

## **ALSA Monthly BOD Meeting June 12, 2018**

Call to order: 7:02 p.m.  
Next Board Meeting: Tuesday, July 10, 2018, 7:00 p.m. Central Daylight Time  
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle  
V. President: Bill Feick  
Secretary:  
Treasurer: Cheryl Juntilla  
Board Member: Debbie Andrews  
Office Manager: Robin Turell

Also Present

Incoming Directors: Deb Yeagle, Lauren Wright and Cathie Kindler

Office Report BOD Meeting - Office Report Tuesday, June 12, 2018

### 1. Memberships

As of June 6, 2018, we currently have 201 regular members. This is an increase from last month of 12. We currently have 151 youth signed up. This is an increase from last month of 25. We have 114 LIFE Members. We have 53 Judges. The judges list that is posted online is correct per Barb Harris.

### 2. Shows

As of today, June 6<sup>th</sup>, 2018 there are currently 60 shows on the ALSA calendar for 2018. However, a double show had to cancel due to personal reasons. So as of June 6<sup>th</sup>, this would make the actual number of shows for 2018 to be 58.

### 3. ALSA General Election

Welcome new BOD members. These new members were announced to members and friends of ALSA on June 5<sup>th</sup>.

### 4. Insurance

Both insurance policies have been updated.

Cheryl stated that Jim is owed a big "Thank You" for shopping around for new insurance policies which resulted in saving ALSA more than \$4,000 in premium costs.

Motion by Bill to approve Office Report, seconded by Debbie and unanimously approved.

## **Treasurer's Report for April, 2018**

- 1) Bank accounts have been reconciled
- 2) Year-to-date comparison P&L report has been provided to Board
- 3) Federal Form 990 and Texas Franchise Tax Report have been filed

## Balance Sheet

Current Assets	
Checking Account	\$ 3,038
Investment Account	44,502
Youth Scholarship Account	<u>5,754</u>
Total Bank Accounts	\$ 53,294
Total Current Assets	<u>\$ 53,294</u>
Liabilities	<u>0</u>
Total Liabilities	<u>0</u>
Equity	<u>\$ 53,294</u>
Total Liabilities and Equity	<u>\$ 53,294</u>

## Income and Expenses

Cash Balance on Hand April 30, 2018 \$ 56,531

### Receipts

Membership Revenue	\$ 650
Show Fee Revenue	\$ 1,640
Judge Revenue (apprentice dues)	\$ 50
Website Income	<u>\$ 20</u>
Total Receipts	\$ 2,360

### Disbursements

Bank/Credit Card Fees	\$ 24
BOD Expenses	\$ 7
Office Contract Labor	\$ 3,650
Constant Contact Eblast Expense	\$ 45
Internet Usage Expense	\$ 159
Telephone Expense	\$ 143
Office Supplies	\$ 387
Postage	\$ 2
Grand National caterer deposit	\$ 500
Accountant's fees	<u>\$ 680</u>

Total Disbursements \$ 5,597

Balance on Hand April 30, 2018 \$ 53,294

Cheryl discussed the reports which ALSA is required to file each year in Wisconsin and Texas and stressed the importance of hiring a CPA to prepare the Federal Form 990 to ensure it is done correctly and protect ALSA's non-profit status. She will send the new Board members a list of the required reports and other Treasurer's duties. She discussed the three bank accounts and stressed that the funds in the Youth Scholarship Account are held in trust and were donated

by members to provide college scholarships to ALSA Youth members and cannot be used for any other purpose. Once the new Board has elected its officers, the President, Secretary and Treasurer will have to be added to the signature cards for the three bank accounts. Jim and Cheryl will provide help and information as needed when that time comes.

Motion by Bill to accept Treasurer's report, seconded by Debbie. Cheryl abstains. Motion carries.

**Old Business;** Jim discussed the status of the current website hosting as well as information regarding new website development. He will continue to follow up on this.

The revised championship chart discussed at last meeting has not yet been posted on the website. A copy was sent to Board members after that meeting and was approved by Bill. Cheryl did not respond within 72 hours and assumed it had been approved. Robin said she does not have a copy of the final chart and will follow up with Adryce.

### **New Business:**

#### **Correspondence from Members:**

#### **Committee Reports:**

Alpaca Committee - Chair: Mary Reed - Liaison: Cheryl –

Suggestions for revisions to Part K of the Handbook that would make it easier to add alpaca halter classes to ALSA shows and encourage more participation by alpaca exhibitors were submitted to the Alpaca Committee Chair on March 18, 2018 with a request that the Alpaca Committee review and discuss them. No response has been received.

Election and Nominations Committee - Chair: Lougene Baird - Liaison: Debbie –

ALSA Election Committee Report – June 2018

The 2018 ALSA General Election was completed June 5 at 10:00 AM Mountain Time. Members whose 2018 dues were paid by the Day of Record (April 1) were qualified to vote in the election. Of those members, 111 Electors cast their votes. This was 42.7% of the Elector list and was a higher number than in years past.

The members elected three Directors who will begin a three-year term July 1<sup>st</sup>. The new Directors are Deb Yeagle from the Buckeye Region (73 votes), Lauren Wright from the Southeast Region (65 votes) and Cathie Kindler from the Southeast Region (58 votes).

In the event a Director is not able to complete his/her term during the next Board year, an Alternate (as described in the ALSA Bylaws) may be asked to serve in the following order. These Candidates are Alternates for one year and are Carol Rutledge from the Central Region (46 votes), Ron Baird from the Southwest Region (40 votes) and Gerry Bruening from the Rocky Mountain Region (33 votes).

The Election Committee wishes to thank all Candidates for their willingness to participate, the Board of Directors' Liaison Jim Doyle for guidance and the ALSA office for always being available to help at a moment's notice to supply member information and other necessary data as needed.

Importantly, the Committee thanks members who voted to help guide ALSA forward.

Respectfully,

Lougene Baird, Chair

Hank Kauffman and Geri Rutledge, Election Committee members

Motion by Cheryl to accept Election Committee report, seconded by Debbie and unanimously approved. Jim asks Cheryl to send a thank you to Lougene.

Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report.

Finance & Budget Committee - Chair: Cheryl Juntilla – Liaison: Debbie – See Treasurer's report above.

Fleece Committee - Chair: Judy Glaser – Liaison: Cheryl –

Revisions for the Walking and Shorn Fleece score cards have been submitted to the Judge's and Handbook Committees.

Next up will be changes/explanations in the manual to coincide with approved score cards.

Working on revising the divisions in the Finished Products classes.

Submitted by Judy Glaser  
Fleece Committee Chair

Motion by Bill to accept report, seconded by Debbie and unanimously approved.

Grand National Committee - Chair: Glenna Overmiller – Liaison: Jim – No report.

Handbook Committee –Chair: Adryce Mathisen – Liaison: Bill – No report.

Judge's Committee - Chair: Barb Harris – Liaison open –

ALSA Judge's Committee Report  
June 2018

The committee has been reviewing qualifications for judges to be eligible to accept apprentices and judge Regionals and Nationals.

When the current guidelines were implemented there were still many shows on a yearly basis with many that had at least 50 animals in them, thus allowing our new judges the ability to develop their judging capabilities. But times have changed dramatically since that then. Now we are looking at fewer and much smaller shows. The committee wants to be sure that only highly qualified judges are taking apprentices and are available for Regionals and Nationals. We also don't want to have some of our very qualified judges not be eligible to judge a Regional or National show if due to some unforeseen issues they weren't able to judge for a year. Based on this we are presenting the following change to guidelines for approval. If the board accepts this it will immediately be forwarded to the handbook committee.

Motion by Cheryl to table discussion of proposed Handbook revision until the Judge's Committee has followed the proper procedure and sent it to the Handbook Committee. Seconded by Bill and unanimously approved.

Cheryl is asked to remind the Judge's Committee about the procedure for submitting Handbook changes.

Proposed clinics:

A llama halter, performance and youth clinic is in the works for Fall of 2018 to be held on the West Coast. At this time location has not been set but the instructor will be Barb Harris.

An Alpaca halter and fleece clinic has been proposed for January 2019 to be held in Florida at Brenda Crum's ranch. It will be taught by Deb Yeagle. The details are being fleshed out at this time. An option that is being looked at is to offer to judges who only hold Llama Fleece certification to attend the one day portion on alpaca fleece to add alpaca fleece to their fleece designation.

While reviewing board minutes and judge's files dating back to the early 2000 there have been numerous references to combining the Llama fleece and Alpaca fleece under one heading and that would be just Fleece. In this time of smaller shows it might encourage shows to expand their options if fleece judges, across the country, were trained in both alpaca and llama. This clinic option, for our Llama fleece judges, would help ALSA into moving toward a single fleece division.

Cheryl noted that the majority of Llama Fleece Judges who are not also certified to judge alpaca fleece live in states west of the Mississippi and it would be a financial burden for them to have to fly to Florida for a one day clinic. Jim made a suggestion that an alpaca fleece clinic could be held at the Grand National which is more centrally located and asked Cheryl to convey that idea to the Judge's Committee.

While reviewing prior Judge's Committee reports it was discovered that back in July of 2005 a recommendation was made and approved that all Alpaca fleece judges would be grandfathered in as Llama Fleece judges. After reviewing files, it was noted that Dr Anthony Stachowski was missed on this. So at this time the committee would like to recommend that Dr Anthony Stachowski be approved as a Llama Fleece judge with a 5 year designation.

The Board does not have enough information to make a decision on this recommendation as it involves something that happened 13 years ago and there is no explanation as to why this request is being made now, nor any information about Dr Stachowski's qualifications to judge llama fleece.

Motion by Cheryl to table discussion of this recommendation until the Judge's Committee provides more information, seconded by Bill and unanimously approved.

We would also like to recommend Patti Morgan as an Alpaca Fleece judge with a 5 year designation based on her fleece experience and for the additional reasons:

June 2008 Llama Fleece judge approval

September 2012 Approved as Llama Fleece Assistant Instructor by board

December 2013 Approved as a Llama Fleece Instructor and Alpaca Fleece apprentice by board

January 2015 completed an alpaca fleece apprenticeship with Karen Kinyon at National Western Stock show in Denver.

Motion by Cheryl to approve Patti Morgan as an Alpaca Fleece Judge with a 5 year designation, seconded by Debbie and unanimously approved.

The following instructors have met all the criteria to maintain their positions as ALSA Judging instructors and we would like to recommend them for board approval:

***Llama Halter/Performance***

Deb Yeagle

Judie Moser  
Hank Kauffman  
Barbara Harris  
Margaret Drew – assistant – one left  
Cheryl Juntilla – assistant – one left  
Phil Feiner – assistant – two left  
Bill Feick – assistant – one left

***Alpaca Halter/Performance***

Deb Yeagle  
Mary Reed  
Anthony Stachowski  
David Barboza – assistant – one left

***Llama Fleece***

Karen Kinyon  
Cindy Ruckman  
Deb Yeagle  
Patti Morgan  
Maryan Baker

***Alpaca Fleece***

Deb Yeagle  
Cindy Ruckman  
Mary Reed  
Anthony Stachowski  
Joy Bishop-Forshey – assistant – one left  
David Barboza – assistant – one left

Discussion was had whether Cheryl and Bill should abstain from voting on this portion of the Judge's Committee Report to avoid the appearance of a conflict of interest and it was agreed they did not have to abstain.

Motion by Cheryl to approve the list of Judging Instructors, seconded by Debbie and unanimously approved.

Respectfully submitted,  
ALSA Judge's Committee  
Barb Harris – Chair  
Maryan Baker  
Margaret Henry  
Patti Morgan  
Mary Reed  
Deb Yeagle

Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report.

Performance Committee - Chair: Anna Reese – Liaison: open – No report.

Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report.

Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Open – No report.

Regional Committee - Chair: Open – Liaison: Open – Motion by Cheryl to formally approve the following Regional Championship Judges: Rocky Mountain Region – Patti Morgan; Western Region – Judy Moser; Southeast Region – Mary Jo Miller. Seconded by Bill and unanimously approved.

The Buckeye and Central Regional Superintendents have not yet submitted judges for approval.

One regional superintendent has requested confirmation that entry fees will be the same as last year: \$80 per llama entered in both halter and performance or \$25 per class; Youth entry fees \$50 for all Youth classes or \$20 per class.

Motion by Cheryl to keep Regional Championship entry fees the same as last year. Seconded by Bill and unanimously approved.

Show Management, Policy & Planning Committee—Chair: Kathy Devaul - Liaison: Bill – No report.

Youth Committee - Chair: Hunter Williams – Liaison: Bill – No report.

Motion by Bill to adjourn, seconded by Cheryl and unanimously approved.

Meeting adjourned at 7:45 p.m. at which time incoming Board members were invited to ask questions in an informal session.

#### **E- mail motions**

5/12/18 Minutes submitted for approval. One sentence deleted at Jim's request. No other corrections submitted.

6/4/18 Motion by Cheryl to apply for a new Directors & Officers insurance policy with the Hartford with an annual premium of \$485 in accordance with the quotation received by Jim. Bill seconds and votes yes.

6/5/18 Jim requests approval of proposal for new event insurance policy. Approved by Cheryl and Bill.

Submitted June 13, 2018

By Cheryl Juntilla, Acting Secretary