

# **ALSA Monthly BOD Meeting March 13, 2018**

Call to order: 7:05 p.m.

Next Board Meeting: Tuesday, April 10, 2018, 7:00 p.m. Central Daylight Time  
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle  
V. President: Bill Feick  
Secretary:  
Treasurer: Cheryl Juntilla  
Board Member: Debbie Andrews  
Office Manager: Robin Turell

## **Office Report**

**BOD Meeting - Office Report Tuesday, March 13, 2018**

### **1. Memberships**

**As of March 6<sup>th</sup> 2018, we currently have 168 regular members. This is an increase from last month of 17. We currently have 99 youth signed up. This is an increase from last month of 16. We have 114 LIFE Members. I do not have the current list of judges.**

### **2. Shows**

**As of March 6<sup>th</sup>, 2018 there are currently 31 shows on the ALSA calendar for 2018. This is an increase from last month of 7 shows.**

**FYI – We did receive the results electronically for the 2017 Indiana State Fair Llama & Alpaca Show held in Indianapolis IN on August 4-5, 2017.**

**We have not received the judges' cards, recap sheet, and fee. I was informed that the judge's cards were being sent. I am not certain about the recap sheet and/or fee.**

**Once everything is received in the ALSA office, the results will be posted.**

**The "TOP 10 YOUTH AWARD" overall points for 2017 will be able to be calculated once done.**

Motion by Cheryl to accept Office Report, seconded by Debbie and unanimously approved.

## **Treasurer's Report for January, 2018**

- 1) Bank accounts have been reconciled
- 2) Annual report was timely filed with State of Wisconsin
- 3) Year-to-date comparison P&L report has been provided to Board

### **Current Assets**

Checking Account	\$	7,727
Investment Account		44,501
Youth Scholarship Account		<u>5,754</u>
<b>Total Bank Accounts</b>	<b>\$</b>	<b>57,982</b>

Total Current Assets	<u>\$ 57,982</u>
Liabilities	<u>0</u>
Total Liabilities	<u>0</u>
Equity	<u>\$ 57,982</u>
Total Liabilities and Equity	<u>\$ 57,982</u>

Cash Balance on Hand January 31, 2018 \$ 59,598

Receipts

Membership Revenue	\$ 1,875
Show Fee Revenue	\$ 1,386
2018 Judges' Dues	\$ 150
Handbook Sales	<u>\$ 15</u>

Total Receipts \$ 3,426

Disbursements

Bank/Credit Card Fees	\$ 56
BOD Expenses	\$ 7
Grand National Facility Deposit	\$ 500
Office Contract Labor	\$ 3,650
Constant Contact Eblast Expense	\$ 45
Office Supplies	\$ 145
Go To My PC	\$ 134
Computer Backup (Hard Drive)	\$ 130
Internet Usage Expense	\$ 146
Telephone Expense	\$ 143
Postage	<u>\$ 87</u>

Total Disbursements \$ 5,042

Balance on Hand February 28, 2018 \$ 57,982

Motion by Bill to accept Treasurer's Report, seconded by Debbie. Cheryl abstains. Motion carries.

Cheryl will follow up with the CPA about the Texas informational return.

**Old Business:** Jim will continue to follow up with Mr. Bice.

Item Larry was working on – Youth Jamboree – Robin will call Marilyn Nenni about promoting this event.

Discussion re Grand National Reimbursement Guidelines tabled at last meeting Jim will follow up with Glenna about this and Grand National budget.

Ad hoc Committee's investigation and recommendation re violation of rule re qualification for Master Performance classes –

**ALSA AD HOC Committee**

**February 27, 2018**

**Meeting Minutes and Recommendations to the Board**

Meeting Called to Order at 8:03PM Eastern Time

Roll Call:

President: Jim Doyle

Ethics Chair: Cheryl Lambert

Show Management Chair: Kathy Devaul

Judges: Margaret Henry

Performance Chair: Anna Reese

ALSA Office Staff: Robin Turell

The Meeting began with Jim Doyle outlining why this committee was formed based on the February 13, 2018 Board of Directors meeting. At which time the Jim asked Cheryl Lambert, Ethics Chair, to explain the situation at hand, along with the proposed solution that was made to the Board, along with an explanation of the Letter that was sent to the Board. Cheryl briefed the committee on the details of the ethical situation; but first and foremost she reemphasized that it was not her intent to pick on any specific exhibitor, but continued to explain a difficult situation for show superintendents when an exhibitor enters an animal in a Masters Performance class that has not qualified for that division by earning an **Advanced Performance Championship** but which has entered Master classes in prior shows. This is a rule in the handbook that goes back to when the Master Class was created and can be referenced in a 2012 Handbook that she had possession of. There has been much discussion amongst exhibitor's since the ALSA Email Blast dated March 16th that the Rule had been changed in 2015 and that they were not aware of this change. This however is not true as to the only change made to this rule was the addition in 2014 Handbook that once an animal was placed in a Master class it cannot go back to advance. The only change in 2015 was the required amount in a class from 6 to 5. She further stated as per the Handbook that it is the Exhibitors Responsibility to place animals in the correct classes.

The Proposed solution that Cheryl Lambert presented to the ALSA Board was to have the exhibitors entering the Master's Division be required to provide proof to each show superintendent that their animal has actually qualified by earning an Advanced Performance Championship and the actual shows that the animal earned to qualify to move up. This would allow for the Superintendent to quickly look and verify and possibly correct if there is a misunderstanding to a SHOW Grand and RESERVE versus Performance Grand and Reserve.

The committee then had a lengthy discussion on how to move forward, potential suspensions, along with many other potential solutions.

The committee decided to break this situation into three motions.

A Motion was made for the Following (Lambert was requested to state the Motion for the Committee)

A **Motion** to Grandfather all Animals that have been in Masters classes prior to February 13, 2018 ALSA Board of Directors meeting, and that moving forward all exhibitors be required to provide all superintendents when moving an animal up to a MASTER classes that they provide the actual shows that allowed the animal to qualify. And that said Superintendent must verify that the Animal is a qualified Advanced Performance Champion.

Second by Margaret Henry

Jim Called for the Vote and the Motion Passed unanimously – Anna Yes, Kathy yes, Cheryl Yes, Margret Yes

**Rational:** By putting a stake in the ground and moving forward would allow for the organization to move forward and acknowledge and address the problem. Although this may be considered by some that the organization is allowing for bad behavior, the committee felt that the damage of going back through all records, stripping exhibitors of awards that innocently without knowing other animals did not qualify, the massive time for the ALSA Office to go through every record, the Data base not being able to handle all of the changes, and so on it would be better to put the stake in the ground and moving forward address any and all violations.

The Committee then discussed how to handle violations. In a lengthy discussion, a motion was put together by all the committee's opinions as follows:

A Motion for the Following (Lambert was requested to state the Motion for the Committee)

A Motion that ALSA Office when reviewing Show Results see a potential violation within a MASTER's Performance Classes that it is brought to the Ethics Chair and this Committee to further investigate. If a Violation was found, there will be a recommendation made to the BOD for up to a 1 Year Suspension to the following: **Ranch/Farm, Exhibitor, Animal, and Show Superintendent.**

This motion was seconded by both Anna Reese and Margaret Henry

Jim Called for the Vote and the Motion Passed unanimously – Anna Yes, Kathy yes, Cheryl Yes, Margaret Yes

**Rational:** Based on the fact that it is the Exhibitors responsibility to properly enter their animals in the correct divisions it is also the Superintendents responsibility to verify all new animal move ups and that the animal in fact is a qualified Advanced Performance Animal that a 1 year suspension for the Ranch/Farm, exhibitor, animal and superintendent should be recommended. This allows for fairness to all exhibitors and stops further violations.

The last discussion the committee had was the required size of classes to count for Performance Animals. The discussion was around not having enough animals to have a qualified Advanced class and a qualified Master class that the superintendents are not combining the classes as stated in the handbook as their option. Therefore, the class would count for Performance Champions. Also a potential and final fix to the Master Class problem is that we reduce the required class amount based on shows Master class entries across the nation.

A Motion for the Following (Lambert was requested to state the Motion for the Committee)

A Motion To Highly recommend to all show superintendents to combine Advance and Master Classes as per the ALSA Handbook so that they have the number of entries for Grand and Reserve to count for Performance. And that the class requirement for Master's is changed from 5 to 3 for all Grands and Reserves to count for Performance Champions.

This motion was seconded by both Anna Reese and Margaret Henry  
Jim Called for the Vote and the Motion Passed unanimously – Anna Yes, Kathy yes, Cheryl Yes, Margaret Yes

**Rational:** The committee discussed how across the country the average number of entries in Master Classes were 3. By reducing the required number of 5 to 3 would assist in resolving why exhibitors were entering animals who were not qualified to be in Masters in the first place. Also by reminding the Superintendents that they have the right to combine the Masters and Advance classes as per the handbook, would also resolve the required entry of 5 in advance and allow for the classes to count for Performance Champions.

It is requested that the ALSA Board of Directors accept this committee's report/minutes along with the committee's recommendations of all **three** motions so that this organization along with all of the future shows has a clear guideline of the rules and potential repercussions to violations moving forward. We ask that you approved the three motions as a slate, and that once approved an email blast can go out to all exhibitors, superintendents and show management as soon as possible.

Jim made a Motion to adjourn the meeting  
Seconded by all and approved by all.

Meeting adjourned at 9:03 Eastern Standard Time.

Respectfully Submitted March 1, 2018

By Cheryl Lambert

Ethic Chair and requested recording secretary of this committee meeting

Motion by Cheryl to accept ad hoc committee's report and recommendations and to request the committee to submit appropriate revisions to the Handbook Committee in accordance with the ALSA Process for Making Revisions to Handbook. Seconded by Bill and unanimously approved.

It was agreed that an e-mail blast should be drafted to inform the membership of the results of the ad hoc committee's review of this issue.

**New Business:** It was decided to not assign new liaisons for Larry's committees at this time. Those committee chairs should feel free to communicate with any Board member until new liaisons are appointed after the election.

It was noted that there would be no additional cost to hold an election for the chair of the judges committee this year, as the annual fee paid to the election service allows up to 10 elections, It was agreed to table this discussion until after July 1.

**Correspondence from Members:**

## **Committee Reports:**

Alpaca Committee - Chair: Mary Reed - Liaison: Cheryl – No formal report – Discussion re e-mails received from Committee members. Cheryl will forward the Alpaca Committee's suggestions about low-cost educational youth events to the Youth Committee to work on ideas on ways to encourage show superintendents and 4-H leaders to get involved in organizing such events. It was noted that show superintendents in different parts of the country have held clinics with their shows and that many judges have donated their time to teach youth clinics, but that it would be good to promote more educational opportunities for youth members.

Election and Nominations Committee - Chair: Lougene Baird - Liaison: Debbie –

Election Committee Report – March 8, 2018

The Board approved proposed change to the ALSA Bylaws balloting is complete. The bylaws require approval of 2/3 of the memberships voting to amend the bylaws. The margin passed overwhelmingly by 97.4% approval. 77 voted, 75 voted yes. 2 voted no.

The change becomes effective immediately.

A list of Life members who no longer have good contact information on file with the organization is attached. We request that ALSA maintain this in a separate section of members in good standing. Each name turns up during election time. This requires a great deal of effort upon the office staff and Election Committee to locate and edit information for these members who ALSA has lost track of during the last decade. The members are no longer active or interested in lamas or the organization or deceased. Several have request no further contact and opted out receiving information from ALSA. The office and the Election Committee can share copies of the list.

Respectfully,  
Lougene Baird, Chair  
ALSA Election Committee

Motion by Cheryl to accept Election Committee's report, seconded by Bill and unanimously approved.

Discussion about draft election announcement, number of positions to fill, and deadlines to declare candidacy and submit Statements of Candidacy. Voting will be from May 25 to June 5 in accordance with Standing Rules Article III, Section 1(g).

Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – Committee Chair has removed herself from investigation of a pending protest due to a conflict of interest.

Finance & Budget Committee - Chair: Cheryl Juntilla – Liaison: Debbie – See Treasurer's report above.

Fleece Committee - Chair: Judy Glaser – Liaison: Cheryl – Written report was received today

The Fleece Committee is presently working on updates, corrections and future changes to Divisions, score cards and the manual. Manual suggested additions/changes will be sent to the Judges Committee. Handbook suggested changes will be sent to the Handbook Committee

when we all agree they are ready. Each Fleece Committee member has been given a task to work on. We as a committee have a deadline of 4/5 to present our work to each other.

Judy Glaser  
Fleece Committee Chair

Grand National Committee - Chair: Glenna Overmiller – Liaison: Jim – No report.

Handbook Committee –Chair: Adryce Mathiesen – Liaison: Bill – No report.

Judge's Committee - Chair: Barb Harris – Liaison – No report.

Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report.

Performance Committee - Chair: Anna Reese – Liaison – No report.

Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – Bill received a letter postmarked March 2, 2018, which included a protest from a member and a check for the \$250 protest fee. The Chair of the Protest Committee will remove herself from this matter due to a conflict of interest so it will be forwarded to the Chair of the Judges Committee in accordance with Handbook Part V, Section 1, paragraph 15.

Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: No report.

Regional Committee - Chair: Open – Liaison: Open – No report.

Show Management, Policy & Planning Committee–Chair: Kathy Devaul - Liaison: Bill – No report.

Youth Committee - Chair: Hunter Williams – Liaison: Bill – No report.

Motion to adjourn by Bill, seconded by Cheryl and unanimously approved.  
Meeting adjourned at 8:18 p.m.

### **E-mail motions**

2/14/18 Minutes submitted for approval. No corrections requested.

2/15/18 Jim requests clarification that approval of Grand National Committee report includes approval of Fleece, Halter and Performance Coordinators. Unanimously approved.

2/15/18 Draft e-mail blast regarding Master Performance Division submitted by Cheryl for approval. Approved by Bill and Jim.

2/16/18 Larry submits his resignation from the Board.

2/21/18 Motion by Cheryl to adopt the following Emergency Resolution:

WHEREAS Larry Lewellyn has resigned as a member of the ALSA Board of Directors and there is no eligible candidate from a prior election available to fill the remainder of his term, and

WHEREAS there are fewer than four months remaining until the next election of directors,

IT IS HEREBY RESOLVED that the Board of Directors shall continue to operate with the remaining four members until July 1, 2018, at which time the Directors elected this year shall take office.

Seconded by Bill and unanimously approved.

Submitted March 15, 2018  
By Cheryl Juntilla  
Acting Secretary