

ALSA Board of Directors Minutes

May 11, 2022

Call to order: 7:02 p.m. CDT

Roll call:

Board Members:	Cathie Kindler, President Anna Reese, Vice-President Ron Baird, Secretary Lauren Wright Ulin Andrews
Others:	Linda Kendall, Executive Secretary Vern Wright, Treasurer

I. Office Report:

- a. Seeing an uptick in new members and members who have not been active for many years coming back.
- b. Rooms at Kirkwood secured for judges, but due to spotty availability through that weekend I am not blocking rooms since we cannot get the rooms for the entire weekend.
- c. I have left messages at various hotels close to the event venue (near the airport) and will follow up with them on Thursday. I am avoiding the Marriott properties because we used none of the blocked rooms last year and it was a cost issue. I am trying to find nice, but budget friendly properties.
- d. I did some work on show results and was able to keep up with most phone calls. I had limited mobility and stamina due to 2 broken ribs and fluid around the lungs due to the radiation treatments. Slowly getting better.
- e. I have attached to this report:
 - Letter from Morgan Barba
 - Evaluation of Houston Livestock Show
 - Time sheet for April
 - Event Insurance quote (I am not sure about the dates on the proposal, I am calling my contact at Event Helper for clarification.)

Linda pointed out the bank account has been updated with Anna as the administrator and Linda has a debit card to pay small expenses.

Linda also stated she will be getting many show results posted to the web in the next week.

Motion: Pay the office expenses of \$206.25 for April 2022. Motion by Ron. Seconded by Anna. Motion unanimously passed.

II. Treasurer's Report:

Vern discussed Event Helper and its attributes.

He informed the Board a waiver of subrogation is needed by the Kirkwood Center for the Grand National Show, which makes ALSA responsible for everything that might happen. The additional liability waiver costs approximately \$60.00.

The Event insurance and Officers and directors' insurance is due in June and will be paid.

After some discussion of the advantages of the new web-based Quick Books program, the following Motion was offered:

Motion: Authorized Vern to purchase and evaluate Web-based QuickBooks for a trial period to establish more visibility for the Board on ALSA financials. Motion by Ron. Seconded by Anna. Motion unanimously passed.

Vern left the meeting at 7:20 p.m. CDT.

Also see the financials appended hereto.

III. Committee Reports:

Alpaca – Chair: Vicky Donley, Liaison: Lauren

No report

By-laws and Standing Rules – Chair: Lougene Baird, Liaison: Ron

Again, there continue to be no questions concerning the Bylaws or Standing Rules from members. The Committee has not received direction from the Board of Directors to begin a Bylaw or Standing Rule change.

Respectfully,
Lougene Baird, Chair

Elections - Chair: Lougene Baird, Liaison: Cathie

As per previously approved election schedule and Resolution by the Board there will be a Directors Election in October this year to Elect two Directors who will take office January 1, 2023. These two directors will join the current Board. This will return the Board to seven members whose rotation will stagger at 2 – 3 – 2 years of service.

There still are no members interested in being a candidate so far.

Respectfully,
Lougene Baird, Chair

Discussion ensued regarding the Board to select nominees for appointment to the Board as no members thus far have stepped forward to run for office. There can be selections made as follows: 01 from the Great Lakes Region, 1 from the Central, 1 from the Rockies, 1 from the Southwest, and 1 from the west. Ulin stated he is going to the Estes Park Wool Market and will talk to ALSA members there about their willingness to serve on the Board.

Ethics and Protest- Chair: Cheryl Lambert, Liaison: Ulin
No report

Finance & Budget – Chair: Vern, Liaison: Ron
Please refer to the Treasurer’s report that presented above and in the addendum.

Fleece – Chair: **OPEN**, Liaison: Lauren
No report

Grand National – Chair: Susan Leslie, Liaison: Cathie
Phil is llama halter judge
Terese, Mary Jo and Mike are performance and youth judges
Working on fiber and alpaca halter judges.
NLA is still discussing the counteroffer.
Sponsorship levels are
\$50, \$100, \$250, \$500, \$750 and \$1000
Titles will be put on once theme is established
Susan Leslie, Chair

Handbook – Chair: Adryce Mathisen, Liaison: Ron
No report

Judges’ – Cyndi Ernst, Chair, Liaison: Ulin
No report
Cyndi Ernst, Judges’ Chair

Membership, Publications, Promotions, Marketing & Website – Chair: Linda Tinsley, Liaison: Ulin
Linda said she is reaching out to a former member about the person’s TikTok video of costumed llamas to put on the ALSA website. She is also contacting a couple from Hollywood who have alpacas and urging them to join ALSA. That could generate more interest in joining ALSA.

Performance – Chair: Susan Leslie, Liaison: Anna
After receiving several complaints about animals appearing to not be scored down for spitting at the handler, the performance committee has agreed unanimously that we add it to the rule under major faults Part M, section 10, D. 3. c
The line to read extreme irritation, spooking, nervousness and or spitting.
The performance committee has asked that the judges be informed of the rule change if approved and also for consideration when placing animals in showmanship classes as well.
Susan Leslie, Chair

Motion: Accept the proposed Handbook change to Part M, Section 10, D.3.c. Motion by Lauren. Seconded by Ulin. Motion unanimously passed.

Ron will inform the Handbook Committee concerning the change.

Regional Committee – Chair: Susan Leslie, Liaison: Anna

Southeast region is the only one committed for a fall 2022 regional show at this time. Buckeye and western are still discussing.

Susan Leslie, Chair

Anna will follow up on last month's request as to what to do with the left-over ribbons from the last Rocky Mountain Regional Show in 2018.

Show Management, Policy & Planning –Chair: Kathy Devaul, Liaison: Lauren

No report

Youth Committee – Chair: Donna Justin, Liaison: Cathie

No report

IV. Old Business:

- A. Cathie will report on her ALSA future committee.
Tabled until next month.

V. New Business:

A. Investigate what the requirements needed to input a Silky Division information into the records. It would be help if Karl Tinsley could be present to discuss this subject as he is familiar with the intricacies of the website and construction of the records.

Linda says the Silky Division for llamas is in the database. Cathie reported some exhibitors at the Georgia National had silkies and say the results are NOT listed in the database on the website. Linda will review the show report to see if silkies were listed in the results. She will correct the database if that is necessary.

Discussion about the possibility of archiving old database entries to make room for new entries and bring it more up to date. Linda pointed out that doing so would erase all Youth points, for example due to the method by which the database was constructed many years ago. She will submit a list of suggestions at the next Board meeting about things that can be accomplished to clean and update the database.

B. Discuss with Linda the Board's desire to hire a part-time assistant to help her manage the telephone and other member communications. Linda could then concentrate her efforts on website record inputting.

Linda stated she has been thinking about this issue in view of the circumstances. She said she has returned all phone messages left in the past two weeks from people leaving messages. She pointed out she cannot be expected to return calls from people who do not leave a message.

The next regular Board meeting will be June 8, 2022, at 7:00 p.m. CDT.

Motion to Adjourn at 7:53 p.m. CDT. Motion by Ulin. Seconded by Ron. Motion unanimously passed.

The ALSA Board of Directors may convene in Executive Session to discuss personnel matters, any items on this agenda or to consult with Legal and/or Accounting Counsel.

**Addendum
Financial Statements**

	<u>Apr 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Chase – Operating	13,523.24
Chase Savings Account	65,012.61
Youth Scholarship Account	<u>7,581.98</u>
Total Checking/Savings	<u>86,117.83</u>
Total Current Assets	<u>86,117.83</u>
TOTAL ASSETS	<u><u>86,117.83</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>-4,150.00</u>
Total Accounts Payable	<u>-4,150.00</u>
Total Current Liabilities	<u>-4,150.00</u>
Total Liabilities	-4,150.00
Equity	
Opening Bal Equity	49,204.42
Retained Earnings	37,652.13
Net Income	<u>3,411.28</u>
Total Equity	<u>90,267.83</u>
TOTAL LIABILITIES & EQUITY	<u><u>86,117.83</u></u>

Jan - Apr 22

Income	
a MEMBERSHIP REVENUE	
2022 Adult Membership	4,023.85
2022 Youth Membership	<u>1,829.33</u>
Total a MEMBERSHIP REVENUE	5,853.18
ALSA SHOW FEES	

Sanctioning Fee	1,039.20
Show Entry Fee	<u>2,500.00</u>
Total ALSA SHOW FEES	3,539.20
Income	
Interest Income	<u>2.06</u>
Total Income	2.06
JUDGE REVENUE	
2022 Judges Dues	<u>838.85</u>
Total JUDGE REVENUE	838.85
z OTHER INCOME	
Website Income	<u>20.00</u>
Total z OTHER INCOME	<u>20.00</u>
Total Income	<u>10,253.29</u>
Gross Profit	10,253.29
Expense	
a GRAND NATIONAL E	
Facility	<u>500.00</u>
Total a GRAND NATIONAL E	500.00
B.O.D. EXPENSES	
Presidential Award	<u>75.00</u>
Total B.O.D. EXPENSES	75.00
Corporation Renewal	511.00
EXECUTIVE OFFICE - NEW	
Office Labor Cost	5,205.00
Telephone	
ALSA Phone/iPad	<u>401.01</u>
Total Telephone	<u>401.01</u>
Total EXECUTIVE OFFICE - NEW	5,606.01
Legal-Prof Fees	
Legal-Prof Fees; TAX PREP	<u>150.00</u>
Total Legal-Prof Fees	<u>150.00</u>
Total Expense	<u>6,842.01</u>
Net Income	<u><u>3,411.28</u></u>

