return envelope and tally the ballots. Ballot envelopes without complete information will be deemed spoiled. The results will be reported to the Election Committee within 24 hours after completion of the tally.

(i) Regardless of the type of election process (electronic or written), upon notification of the election results, the Election Committee will then inform its Board Liaison of the results. The Board Liaison will then notify the highest member of the Board of Directors whose position is not on the ballot. This individual will verbally advise all candidates of the election results (and only the candidates). This individual will then advise the Election Committee that the candidates have been notified. The Election Committee will forward the results to the webmaster for general publication on the ALSA Website and/or e-mail notification to the membership.

(j) Challenges – All challenges regarding the voting must be received by the Election Chair by 12 PM Noon CDT June 30. All challenges must contain the name, address, ALSA number, and signature of the challenger. All written ballots will be retained by the Election Committee until midnight July 1, after which they will be destroyed. If challenges are issued, the ballots will be preserved until said challenge is acknowledged as resolved by the Board of Directors, at which point they will be destroyed.

(k) A Director may be subject to a recall vote by a signed petition of at least twenty five percent (25%) of the membership who were members in good standing as of the Day of Record, followed by an affirmative vote of two-thirds of a quorum of the membership (as described in ALSA Bylaws Article II – Membership, Section 4. Quorum).

ARTICLE IV Youth Scholarship

Youth ALSA members who are graduating High School Seniors in the current year may apply for one of two scholarships from the ALSA Memorial Youth Scholarship Fund. These scholarships will be recognized prior to the ALSA Grand National Championship Show held each fall. The ALSA Memorial Youth Scholarship Fund will operate as follows:

Section 1 – Requirements

1. Applications may be sent to the committee by U. S. Mail.
2. All applications, recommendation letters, and responses MUST be postmarked date stamped by March 15th. Any applications without that postmark or date stamp will not be considered.
3. Applicants must fill out the scholarship application completely and it must accompany the responses and recommendation letters in order to be considered for the scholarship.
4. The order of the packet shall be:
 - A. Application form
 - B. Checklist and confirmation page
 - C. Response questions

D. Recommendation letters

E. All applicants must include 2 letters of reference with this application from the following (excluding relatives):

1. an individual in your educational background
2. An individual familiar with your llama-related events.

F. High School Transcript must be included. Applicants must submit a short article about themselves and send a current picture with article. This complete packet should be mailed to the Scholarship Committee Chairperson.

5. Applicants will receive an email within 5 days confirming that their complete application has been received.

6. Applicants who did not meet the above requirements will be notified within 5 days that they will not be considered for the scholarship.

7. All applicants must be a high school senior in preparation of graduation in the year they apply for the ALSA scholarship, a current ALSA Youth member, and no older than 19 years of age at the time of the application.

8. The applicant must plan to attend an accredited college or university within a year of application.

9. Scholarship winners will be notified by May 15th.

Section 2 – Selection

The Youth Scholarship Chair shall notify the ALSA President of the Scholarship winners. The ALSA President shall notify the scholarship winners in writing, by mail or email, no later than May 15. Scholarship funds will be directed directly to the College or University at the time that fees are due. Winners will have two (2) years after high school to have funds distributed to the College or University of their choice. In order to protect all involved, the contents of applications may not be printed in any publication. Applicants who do win and are planning to attend the Grand National Show will be expected to attend the Opening Ceremony so that they may be recognized. Applicants with questions are to contact the ALSA Youth Scholarship chairperson. Questions asked by parents will NOT be accepted or answered.

Section 3 – Funding

(a) A memorial website page will be kept for donations made in remembrance of an ALSA member. Donations will go into the Youth Memorial Scholarship Fund. (minutes 12-9-08)

(b) A Silent Auction will be held annually by the Youth Committee at the Grand National Show. Proceeds will go to the Youth Memorial Scholarship Fund.

ARTICLE V Records

Section 1. Corporate Book, Points, Judges

The following records must be kept by the Alpaca and Llama Show Association, Inc:

- (a) A corporate book that contains the bylaws and minutes of all the corporate meetings. Plus it must retain copies of the annual reports which include the annual tax or information returns filed

with the federal government.

- (b) A list of all show points earned by show llamas and alpacas.
- (c) A list of all show points earned by youth members.
- (d) A list of all qualified ALSA sanctioned Judges and Apprentice Judges.
- (e) A list of all members in good standing

Addendum III

2018 ALSA Grand National Show

Entry Deadline October 5, 2018

Location:

EXCEPTION: Georgia National, S.E. Regional, or any

ALSA show held between October 5th and Oct 16th-

Kansas State Fairgrounds, Expo Center

Please email or fax entries

2000 North Poplar

***Mail Entries, forms and fees to: Glenna Overmiller,**

617 South Monroe St., Smith Center, KS 66967

twincreeklamas@yahoo.com, Ph: 785-346-4365

Hutchinson, KS 67502

Farm/Ranch Name _____

ALSA

Member # _____

Name _____

Phone

Address _____

Cell #

City _____ State _____ Zip _____

Email

Number of Entries (Halter, Showmanship, Group)-----X \$40.00 ea.= _____

Disclaimer:

read and sign the following.

All Entries must

Number of Performance Classes-----X \$40.00 ea.= _____

I agree to abide

by all rules and regulations of the ALSA Handbook. I certify

that all of the

statements on this form are true and correct. I agree to forfeit

Number of Performance Buy In Entries-----X \$100.00 ea.= _____

all premiums and

awards and suffer any consequences that may result due to

my misconduct or

false statements. It is understood that ALSA, its Board of

Number of Entries (Youth)-----X \$25.00 ea.= _____

Directors, agents

and Committee Chairs or the Kansas State Fairgrounds shall

not be responsible

for any loss, damage of property, or animals injury to any

Number of Youth Performance Buy In Entries-----X \$100.00 ea.= _____

person, which is

caused directly or indirectly by any reason. The undersigned

also agrees to

hold harmless ALSA for any expenses or liabilities including

Exhibition Argentine Entries-----X \$40.00 ea.= _____

attorney fees.

Exhibition Family Reunion Entries-----X \$40.00 ea.= _____

Exhibitor, (Parent

or Legal Guardian if Youth)

Stall-Tack-----X \$40.00 ea.= _____
 Accepted: _____ Date: _____

Evening Meal-----X \$15.00 ea.= _____
Website for Sponsorship Information

See ALSA

Youth Meal (10 and under)-----X \$13.00 ea.= _____
and/or Alpaca Entries use this form

*** All Llama**

Fleece entry forms

***All Fleece use**

Number of Sub Jr. Entries-----N/C _____
Substitutions or changes after October 14, 2018

***No**

Number of Special Needs Entries-----N/C _____
 Copies of ILR/AOA Certificate-NO PENDING

***Must Include**

Camping (Electric Only)-----X \$15.00 per night= _____
 Certificates needed for animals entered ONLY in Performance

Applications

***No ILR/AOA**

Camping (Full Hook-ups)-----X \$20.00 per night= _____

or Youth Classes

Entry: \$25.00 per animal. Check made payable to LANA

Lana Versatility

Total Show Fees----- _____
 Credit Card (Please Circle) Visa MasterCard Discover
entered for Versatility: Credit Card #

Names of llamas

Ex. Date: _____ CVV# _____ Signature: _____

2018 ALSA Grand National Show

Class #	Llama or Alpaca Name	Sex	DOB	ILR #-AOA #	ALSA # (Llama-Youth-AS)	Youth DOB	Handler

POD	Dam	ILR/AOA #	ALSA #	1	2		
GET	Sire	ILR/AOA #	ALSA #	1	2	3	

2018 ALSA Grand National Fleece Show
Overmiller, 617 South Monroe St., Smith Center, KS 66967

Mail all entries to: Glenna

Entry Form Deadline October 5, 2018

Farm/Ranch Name _____

ALSA Member # _____

Name _____

Phone # _____

Address _____

Cell # _____

City/State/Zip _____

Email _____

Class #	Name of Animal/Fiber Artist	DOB*	ILR/AOA #	ALSA # **	For Office Use

See the accompanying entry requirements for entry information or contact Judy Glaser, judy.glaser@yahoo.com
Please check here _____ if you are a first time ALSA Grand National Shorn Llama Fleece Entrant.

*DOB for walking and shorn fleece entries only. **Animal's ALSA tracking # or Adult Fiber Artist # (AS) or Youth * (Y)

All Entrants must READ and SIGN the following:

I agree to abide by all the rules and regulations of the ALSA handbook. I certify that all of the statements on this form are true and accurate. I agree to forfeit all premiums and suffer any consequences that may result due to my misconduct of false statements. It is understood and agreed that ALSA, it's Board of Directors, agents and Committee Chairs or Kansas State Fairgrounds shall not be responsible for any loss, damage or injury to any person, property or animals which is caused directly or indirectly by any reason. The undersigned also agrees to hold harmless ALSA for any expense or liabilities including attorney's fees. Exhibitor (Parent or Legal Guardian if Youth)

Accepted _____

Date _____

2018 ALSA Grand National Fleece Show Fees

Deadline October 5, 2018

Entry Fees are as follows:

- \$25.00 per entry Walking/Shorn/Finished Product
- \$10.00 per entry for Youth Finished Product

Special Buy-In:

If you enter 10 items (must be one ranch and must be 10 each) then you pay \$150.00 for all 10 (can be a combination of Walking Llama Fleece, Shorn Llama Fleece, Shorn Alpaca Fleece, or any Finished Product)

Shorn Alpaca Fleece----- _____ Fleece X \$25.00 ea. _____

Shorn Llama Fleece----- _____ Fleece X \$25.00 ea. _____

Walking Llama Fleece----- _____ Animals X \$25.00 ea. _____

Finished Products----- _____ Items X \$25.00 ea. _____

Youth Finished Products----- _____ Items X \$10.00 ea. _____

Special Buy In----- _____ Each X \$150.00 _____

Shipping and Handling----- _____ Each X \$13.00 _____

(If mailing fleece please include an email for fleece arrival confirmation)

Donation (THANK YOU)----- _____

Grand Total for Fleece Entries----- _____

(May be added to Halter/Youth/Performance Entry Fees)

Schedule - Times are approximate and subject to change

Thursday, October 25 - Arrival and check in - Fleece Judging Begins

Friday, October 26

7:30 a.m.

Opening Ceremony and Exhibitors' Meeting

Fleece Judging continues after Meeting

8:00 a.m.

Youth Obstacle, Public Relations, Pack Ring B

Senior Llama

Senior Alpaca

Intermediate Llama

Intermediate Alpaca

Junior Llama

Junior Alpaca

Judges lunch break (1/2 hour) after Youth Classes are completed

1:00 p.m.

Driving Ring A

Sub-Junior/Special Needs Classes Ring B

Saturday, October 27

- 2:00 p.m. Obstacle, Public Relations, Pack Ring B**
Masters
Advanced
Open Alpaca
Novice
- 6:00 p.m. Youth Showmanship Classes in Ring A**
- 8:00 a.m. Youth Judging Classes in Ring A**
Annual ALSA Meeting in the Morton Building
- 10:00 a.m. Adult Showmanship in Ring A**
- 10:30 a.m. Llama Halter Classes in Ring A**
Suri Males
Light Wool Males
Medium Wool Males
Heavy Wool Males
- Judges lunch break (1/2 hour) after Male Halter Classes are completed**
- 1:00 p.m. Llama Halter Classes in Ring A**
Non Breeder
Suri Females
Light Wool Females
Medium Wool Females
Heavy Wool Females
Get of Sire
Produce of Dam
- Alpaca Halter Classes in Ring A**
Huacaya Male
Suri Males
Non-Breeders
Huacaya Females
Suri Females
Produce of Dam
Get of Sire
- Exhibition Classes**
Argentine
Family Reunion
- 7:30 p.m. Dinner and Awards the Morton Building**
Llama Versatility Award
People's Choice Finished Product Award
Performance Awards
Raffle Items....and More!!

Judges

Halter and Performance Judges:

Barb Harris
Margaret Henry
Phillip Feiner

Llama and Alpaca Fleece Judge:
Joy Bishop-Forshey

Directions

The Kansas State Fairgrounds, Expo Center
2000 North Poplar
Hutchinson, KS 67502

Traveling South on I-35, take exit 58 at McPherson, KS. Follow Hwy 61 South to Hutchinson, KS. Turn right on 17th Street. Follow 17th Street and turn right onto Poplar Street. Entrance to the Expo Center on left.

Traveling North on I-35, at Newton, KS take exit 30 (left) on Hwy 50. Follow to Hwy 61 and turn right. Take hwy 61 to 17th Street in Hutchinson, KS. Turn left on 17th Street to Poplar Street and turn right. Entrance to Expo Center on left.

Check In

Check in will be all day on Thursday October 25, 2018. When checking in you must have health certificate issued within 30 days of show and ALSA Membership Card and ILR Certificates if not received by show superintendent prior to show. Early arrival may be permitted. If you need to get in early please call ahead and make arrangements with the Show Superintendent.

Judges Meeting

There will be a meeting for all certified ALSA judges and apprentices. The meeting will be held Thursday October 25, 2018 at 7:30 pm at the Morton Building located at the Kansas State Fairgrounds.

ALSA General Membership Meeting

ALSA General Membership Meeting will be held at the Morton Building located at the Kansas State Fair Grounds at 7:30 am Saturday October 27, 2018.

Camping

RV sites and camping sites are available at the facility. Reserve your spot and make payment arrangements on your ALSA Grand National entry form or contact Glenna at 785-346-4365.

Electric Only is \$15.00 per night
Full Hook-Up is \$20.00 per night

Hotel Information

The host hotel will be:

Atrium Hotel & Conference Center
1400 N Lorraine
Hutchinson, KS
620-669-9311

Cutoff for Reservation is: 10/11/2018

The rate is \$70.00

To get the special rate, make your reservation by calling the hotel directly. Ask for the ALSA Grand National Llama Show Rate. The hotels are approximately 10 minutes from the Expo Center.

Entry Forms

Payment is due with the entry forms. Entry deadline is October 5, 2018.

(With the exception of any ALSA shows that take place after this deadline and before October 16, 2018. **These entries must be faxed or emailed. These entries will not be in the program.)**

FLEECE ENTRY-SHORN FLEECE DEADLINE IS OCTOBER 5, 2018.
 WALKING FLEECE WILL BE ACCEPTED UNTIL 10AM (CST) ON OCTOBER 27, 2018.
 (Please use Fleece entry forms for these classes.)

Entry Fees

The Entry Fees for the 2018 ALSA Grand National Show are as follows:

Halter, Group, and Showmanship Classes	
\$40.00	
Performance Classes	
\$40.00	
Special Performance Classes(Obstacle,PR,Pack,Showmanship)	
\$100.00	
Youth Classes	
\$25.00	
Special Youth Classes(Obstacle,PR,Pack,Showmanship,Judging)	
\$100.00	
(Please see youth section for rebate information.)	
Sub Juniors and Special Needs (no cost)	
\$00.00	
Walking Fleece, Shorn Fleece and Finished Products	\$25.00
(Please see Fleece information for special pricing)	
Youth Finished Products	\$10.00
Shipping Cost for Fleece Return	\$13.00
LANA Versatility Awards	\$25.00
Exhibition Argentine Classes	\$40.00
Exhibition Family Reunion Classes	
\$40.00	
Stall, Tack Stall— (Stall Fronts Cannot Be Removed)	
\$40.00	
Evening Meal Saturday October 27, 2018	
Adults	\$15.00
Kids (10 and under)	\$13.00
Camping	
Electric Only (per night)	\$15.00
Full Hook-Up (per night)	\$20.00

Stalling, Tack Areas & Farm Displays

All stalling will be pre-assigned by the stalling crew. All stalls are 10' X 10' horse stalls. No more than two adult llamas, 3 juvenile llamas or 3 alpacas are permitted in each stall. Stalls may also be purchased as farm display spaces for \$40.00 per stall however stall fronts cannot be removed. Barn aisles must be kept open at all times to permit dust control. Stalls for tack may be purchased at the same price-\$40.00 per stall.

THE STALLS MAY NOT BE USED FOR BREEDING.
There is no cooking or heaters allowed in the stalls.

If you are bringing a single animal and need a stalling companion, you may contact Glenna Overmiller for any stalling information.

Facility Policy on Dogs:

The show superintendent must be notified if you are planning on bringing a dog to Grand Nationals. There will be no dogs allowed in the arena area.

Bedding

All stall floors are concrete. **There will be no bedding provided.** You will need to bring your own mats or carpeting. You may bring cardboard, Equine Fresh Pellets, and straw. Shredded Paper is **NOT** allowed.

Grooming

There are wash racks. Blowing may be done in the building but away from the stalling area and only in those designated areas.

Water & Electric

Both water and electric are available in the barns. Exhibitors are responsible for bringing their own extension cords.

Performance Classes

All Youth Performance classes will start Friday morning after Opening Ceremonies. All 3 courses will run simultaneously. Novice, Advanced, and Masters will run all 3 courses simultaneously following the youth. Performance walk-thru will take priority over other classes and courses held open as necessary to insure no exhibitor misses a class.

Halter Classes

Each llama must be entered in its appropriate age and wool division at the time of the ALSA Grand National. On a llama's date of birth, the llama moves up to the older

class. All four wool divisions will be included in the ALSA Grand National Show. If you showed at a show where wool divisions were combined (e.g., Light/Medium or Medium/Heavy), you must choose the correct wool division for the ALSA Grand Nationals.

The Alpaca Halter will be conducted as a Level I Show. Please review Part K of the ALSA Handbook for rules relating to Alpaca Halter Classes and contact the Grand National Committee if you have any questions.

For Get of Sire and Produce of Dam, please make your entry in the Dam or Sire's name on your entry form and send a copy of their ILR/AOA Certificate.

Exhibition Classes

New this year we are offering 2 Exhibition Classes.

ARGENTINE

The 1st Exhibition Class will be showcasing Argentine Llamas. There will be a class for ½ to Full Argentine Llamas. They will be divided into Male and Female. If enough are entered we will award a Male and Female Champion. If 6 or less are entered we will combine and have a Champion and a Reserve Champion.

FAMILY REUNION

The 2nd Exhibition Class will be for Male and Female Llamas/Alpacas that are 8 years and older. If enough are entered we will award a Male and Female Champion. If 6 or less are entered we will combine and have a Champion and a Reserve Champion. Judges for these classes will be Bill Feick and Deb Yeagle. Awards donated by Deb Yeagle.

Sub Junior and Special Needs Classes

Sub Junior and Special Need classes are available at the ALSA Grand National Show at no cost to the exhibitors. The classes available are Obstacle and Showmanship. When entering Special Needs classes be sure to send the Exhibitors with Disabilities ALSA Form, found on the ALSA website, with your entry information.

Vendors

Vendors are welcome. Those interested in becoming a vendor should contact the ALSA office for information.

Youth Silent Auction and Raffle

There will be a youth silent auction benefiting the ALSA Youth Scholarship Fund. There will also be raffle items going toward the 2018 ALSA Grand Nationals. Tickets for the raffle may be purchased at the ALSA Show Office. Please bring your donated items to the show or mail in advance to the ALSA office.

ALSA Evening Meal

There will be a Saturday October 27, 2018 evening meal. There is a \$15.00 charge per person for the meal, reservations/tickets required. Youth under 10, \$13.00. (Pre-Purchase on your entry form). Many awards will be presented during the evening meal. We are hoping everyone will attend for a congratulatory evening for all exhibitors. Raffle items will also be drawn during the dinner.

“Come Join In The Camaraderie”

Make your plans now to attend the 21st Annual ALSA Grand National Show of Champions at Hutchinson, Kansas. Be ready to show off your animals in a variety of ways, have great fun and fellowship.

Can't wait to see you all!!!
Glenna Overmiller, Chair