

ALSA Monthly BOD Meeting April 12, 2016

Call to order: 6:02 p.m.

Next Board Meeting: Tuesday, May 10, 2016 6:00 p.m.

(All times posted are Mountain Standard Time, if not noted)

Roll call:

President: Paul Schwartz

V. President: Jim Doyle

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Allen Davis

Lauri Jones

Susan Leslie absent due to a family matter.

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 6:30 p.m.)

Office Manager Robin Turell (Left the call at 6:39 p.m. and rejoined at 7:00 pm.)

A proxy was received from Susan Leslie appointing Debbie Andrews to vote on her behalf.

Office Report:

BOD Meeting Office Report April 12, 2016

1. Membership

Memberships so far for 2016 are:

- 197 Regular Members – that is an increase of 24 since the last meeting - last year at this time there were 203 Regular Members
- 135 Youth Members – that is an increase of 35 since the last meeting - last year at this time there were approximately 115 Youth Members
- 112 LIFE Members. – last year at this time there were 111 LIFE Members
- Total membership is 444 – last year at this time there were approximately 365.

2. Shows

- We have currently 45 shows on the ALSA calendar – last year at this time we had 43 shows

3. Handbook – Hard copies of revisions have been mailed to judges.

4. 2016 Grand National Judge's Contracts confirmed/in hand – Eran McCarty, Mike Swanson, Maryan Baker – one is not in

5. Scholarship Robin has been in contact with Sue Davis

6. Webmaster Robin has not received responses to e-mails or telephone calls, but will keep trying.

7. Handbook question – Dual Shows – Question from a member was referred to and answered by the Judges Committee.

Motion by Cheryl to accept Office Report, seconded by Debbie and unanimously approved.

Discussion about e-mail blasts to promote ALSA shows. Robin will start sending out regular e-mail blasts about upcoming shows as was done in the past.

Treasurer's Report for the Month of March, 2016

- 1) All bank accounts have been reconciled
- 2) Form 990 was timely filed with the IRS
- 3)

Current Assets

Checking Accounts	\$	10,790
Investment Account		55,911
Cash Memorials		<u>4,368</u>

Total Current Assets \$ 71,069

Other Current Assets

2016 Facility Deposit		500
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Total Current Assets \$ 71,569

Liabilities 0

Total Liabilities 0

Equity \$ 71,569

Total Liabilities and Equity \$ 71,569

Cash Balance on Hand February 2016 \$ 75,428

Receipts

Membership Revenue	\$	2,900
Show Fee Revenue		1,276
Regional Income		0
Judges Dues / Clinic Fees		500
Other Revenue		<u>55</u>

Total Receipts \$ 4,731

Disbursements

Judge Clinic Expenses		0
Corporate Renewal		10
Bank/Credit Card Fees		179
Office Contract/Expenses		3,758
Grand National Expenses		5,128
Website Expenses		<u>15</u>

Total Disbursements \$ 9,090

Balance on Hand February 29, 2016 \$ 71,069

Motion by Lauri to accept the Treasurer's Report, seconded by Debbie and unanimously approved.

Old Business: Hard copies of Handbook changes have been mailed to judges

New Business:

Correspondence from Members.

An e-mail was received from a youth exhibitor about a judge using inappropriate criteria for judging youth showmanship. The Board does not have specific information to refer this matter to the Judges Committee for investigation of an individual judge. However, it was suggested that a reminder to all judges be included in the annual conference calls that ALSA rules and judging criteria must be followed when judging ALSA shows. It was also discussed that exhibitors can report these kinds of problems on show evaluation forms.

Motion by Cheryl to go into executive session to discuss legal and personnel issues, seconded by Jim and unanimously approved. Robin left the meeting at 6:38 p.m. and Board went into executive session.

Motion by Cheryl to exit executive session, seconded by Jim and unanimously approved. Executive session ended at 7:00 p.m.

Committee Reports:

- 1) Alpaca Committee - Chair: Mary Reed – no report
- 2) Election Committee - Chair: Lougene Baird

ALSA Election Committee Report – April 10, 2016

For the 2016 General Election, two Director seats were open.

The deadline for members to submit a Petition to Nominate Form was April 10th, 12:00 PM (noon) Eastern time. After the close of the Petitioning process the committee reports it received ten Petitions for one possible candidate.

The names of those who petitioned and the one member who received petitions were submitted to the ALSA office to verify that each was a member in good standing as of the Day of Record. All are members in good standing.

ALSA Bylaws ARTICLE III – Board of Directors, Section 6 (b) (last sentence)Candidates who are without competition shall be deemed elected.

Following acceptance of his successful nomination Bill Feick is the new Director.

As of this time, there are no Bylaw issues to put before the membership. The 2016 General Election is considered closed unless the Board of Directors has item(s) to put before the membership.

Regards,
Lougene Baird, Chair
ALSA Election Committee

Motion by Jim to approve Election Committee Report, seconded by Debbie and unanimously approved.

An e-blast from the Election Committee will be sent to the membership once the meeting minutes have been posted.

- 3) Ethics Committee - Chair: Cheryl Lambert - No report
- 4) Fleece Committee - Chair: Cindy Ruckman – No report
- 5) Finance & Budget Committee - Chair: Patti Wattigney – See Treasurer's Report
- 6) Grand National Committee - Chair: Glenna Overmiller

A report was received from the Grand National Committee on the day of this meeting.

Motion by Lauri to table this report until next month because it was not received on time in accordance with the Standing Rules, seconded by Jim and unanimously approved.

- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen

Handbook Committee Monthly Report 4/1/16

Patty Wattigney has resigned from the handbook committee.

Kathy Nichols pointed out that although the required number of entries in a division to count toward a Grand or Reserve in the ALSA award system was changed from 6 to 5, some places in the handbook still say 6. These areas are as follows:

Part G. ALSA Award System, Section 3, Part A., Number 1, page 34

Part G. ALSA Award System, Section 4, Part F. Number 1, page 37

Part. G, ALSA Award System, Section 5. Page 38

Part I. Approved Llama Halter Classes, Section 3. Halter Grand And Reserve Champion, A., Number 6, page 47

Part Q. Llama and Alpaca Youth Programs, Section 12, Youth Performance Awards, Part D. number 2, page 118

The board approved the change to 5 entries in 2015. Our apologies for not catching this in all of the different locations.

Kathy Nichols has accepted our request to serve on the handbook committee, pending board approval.

The BOD approved a handbook rewrite in the March BOD meeting minutes. We would like to request that someone from the board contact each the committee chairs to let them know that now is the time to start reviewing their portions of the manual so that we may proceed with the rewrite in a timely fashion.

Motion by Cheryl to accept report and approve Kathy Nichols as a Handbook Committee member, seconded by Lauri and unanimously approved.

Cheryl will work with Adryce on an e-mail blast to let membership know about places in Handbook where the number 6 should have been changed to 5.

8) Judge's Committee - Chair: Barb Harris

Amended Report Submitted After March 8, 2016 Board Meeting

In January 2016 an ALSA Alpaca halter and fleece clinic was held in Florida. The following attendees and their certifications have been approved by the Judges' Committee and await board approval:

Joy Bishop-Forshey – Alpaca Halter Judge

Tracy Weaver – Alpaca Halter and Fleece Judge

Terese Everson – Alpaca Halter apprentice and counting the **Fleece** clinic as an alpaca fleece apprenticeship.

Brenda Crum – Alpaca Halter and Alpaca Fleece apprentice.

Joy Bishop-Forshey – First Alpaca Fleece Assistant Instructor

Note – Recommended certifications have been approved via e-mail vote.

A discussion was had regarding the request to allow the fleece clinic to count as an alpaca fleece apprenticeship. In verbal communications the Judges Committee agreed that it could only count as one or the other. If counted as an apprenticeship, the apprentice would still have to attend and pay for another clinic, so there would be no financial advantage. However there is no provision in the Handbook to allow a clinic to count as an apprenticeship and granting an exception to one person would be unfair to other apprentices.

Motion by Cheryl that attendance at clinics may not be counted as apprenticeships towards any certification requirements, including halter, fleece or performance. Seconded by Jim and unanimously approved.

Trish Brandt-Robuck and Beth Myers have tendered their resignations as ALSA judges due to life changes. We would like to thank Trish and Beth for their years of service to ALSA as a judge.

This portion of report was approved at March 8 meeting.

The committee would like to clarify the following requirements for the judges to be eligible to judge Regional or Nationals.

Current handbook:

Part S – Section 1 - H

Qualifications for approval of Regional Championship, Grand National and Apprentice-Accepting Llama, Alpaca and Fleece Judges, including fully certified Youth and Performance judges, are as follows: Must be Certified ALSA Judges for five years or more and judge at least one show per year with at least one show in a five-year period having 50 or more entries.

Proposed change:

Qualifications for approval of Regional Championship, Grand National and Apprentice-Accepting Llama, Alpaca and Fleece Judges, including fully certified Youth and Performance judges, are as follows: Must be Certified ALSA Judges for five years or more and judge at least one show per year with at least one show in a five-year period having 50 or more entries. **They must be current with all required judge's form and paperwork. May not have any upheld complaints or protests within the 5 years prior to year they are being considered.**

The reason for this change is to clarify this section with what is shown in Part S Section 2 – A – 8.

Apprentices and Judges must complete and have on file all required Judges' reports and forms. Previous year Annual Reports are due by January 31.

The following proposed change for judge's reports:

Current:

Part S Section 2 – A – 8

Apprentices and Judges must complete and have on file all required Judges' reports and forms. Previous year Annual Reports are due by January 31.

Proposed:

Apprentices and Judges must complete and have on file all required Judges' reports **and/or forms and judges dues** by January 31. **If judge's dues are not paid by January 31st judge/apprentice will be placed on temporary suspension until dues are paid. Dues paid after January 31st will be double the established judge's dues. Any prior year's dues and penalties must be paid before other years dues can be paid. *Judges/apprentices shall not accept any ALSA sanctioned Judging Assignment after April 1st of the following year until ALSA membership dues and judging fees are paid for the year in which the judging assignment is contracted.*** A judge/apprentice will be on temporary suspension until their required paper work is received by the ALSA office or Judges chair.

The above dues and paperwork requirements does not apply to judges/apprentices who have withdrawn from the ALSA through retirement, medical or life alter leave of absence. It applies to active ALSA judges/apprentices from 2016 forward.

Note – the Judges Committee has been reminded to work with the Handbook Committee so this section of the report is again tabled.

Additional lists are attached. The first is the approved Instructors and the second is the list of judge that have completed all their requirements for 2016. After completing the review of all judges/apprentices there are **two** that are not current on their annual reports and therefore have not been approved by the Judges' Committee. That approval will be automatic once the committee has received their annual reports. Reports have been received from Robert Knuckles and Jens Rudibaugh.

Respectfully submitted,
ALSA Judges' Committee

Barb Harris – Chair

Maryan Baker approved

Bill Feick likes the dues structure the way it is

Margaret Henry approved

Patti Morgan approved

Mary Reed no response

Deb Yeagle approved

Robin will contact the Judges Committee Chair to confirm that annual reports have been received from all judges and apprentices currently list on the website. Any who have not submitted their reports by now should be deleted from the list.

Motion by Lauri to approve list of instructors, seconded by Debbie. Roll call vote: Jim, yes; Allen, no; Susan (by proxy), yes; Lauri, yes; Debbie, yes; Cheryl abstains. The following list of instructors is approved.

Llama Halter/Performance

Deb Yeagle
Judie Moser
Hank Kauffman
Barbara Harris
Margaret Drew – assistant – one left
Cheryl Juntilla – assistant – one left
Phil Feiner – assistant – two left

Alpaca Halter/Performance

Deb Yeagle
Mary Reed
Anthony Stachowski
David Barboza – assistant – one left

Llama Fleece

Karen Kinyon
Cindy Ruckman
Deb Yeagle
Patti Morgan
Maryan Baker

Alpaca Fleece

Deb Yeagle
Cindy Ruckman
Mary Reed
Anthony Stachowski
David Barboza – assistant – one left

- 9) Membership Committee - Chair: Mary Rose Collins – No report
- 10) Nomination Committee - Chair: Ana Reese – No report
- 11) Performance Committee - Chair: Ana Reese – No report
- 12) Policy & Planning Committee - Chair: Larry Lewellyn – No report
- 13) Protest Committee - Chair: Cheryl Lambert. No report.
- 14) Publications, Promotions, and Marketing and Web Site Committees - Chair: Ruby Herron
No report
- 15) Regional Committee - Chair: Kitty Tuck-Hampel

We need to say a big thank you to our Regional Superintendents. They are working very hard to put together wonderful and successful Regional shows for their exhibitors.

Central Regional- Mark Willy has again stepped up and volunteered to run the Central Regional show. We will submit his show's judge, when they are chosen.

Buckeye - We will let you know when they have chosen their judge.

Western Regional- The Western Regional show has chosen Cheryl Juntilla as their judge.

Southeastern Regional - The Southeastern Regional has chosen Phil Feiner as their judge.

Rocky Mountain Regional - The Rocky Mountain Regional has chosen Bill Feick as their judge.

Northwest Regional - I received the following:

Dear Kitty,

With the loss of the Oregon State Fair to an ILR show and a lack of better weekends for scheduling it afterwards that would maximize entries (e.g. not conflict with the 2 other ILR shows in our region that month), my husband (Sean, who would be the superintendent) does not want to work really hard again for a low turnout (and criticisms that the qualifying animals really didn't count) like last time. This said, we would like to withdraw our request to host the NW ALSA regionals show this year.

Regretfully Yours, MK

We would like to thank Michelle and Sean Kutzler for even attempting to hold the Northwest regional. We would like to keep the interest up and hopefully next year get a regional in the North West.

Thank you,
Kitty Tuck-Hampel

Motion by Jim to accept Regional Committee Report, seconded by Lauri. Cheryl abstains and all others vote yes.

16) Show Management Committee - Chair: Glenna Overmiller – No report

17) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – No report

Other Business:

Most, but not all, membership cards have been mailed. Robin will draft an e-mail blast to let members know to contact her if they have not received theirs.

It appears that the issue addressed on 3-19-16 has been resolved.

Motion by Jim to adjourn, seconded by Cheryl and unanimously approved. Meeting adjourned at 8:14 p.m.

E-mail motions

3-10-16 Meeting minutes submitted for approval. Approved by Susan, Debbie and Jim.

- 3-12-16 Treasurer requests approval to pay invoice for Grand National ribbons. Approved by Jim, Cheryl, Lauri and Debbie.
- 3-15-16 Motion by Jim to approve printing of Handbook revisions for mailing copies to judges and inserting revised pages into existing office inventory. Seconded by Cheryl and approved by Debbie and Susan.
- 3-15-16 Motion by Cheryl to approve Joy Bishop-Forshey as a certified Alpaca Halter Judge, Tracy Weaver as a certified Alpaca Halter and Alpaca Fleece Judge, Terese Everson as an Alpaca Halter Apprentice, Brenda Crum as an Alpaca Halter and Alpaca Fleece Apprentice and Joy Bishop-Forshey as an Assistant Alpaca Fleece Instructor. Seconded by Jim and approved by Debbie and Susan.
- 3-19-16 Paul requests approval of a letter to a show superintendent who was advertising a show as being ALSA sanctioned but had not yet submitted an application or fee. Approved by Jim, Cheryl, Debbie and Lauri.
- 3-28-16 Approval requested for e-mail blast to remind members about date of record and date of closing of nominations for upcoming election. Approved by Cheryl, Jim, Susan and Debbie.
- 3-31-16 Paul requests approval of response to the latest correspondence from a disgruntled former board member. Approved by Cheryl, Jim, Susan and Debbie.

Submitted April 13, 2016

Cheryl A. Juntilla
Secretary