

ALSA Monthly BOD Meeting September 13, 2016

Call to order: 6:00 p.m.

Next Board Meeting: Tuesday, October 11, 2016 6:00 p.m.

(All times posted are Mountain Daylight Time, if not noted)

Roll call:

V. President: Paul Schwartz

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Bill Feick

President Jim Doyle was unable to attend due to travel

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 6:19 p.m.)

Office Manager Robin Turell

Treasurer's Report

Treasurer's Report for the Month of August, 2016

1) All bank accounts have been reconciled

2)

3)

Current Assets

Checking Accounts	\$ 6,608
Investment Account	49,977
Cash Memorials	<u>4,374</u>

Total Current Assets \$ 60,959

Other Current Assets

2016 Facility Deposit	500
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Total Current Assets \$ 61,459

Liabilities 0

Total Liabilities 0

Equity \$ 61,459

Total Liabilities and Equity \$ 61,459

Cash Balance on Hand July 2016 \$ 61,228

Receipts

Membership Revenue	\$ 2,000
Show Fee Revenue	2,469

Regional Income	880	
Grand National	1,980	
Other Revenue	<u>14</u>	
Total Receipts		\$ 7,343
Disbursements		
Bank/Credit Card Fees	199	
BOD Expenses	0	
Insurances	3,294	
Office Contract/Expenses	3,804	
Regional Expenses	300	
Show Expenses	0	
Website Expenses	<u>15</u>	
Total Disbursements		\$ <u>7,612</u>
Balance on Hand August 31, 2016		\$ <u>60,959</u>

Patti responded to a question about how this year's income and expenses compare to prior year. Some Grand National and Regional expenses are being submitted for reimbursement earlier before the income for those events has been received, which may create the appearance of higher expenses.

While Patti was still in the meeting the Board approved Grand National expenses for a security guard for three nights at \$50 per night and \$58.84 for some additional replacement streamers for ribbons.

Motion by Cheryl to accept Treasurer's Report, seconded by Debbie and unanimously approved. The 2015 Treasurer's Report was also approved for presentation at the Annual Meeting.

Office Report:

1. Membership

Memberships so far for 2016 are approximately:

- 269 Regular Members – that is an increase of 24 since the last meeting - last year at this time there were 254 Regular Members
- 191 Youth Members – that is an increase of 8 since the last meeting - last year at this time there were approximately 163 Youth Members
- 112 LIFE Members. – last year at this time there were 111 LIFE Members
- Total membership is 572 – last year at this time there were approximately 528.

2. Shows

- We have currently 82 shows on the ALSA calendar – last year at this time we had 69 show.
- We also have 4 shows on the ALSA calendar for 2017.
Discussion of posting – It was noted that Robin's spreadsheet listed a show with more than 50 animals that had only paid a \$25 sanctioning fee. Robin said she takes the superintendent's word about the size of the show when a sanctioning application is submitted. Some superintendents will send an additional \$25 with their results if they

get more than 30 animals or pay the full fee the next year. She does not feel it is her place to follow up with show superintendents to try to collect the additional money owed.

3. Grand National – Qualifiers – Robin stated she keeps a list of animals qualified for the Grand National as she receives show results.

Questions for Robin – How many show superintendents have been sent the Qualifying cards and what has been the cost of printing and postage? How many show superintendents said they would print their own? Robin responded that she had not printed any of the cards and instead sent an e-mail to show superintendents about them. She only received one response to that e-mail and assumed show superintendents would print the cards themselves. She agreed to follow up with the superintendents of the shows remaining on the calendar to make sure they know about the cards and find out if they need copies printed.

4. Regional Superintendent Guidelines – Discussion had been requested by Jim but will be tabled since he is not present.

Cheryl requested discussion about setting a protocol for removing people from the membership directory if dues are not paid by a certain date. Robin stated she could not do this because she did not know how to change the program and was unable to contact the computer programmer who set it up to keep two years of membership information on the website.

5. ALSA tracking number – Robin requested permission to transfer a tracking number that had been purchased for a cria which died before ever being shown to another animal owned by the same member. Permission granted.

6. Discussion of Fleece judging cards – The Alpaca Committee requested correction to a fleece judging card. Robin did not feel it was her place to make the correction without permission. Paul will contact the chairs of the Alpaca Committee and the Fleece Committee and ask them to work out the correction as soon as possible.

7. Discussion of ALSA fee – Suggestion by Robin to charge an additional \$5 fee for animals that are shown in both halter and youth classes was discussed. It was agreed this was not a good idea.

Question for Robin that has been asked by members – Why are certificates for ROMs and Championships no longer being issued? Robin answered that she does send out certificates but that exhibitors have to ask for them because the data base does not alert her when one has been earned.

Motion by Bill to accept office report, seconded by Debbie

Old Business: There has been no response to letter sent to computer programmer. Paul and Jim will provide information to Bill for in person follow up.

New Business: Discussion about registration issues: Intact male registered as non-breeder and exhibitors entering non-registered animals. A memo will be sent to show superintendents and exhibitors reminding them of rules requiring that copies of registration certificates be sent with all entries and that unregistered animals and animals entered with false information will be automatically disqualified.

Correspondence from Members – None

Committee Reports

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Bill – No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Paul – No report
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report
- 4) Finance & Budget Committee - Chair: Patti Wattigney – Liaison: Debbie – See Treasurer's report above
- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Paul

A report regarding proposed Handbook changes and the Judges Committee's comments in response to those proposals was submitted.

Motion by Cheryl to take the report and comments under consideration with a final decision on the proposed revisions to be made when the Board works on Part O of the Handbook. Seconded by Bill and unanimously approved.

- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl – No written report. Committee asks for authority to hire Fairgrounds security guard for Thursday, Friday and Saturday nights at \$50 per night. (Total will be less than ½ of \$400 approved in the GN Budget.) Also requests approval for payment of \$58.84 for additional replacement center streamers for a class that got omitted from the original order. Ribbons are being carefully inventoried before being transported to Hutchinson storage locker.

Motion by Bill to approve expenses, seconded by Debbie and unanimously approved.

- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen – Liaison: Bill

Here is the status of the Handbook Sections undergoing review this year:

Parts A-M - submitted for BOD review

Part N - blank part

Part O - submitted for BOD review, returned for review by Judges Committee

Part P - S, U - submitted for BOD review

Part T and V remain as currently written

Please contact me immediately if you are missing any of the sections that are supposed to have been submitted to the BOD.

Thanks

Adryce

In addition to this report Adryce sent an e-mail requesting approval of Cynthia Ernst as an additional member for the Handbook Committee.

Cheryl expressed concern about adding Cynthia to the Committee at this time.

Motion by Bill to approve Cynthia Ernst as a member of the Handbook Committee, seconded by Debbie. Cheryl votes no. Motion carries.

Board began reviewing proposed revisions. Part A, Section 1, Paragraph A2 correction of reference to section Q for details regarding youth memberships is approved. Proposed revision to Section 2, Paragraph B is not approved. Board comments and suggestions about proposed revisions to Part B will be sent to the Handbook Committee. Due to time constraints Board members will continue working on proposed revisions to other Parts via e-mail.

- 8) Judge's Committee - Chair: Barb Harris – Liaison: Paul – No report
- 9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report
- 10) Performance Committee - Chair: Ana Reese – Liaison: Debbie – No report
- 11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report
- 12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Paul – No report
- 13) Regional Committee - Chair: Kitty Tuck-Hampel – Liaison: Cheryl – No report.
- 14) Show Management, Policy & Planning Committee – Co-Chairs: Glenna Overmiller and Larry Lewellyn – Liaison: Bill – No report
- 15) Youth Committee - Chair: Cynthia Ernst – Liaison: Bill – No report

There will be two Board meetings next month – the regular monthly meeting and a face-to-face meeting in Hutchinson, Kansas.

Motion to adjourn by Cheryl, seconded by Debbie and unanimously approved.

Meeting adjourned at 8:55 p.m.

E-mail motions

- 8-10-16 Minutes submitted for approval. Unanimously approved.
- 8-29-16 Paul submits Fleece Committee members for approval: Chair Cindy Ruckman, Judy Glaser, Cynthia Ernst and Geri Rutledge. Approved by Debbie and Bill. Cheryl votes no. Committee chair and members are approved.

Submitted September 14, 2016

By Cheryl Juntilla, Secretary