

ALSA Monthly BOD Meeting January 9, 2018

Call to order: 7:00 p.m.

Next Board Meeting: Tuesday, February 13, 2018, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle

V. President: Bill Feick

Secretary:

Treasurer: Cheryl Juntilla

Board Members: Debbie Andrews

Larry Lewellyn

Office Manager Robin Turell

Office Report

BOD Meeting - Office Report Tuesday, January 9, 2018

1. Memberships

As of January 4th 2018, we currently have 69 regular members. We currently have 29 youth signed up. We are getting the judges memberships and dues taken care of. This will be reported once I have received verification from Barb Harris.

2. Shows

As of today, January 4th 2018 we have one 2017 show that we have not gotten the results for. This show is the 2017 Indiana State Fair Llama & Alpaca Show held in Indianapolis IN on August 4-5, 2017. This is being attended to. The "TOP 10 YOUTH AWARD" cannot be calculated until the final results are received. All shows, except for the above mentioned show, are posted for 2017.

There are currently 14 shows on the ALSA calendar for 2018. There will be some email blasts going out to remind all superintendents to get their shows on the calendar now for 2018.

3. ALSA Database Discussion - Robin has not heard from Mr. Bice.

After brief discussion, Robin is authorized to immediately send letters by registered mail to both the Show Superintendent and Indiana State Fair Board. The office needs to do this kind of follow up right away if a show does not comply with the 15 day deadline for submitting results and fees.

Jim will send an e-mail to Mr. Bice.

Motion by Cheryl to accept Office Report, seconded by Bill and unanimously approved.

Treasurer's Report for Year Ended December 31, 2017

- 1) Bank accounts have been reconciled
- 2) 1099 forms have been ordered and received from Intuit

Cheryl will rely on the accuracy of social security numbers provided by payees to complete and timely file the 1099 forms. She will not be personally liable for any fines imposed by the IRS for inaccurate information supplied by any individual.

- 3) Expense Report form needs to be updated for 2018 IRS mileage rate of 54.5 cents

Motion by Cheryl to authorize Jim to sign a contract as President of ALSA to hire Bob McCombs and Company, CPAs to prepare ALSA's Form 990 for 2017. Seconded by Larry and unanimously approved. Cheryl will provide Mr. McCombs with whatever information and records he needs.

Current Assets

Checking Account	\$	7,394
Investment Account		44,501
Youth Scholarship Account		<u>5,754</u>
Total Bank Accounts	\$	57,649
Total Current Assets	\$	<u>57,649</u>
Liabilities		<u>0</u>
Total Liabilities		<u>0</u>
Equity	\$	<u>57,649</u>
Total Liabilities and Equity	\$	<u>57,649</u>

Cash Balance on Hand January 1, 2017 \$ 74,201

Receipts

Membership Revenue	\$	19,675
Show Fee Revenue	\$	26,298
2017 Judges' Dues	\$	650
2018 Judges' Dues	\$	1,750
Judges Clinics Fees	\$	2,550
Grand National Revenue	\$	25,683
Regional Revenue	\$	15,775
Youth Scholarship Income	\$	1,649
Interest Earned	\$	107
Handbook Sales	\$	24
Advertising Income	\$	<u>20</u>

Total Receipts \$ 94,181

Disbursements

Bank/Credit Card Fees	\$	2,897
BOD Expenses	\$	797
Corporate Renewal	\$	462
Office Contract Labor	\$	45,000
Office GN travel	\$	923
Eblast Expense	\$	610
Office Supplies	\$	924
Internet Expense	\$	2,422
Telephone Expense	\$	1,591
Postage	\$	1,445
Handbook binders & printing	\$	1,915
Grand National Expenses	\$	27,337
Insurance	\$	5,750
Judges Clinic Expenses	\$	2,323
Judges Committee Expenses	\$	71
Showring Publication Expense	\$	456
Regional Expenses	\$	14,060
Website Development	\$	250
Scholarships Paid	\$	<u>1,500</u>

Total Disbursements \$ 110,733

Balance on Hand December 31, 2017 \$ 57,649

Motion by Larry to accept Treasurer's Report, seconded by Bill. Debbie votes yes. Cheryl abstains.

Cheryl will send Board members a two-year Profit and Loss Comparison Report for review and budget planning.

Old Business: Draft letter to member regarding marketing idea was approved to be sent.

New Business: Treasurer – Discussion regarding the transition of responsibilities when the new Board members are elected. The selection of the next Treasurer will be decided by the incoming Board and Cheryl will do everything possible to make a smooth transition and make sure ALSA financial matters will continue to be taken care of. It was noted that the Bylaws do not require the Treasurer to be a member of the Board of Directors. There has been some confusion about this point and it was suggested that the Standing Rules be amended to clarify that the Board can appoint or hire a person to perform the duties of Treasurer if no elected Board member is willing or able to do so.

Youth Jamboree – Larry has had conversations with Mark Foerder and Marilyn Nenni regarding the Youth Jamboree to be held in July and possible incentives to increase ALSA youth membership. He will get a specific written proposal for Board review.

Proposed Youth Event in March in Southeast Region -- Bill had a conversation with Cheryl Lambert about possibly teaching a youth seminar at the SSLA Conference. He

will get more information from Cheryl Lambert and request approval from the Judges Committee.

Correspondence from Members:

This request is being made on behalf of the Grand Mesa Llama and Alpaca Club. The Club has hosted the Grand Mesa and Kokopelli Llama Shows in Grand Junction for many years. As the llama community has gotten smaller, so have our shows and we operate on a very tight budget.

In May 2017 we were forced to cancel our shows at the last minute due to an unusual late snow storm which made it dangerous and almost impossible for exhibitors to travel across the mountains to get to Grand Junction. It just wasn't worth people risking their lives and animals for a llama show.

In fairness to the exhibitors we refunded all entry fees. Unfortunately the airlines, hotels and Mesa County Fairgrounds were not as generous so we ended up paying for many expenses without any income to cover them. I am therefore requesting that the \$75 of sanctioning fees that were paid to ALSA for the 2017 shows be applied to the 2018 Grand Mesa and Kokopelli Llama Shows. Please let me know if this will be possible. Thank you.

Wally Juntilla, President
Grand Mesa Llama and Alpaca Club

Motion by Larry to approve applying \$75 sanctioning fees paid by the Grand Mesa Llama and Alpaca Club in 2017 to the 2018 Grand Mesa and Kokopelli Classic Shows. Seconded by Bill. Debbie votes yes. Cheryl abstains.

Committee Reports:

Alpaca Committee - Chair: Mary Reed - Liaison: Larry – No report.

Election and Nominations Committee - Chair: Lougene Baird - Liaison: Debbie –

Debbie,

I am suggestion with the bylaw change, ALSA finally has no need for a Nomination Committee. Would it be possible to delete this Committee from the Handbook once and for all. ALSA has never had the good fortune to have a functioning NC.

Please present this to the Board. I have removed most of it from Article III but there are other places such as B2 would be just Election Committee, not the Election and Nominating Committee.

Thank you, Lougene

Motion by Cheryl to approve Election Committee's suggestion to eliminate wording about the Nomination Committee and to authorize the Election Committee to proceed with a Special Election for members to vote on proposed Bylaw Changes as soon as possible. Seconded by Debbie and unanimously approved.

Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No written report. Goal is to have a code of conduct drafted for next Handbook revisions. The Committee Chair

informed the Liaison that she has received calls from members wishing to file ethics complaints about an exhibitor entering unqualified animals in Master Performance classes just to fill the division so her Grand and Reserve placings would count towards the ALSA Awards Program. Larry stated that the show superintendent who allowed this was also to blame and that members who feel a rule has been violated should not hesitate to submit written complaints.

Finance & Budget Committee - Chair: Cheryl Juntilla – Liaison: Debbie – See Treasurer's report above.

Fleece Committee - Chair: Open – Liaison: Cheryl – No response was received from one of the people who was asked to serve as co-chair and we need to get a chair in place so the Committee can get to work.

Motion by Cheryl to approve Judy Glaser as Chair of the Fleece Committee, seconded by Bill and unanimously approved.

Grand National Committee - Chair: Glenna Overmiller – Liaison: Since no other Board members are willing to replace Cheryl as Liaison, Jim will contact Glenna to confirm if she is willing to continue to serve as superintendent.

Handbook Committee –Chair: Adryce Mathiesen – Liaison: Bill – No report.

Judge's Committee - Chair: Barb Harris – Liaison: Larry

Hi Larry,

Here is an option for an alternative to attending the Grand National Judge's Meeting in person. We had such good participation at this one in 2017 using the webinar approach that I think we could do alot more with it.

Part 5 – Section 2 A9

9. All ALSA judges who meet the following requirements are released from having to attend any further clinics:

- a) All dues are current.
- b) All required paper work is current.
- c) No upheld complaints or protests.
- d) Judge must attend participate in at least one Judges' Video conference meeting held at the Grand National in a 5 year period. Participation may be in person, by phone or via web conference.
- e) Judge must participate on a yearly conference call as conducted by the Judge's committee.

Barb

It was noted that this report contains a proposed Handbook revision and the time for voting on Handbook revisions for this year has passed. The proposed revision will have to go to the Handbook Committee for possible inclusion in the next edition.

Motion by Cheryl to continue to allow judges to attend the Annual Grand National Judges Meeting in person, by telephone or via web conference. Seconded by Debbie and unanimously approved.

It was noted that the GN meeting could be a lot more productive if a written agenda with specific items for discussion was prepared and distributed to all judges in advance. It was also stated that the requirements for maintaining judges' certifications have been reduced to nothing.

Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report.

Performance Committee - Chair: Anna Reese – Liaison: Larry – No report.

Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – There are no protests pending

Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Larry –

Larry,

I am seeking approval to research some ideas for ALSA incentives and I'd like to let the ALSA BOD be aware that I am willing to promote ALSA through the Publication and Promotions Committee by using my marketing abilities. I feel this will help ALSA with increasing its membership, Show attendance, Regional Shows, Grand National Show, and other sponsored events. My first idea for consideration is this:

Each month have a PHOTO OF THE MONTH contest.
Entries MUST BE from an ALSA member. (This will bring membership)

This will be open to all Adult and Youth together. (Only one award per month given)

Only one entry (photo) per individual per month. Each month the winner will be voted on by me by the first week of the next month. The three most current photos will be picked for the cover of the Showring Magazine. (The Showring is a quarterly magazine, so it is published every 3 months and I would choose between the last 3 winning photos for the cover.)

If their photo is chosen for the front cover of the Showring, they will be entitled two Free ALSA numbers. (This is non-transferrable)

All the winning photos will be published in the Showring and on the ALSA website with them and their ranch recognition.

This idea is open for suggestions. I would like to start on this right away for January!

Thank you Larry,

Ruby Herron
Editor
Showring Magazine

Note – this proposal was submitted to Board members for review after the meeting. E-mail motion by Bill to approve proposal, seconded by Cheryl and unanimously approved.

Regional Committee - Chair: Open – Liaison At this time no Board members are willing to replace Cheryl as Liaison, so the position will remain open until after the next election of Board members. Cheryl will contact the Regional Superintendents to remind them to try to get their ribbon orders placed before February 15 to take advantage of the Winter Sale. The following resignation was reviewed and accepted.

Dear Cheryl & the ALSA Board of Directors:

It has been our privilege and honor to Superintendents of the Western Regionals Llama Show for the past six years. Ron and I have had so much fun coming up with our themed shows and creating new and challenging obstacles for our exhibitors. It really has been a blast.

But, we need a break. Therefore, we officially tender our resignation as Western Regionals superintendents effective immediately. We didn't want to leave ALSA in the lurch so we recruited our own replacements. Llama Association of Southern California (LASC) has offered to step into our shoes and take on the show. Ron and I heartily recommend them and will support their show in every way possible. We have a good supply of ribbons which we will hand off to them at the next show to save postage dollars. We will lend them any of our obstacles that they want/need and will always be available for any questions they may have.

Thank you for putting your trust in us to handle such an important show for ALSA.

Respectfully submitted,
Joy & Ron Pedroni
Black Cat Llamas

Cheryl was instructed to draft a thank you letter to Joy and Ron Pedroni for their years of service. The following proposal for the 2018 Western Regional was reviewed.

Hello Cheryl,

Joy Pedroni has said she wishes to resign as superintendent of the Western Regional. Our club, Llama Association of Southern California would like to take on doing this show.

We have already investigated and are ready to reserve October 6-7 2018 at the Tejon Ranch facility in Lebec, CA for next year's show.

This facility will cost \$1200 for the weekend. There has not been a llama show here before, but management there is quite excited to have us come.

LASC members are active ALSA members and look forward to having the regional at a facility easily accessible to them. As the location doesn't require those traveling from the north to enter the Los Angeles area and deal with that traffic, hopefully Northern and Central CA members will feel welcome to come.

DeeAnn Forester has agreed to be the superintendent. She will take care of hiring the judge and setting up accommodations for him/her. There are several volunteers who have agreed to help with setting up the obstacle courses. Of course, we don't dream of ever living up to a Pedroni

production, but we will do our best. Also volunteered already are scorekeepers and clean up crew.

I would be glad to answer any questions you have and to be the point person for contact. I prefer not to be named as superintendent though as I would also like to be able to support the show by entering a few llamas in performance, too.

Eileen Ditsler
Icehouse Llamas, San Dimas CA
Home of National Halter, Performance and Driving Champions - RMP Chill Out, Icehouse Archangel, Argentine Sugabo- and more to come!

Motion by Cheryl to approve the proposal, seconded by Bill and unanimously approved.

Show Management, Policy & Planning Committee—Chair: Kathy Devaul - Liaison: Bill – No report.

Youth Committee - Chair: Hunter Williams – Liaison: Bill – No report.

Motion to adjourn by Cheryl, seconded by Bill and unanimously approved.
Meeting adjourned at 9:01 p.m.

E-mail motions

- 12/12/17 Jim requests approval of two-year office contract payable at \$3,650 per month. Larry, Bill and Debbie vote yes. Cheryl votes no.
- 12/14/17 Robin requests immediate revision to Handbook Part F, Section 9(B) to state that Grand and Reserve Championships earned at the Grand National Show count towards ALSA Champion designation regardless of the number of entries in the division. Unanimously approved by telephone vote.
- 12/17/17 Minutes of Board meeting submitted for corrections. Approved by Jim, Bill and Debbie. No corrections received.
- 12/19/17 Motion by Debbie to pay Robin an additional \$ 614.82 in travel expenses, seconded by Bill. Larry votes yes. Cheryl raises Point of Order that ALSA's Reimbursement Guidelines require receipts or other proof of expenses and votes no.
- 12/25/17 Winter Showring magazine submitted for approval. Unanimously approved.

Submitted January 11, 2018
By Cheryl Juntilla
Reluctantly Still Acting Secretary