

## **ALSA Monthly BOD Meeting July 11, 2017**

Call to order: 7:02 p.m.

Next Board Meeting: Tuesday, August 8, 2017, 7:00 p.m. Central Daylight Time

(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle

V. President:

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Bill Feick

Larry Lewellyn

Treasurer Patti Wattigney (Left the call at 7:38 p.m.)

Office Manager Robin Turell

**Election of Officers:** President, Vice President, Secretary and Treasurer

Cheryl nominates Jim Doyle as President. Seconded by Debbie and unanimously approved.

Debbie nominates Bill Feick as Vice President. Seconded by Cheryl. Larry and Jim vote yes. Bill votes no.

Jim nominates Cheryl Juntilla as Secretary. Cheryl declines the nomination.

Jim volunteers to serve as acting Treasurer until someone can be found to replace Patti and said Patti is sending him the financial records. Cheryl pointed out that Article III, Section 7(a) of the Bylaws requires that the Treasurer be elected by the Board of Directors. She stated that she has many of bookkeeping experience using Quickbooks but will not serve as both Secretary and Treasurer at the same time.

Larry nominates Cheryl as Treasurer. Seconded by Bill. Debbie votes no. Cheryl abstains. Motion carries. Jim will send records to Cheryl when he receives them.

Cheryl nominates Debbie Andrews as Secretary. Debbie declines the nomination and says she is too busy. Larry volunteers to take over as Secretary when he gets his new computer if Cheryl will serve as Acting Secretary until he can take over.

Motion by Larry that Cheryl be elected to serve as Treasurer and Acting Secretary until he can take over the duties of Secretary. Seconded by Debbie. Bill votes yes. Cheryl abstains.

Jim expresses the Board's deep appreciation for everything Patti and Keith Wattigney have done for ALSA, especially Patti's years of service as Treasurer.

### **Treasurer's Report for the Month of June 2017**

1) All bank accounts have been reconciled

Current Assets

Checking Accounts	\$	6,577
Investment Account		44,101

Cash Memorials	<u>4,602</u>	
Total Current Assets	\$ 55,280	
Other Current Assets		
2017 Facility Deposit	500	
Total Current Assets	<u>\$ 55,780</u>	
Liabilities	<u>0</u>	
Total Liabilities	<u>0</u>	
Equity	<u>\$ 55,780</u>	
Total Liabilities and Equity	<u>\$ 55,780</u>	
Cash Balance on Hand May 2017		\$ 59,245
Receipts		
Membership Revenue	\$ 1,150	
Show Fee Revenue	1,310	
Grand National	250	
Judges Fees	0	
Other Revenue	<u>13</u>	
Total Receipts		\$ 2,723
Disbursements		
Bank/Credit Card Fees	242	
Insurance	1,600	
Regional Expense	500	
Office Contract/Expenses	4,154	
Handbook Committee	0	
BOD Expenses	7	
Youth Scholarships Paid	0	
Website Expenses	<u>185</u>	
Total Disbursements		<u>\$ 6,688</u>
Balance on Hand May 31, 2017		<u>\$ 55,280</u>

Larry questioned why it seems that the monthly Office Reports and Treasurer's Reports do not seem to match up on things like membership revenue and Patti explained why there is a difference.

Motion by Cheryl to accept Treasurer's Report, seconded by Bill and unanimously approved.

Patti explained to Cheryl that she will need to coordinate with Hodges Badge Company to get ALSA's account transferred to her address.

Patti was again thanked for her service and left the meeting at 7:38 p.m.

Larry questioned how ALSA's revenue compared to its expenses and Jim acknowledged that we are currently paying out more than we are taking in. Cheryl stated that now that Patti has resigned all Board members need to pay more attention to financial matters and look for ways to reduce expenses.

#### **BOD Meeting Office Report July 11, 2017**

##### **1. Membership**

**Memberships as of July 3, 2017 are:**

- **215 Regular Members**  
**Since the last BOD meeting, this is an increase of 11**  
**Last year at this time there were approximately 229 members**
- **166 Youth Members**  
**Since the last BOD meeting, this is an increase of 16**  
**Last year at this time there were approximately 171 youth members**
- **113 LIFE Members**
- **50 Judges**
- **Total Membership for 2017 thus far is 494**  
**Last year at this time it was 512**

##### **2. Shows**

- a. The calendar July-August Shows has been e-blasted out.**
- b. As of July 3, 2017 we have 62 shows on the ALSA calendar.**  
**At this same time last year we had 74 shows on the calendar.**

Larry questioned whether any analysis could be done to determine why there has been a decrease in shows. Robin said that she could not do this easily from her spreadsheets.

Larry questioned whether the Show Evaluations sent to the office were being sent to show superintendents. Robin said she does not get very many and sends the ones that have complaints about judges to the Judges Committee to be put in their files. Cheryl said she had recently spoken with a long-time show superintendent who had received a Show Evaluation form for the first time and was puzzled as to why a copy had been sent to the Board. Robin said she had sent the evaluation to Jim because it included a complaint about a Board member who had attended a show and left without cleaning her stalls, which violated the show's rules. Jim contacted the show superintendent and determined there was not enough evidence to bring the matter to the attention of the rest of the Board and that neither ALSA nor the show superintendent would be charged by the facility for the stalls that were not cleaned. After discussion, it was determined that no action was required, but all Board members need to conduct themselves appropriately and comply with the same rules as other exhibitors. Robin was instructed to send all show evaluations received to the superintendents of the shows for their information so they can address problems if necessary and make informed decisions when hiring judges.

**Old Business:** The proposal for the Website update was reviewed and discussed in detail, as were answers to specific questions regarding cost. It was agreed that we should have a deadline for going live with the new website in November because all show results will be entered in the data base by that time. Cheryl will draft an agreement which incorporates the original proposal and details from the cost information for the Board's review. Once approved by the Board, it will be presented to the vendor for his input and possible revision.

**New Business:** None

**Correspondence from Members:** None

### **Appointment of Committee Liaisons**

Larry stated that there have been long-standing problems with non-productive committees and that the Board liaisons have to take responsibility for getting committees working and not just wait for committee reports.

Liaison appointments were discussed and agreed upon as follows:

- 1) Alpaca Committee - Liaison: Larry
- 2) Election and Nominations Committee - Liaison: Larry
- 3) Ethics Committee - Liaison: Cheryl
- 4) Finance & Budget Committee - Liaison: Debbie
- 5) Fleece Committee - Liaison: Cheryl
- 6) Grand National Committee - Liaison: Cheryl
- 7) Handbook Committee – Liaison: Bill
- 8) Judge's Committee - Liaison: Larry
- 9) Membership Committee - Liaison: Debbie
- 10) Performance Committee - Liaison: Larry
- 11) Protest Committee - Liaison: Bill
- 12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Larry
- 13) Regional Committee - Liaison: Cheryl
- 14) Show Management, Policy & Planning Committee Liaison: Bill
- 15) Youth Committee - Liaison: Bill

### **Committee Reports**

- 1) Alpaca Committee - Chair: Mary Reed – No report
- 2) Election and Nominations Committee - Chair: Lougene Baird  
ALSA Election Committee Report – July 1, 2017  
The Standing Rules Article III – Election Section 1: Election paragraph (j) states “Challenges regarding the voting must be received by the Election Chair by 12 PM EDT June 30.....”

The Election Committee has not received communication concerning the 2017 election process, the voting or procedures nor has it received a formal challenge.

Request is being made that the BOD approve Geri Rutledge to be added to the Committee beginning July 1 to replace retiring Jerry Dunn. Hank Kauffman will remain on the Committee.

Regards,

Lougene Baird, Chair

ALSA Election Committee

Motion by Bill to approve Election and Nominations Committee's report, seconded by Debbie and unanimously approved.

It was noted that the Election and Nominations Committee needs to do a better job in soliciting candidates to run for the Board as there has not been an election for the past two years.

- 3) Ethics Committee - Chair: Cheryl Lambert – No report
- 4) Finance & Budget Committee - Chair: Patti Wattigney – See Treasurer's report above.
- 5) Fleece Committee - Chair: Cindy Ruckman – No report
- 6) Grand National Committee - Chair: Glenna Overmiller – No written report

Cheryl reported that the Committee had met recently and discussed several items including trophies, the photographer and announcer. Board members asked if the Committee could find a different photographer because last year exhibitors did not receive their photographs in a reasonable time. Robin stated she had already contacted the photographer.

Glenna received a excellent variety of proposed themes for the Grand National, with many suggestions relating to movies, television shows, board games and holidays. However there were two submissions that the Committee liked that would work really well if combined. The Committee requests Board approval to combine the "20<sup>th</sup> Anniversary" theme with the "North, East, South or West, ALSA Grand National Has The Best" theme and award a free class entry for both of these ideas.

Motion by Larry to approve combining the two themes and awarding two prizes, seconded by Debbie and unanimously approved.

- 7) Handbook Committee –Chair: Adryce Mathiesen – No report.
- 8) Judge's Committee - Chair: Barb Harris – No report

Larry opened a discussion regarding an action taken by the previous Judge's Committee and Board which involved a judge being certified without completing any of the requirements of the apprenticeship program. This action was objected to by many people at the time, but there is nothing the current Board can do about it now. The Board explained that the Handbook provision which had allowed someone to get certified with no ALSA training had been removed so this situation could not happen again. He also objected to the Handbook revision which provided an opportunity for apprentices to request a waiver of their final clinic. It was explained that provision was intended to help apprentices who were stuck in the program because of the lack of clinics. Larry will discuss this matter with the Judge's Committee.

- 9) Membership Committee - Chair: Lauren Wright – No report Jim asked if Debbie could work with Lauren on ideas for improving membership and Debbie said she would try to talk to Lauren the next time she sees her.
- 10) Performance Committee - Chair: Anna Reese – No report
- 11) Protest Committee - Chair: Cheryl Lambert – No report
- 12) Publications, Promotions, Marketing & Web Site Committee - Chair: Ruby Herron – No report
- 13) Regional Committee - Chair: Open – We have five Regional Championships again this year. Cheryl will draft an e-mail blast with the dates, locations, etc. as soon as possible.
- 14) Show Management, Policy & Planning Committee–Chair: Vacant
- 15) Youth Committee - Chair: Cynthia Ernst – No report

Bill reported that Cynthia Ernst has resigned as Chair of this Committee. Cheryl is instructed to write a note thanking her for her service.

Motion by Cheryl to adjourn. Seconded by Bill and unanimously approved.  
Meeting adjourned at 9:48 p.m.

#### **E-mail motions**

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| 6/14/17  | Meeting minutes submitted for corrections. Approved by Paul and Debbie.   |
| 6/24//17 | Motion by Cheryl to approve payment of \$500 facility deposit for the Western Regional Championship. Seconded by Paul and unanimously approved. |
| 6/25/17  | Motion by Paul to approve June office report and pay the monthly office expenses. Debbie and Bill vote yes.                                     |
| 6/26/17  | Motion by Cheryl to approve Maryan Baker as the judge for the Rocky Mountain Regional Championship. Seconded by Paul and unanimously approved.  |
| 7/3/17   | Motion by Cheryl to approve Hank Kauffman as judge for the Central Regional Championship. Seconded by Bill. Debbie votes yes.                   |
| 7/4/17   | Motion by Cheryl to approve Mike Swanson as judge for the Western Regional Championship. Seconded by Larry and unanimously approved.            |
| 7/7/17   | Motion by Larry to pay invoice from Higgins Mini Storage for Grand National storage unit. Seconded by Debbie. Cheryl votes yes.                 |

Submitted July 14, 2017  
Cheryl Juntilla  
ACTING Secretary