

Handbook Changes November 25th, 2014

(All times posted are EST, if not noted)

Call to order: 8:02 PM E.S.T.

Next Board Meeting:

Tuesday, December 9,th 2014, 8:00 PM E.S.T.

Roll call:

President:	Kitty Tuck-Hampel
V. President:	Susan Leslie
Treasurer (Non Board)	N/A
Secretary:	Terese Evenson
Board Members:	Charles Poillion
	Debbie Andrews
	Jim Doyle
	Paul Schwartz

Office Business: N/A

Treasurer's Report: N/A

Committee Reports:

- 1) Grand Nationals: (liaison: Kitty)
Chair: Susan Leslie

Meeting 11-24-14

here are the GN Committee handbook changes that were discussed and agreed upon last night.

since we changed several items, there are handbook changes from other sections.

I copied and highlighted in green, the areas, like where it speaks of multiple show supers, etc... please see attached in reference to these first changes.

pages 28, sec. 5 c. remove word **performance**

Change the word "performance" to "Performance Coordinator "

page 29, B. we fixed last month, changing the word chair to **Liason**

page 29, D. Remove the word **Halter**, and **Performance Superintendent**, and the word **Both**, as well as removing all the **S**'s

Change to "a Superintendent "

page 29, E. remove entire paragraph, as our new section covers all this in the new verbiage.

F. should become E.

and our new Part F **should become Page 6, Section F, 3. Term**

F. Grand Nationals Committee

1. Members

a. Members should be from different parts of the country to assist in providing a national perspective.

b. Standing members of the committee are

ALSA Executive secretary

ALSA Treasurer

ALSA Show committee Chairperson

ALSA Regionals Championship Committee Chairperson

G.N. Chairperson may add additional committee members as needed to be approved by the

BOD.

c. The Grand National committee should consist of;

1. The Grand National Chairperson,

2. The Grand National Show Superintendent,

3. Grand National Halter **Coordinator**

4. Grand National Performance **Coordinator**

5. Grand National Fiber **Coordinator**

6. optional Youth **Coordinator**, as needed by the Show Superintendent

7. optional Prior year's GN Superintendent, as needed by the Committee

8. optional Prior year's GN Chairperson, as needed by the Committee

d. All of these **Coordinators** report to the Show Superintendent. Each of these **Coordinators** may appoint sub-committee members to achieve their tasks in their respective divisions.

e. All **Coordinators** are to be approved by the BOD.

2. Purpose

a. Responsible for recommending a show superintendent for the Grand National Show to the Board of Directors.

b. Responsible for assisting the Grand National Show Superintendent with the venue, planning and running of the annual ALSA Grand National Show

Thanks,

--

Susan Leslie & The Grand National Committee

Jim makes a motion to approve the Grand National Committee changes as written.

Charles seconds.

Motion carried.

2) Handbook Committee: (liaison: Paul)

Chair: Marcie Saska- Agnew

Handbook Committee Recommendations -

F. Grand National Committee

1. Members

- a. Members should be from different parts of the country to assist in providing a national perspective
- b. Committee members shall have show superintendent experience
- c. Standing members of the committee are:
 - ALSA Executive Secretary
 - ALSA Treasurer
 - ALSA Show Committee Chairperson
 - ALSA Regional Championship Committee Chairperson
- d. The committee should also consist of:
 1. Grand National Halter Superintendent
 2. Grand National Performance Superintendent
 3. Grand National Fiber Superintendent
- e. Each of these Grand National Superintendents can select members for their respective subcommittee

2. Purpose

- a. Responsible for recommending show superintendents for the Grand National Show to the Board of Directors
 1. Any ALSA member with a minimum of three (3) years, experience as an ALSA show Superintendent or show manager who is interested in serving as superintendent of the Grand National Show may submit an application and resume' to the Grand National Show Committee
- b. Responsible for assisting the Grand National Show superintendents with the venue, planning, and running of the annual ALSA Grand National Show

Updated from GN Committee Report above.

- 3) Judge's Committee: (liaison: Terese)
Chair: Ken Forster

Judges Committee Recommendations -

Handbook Changes (Light Wool Definition Revision)

11-24-2014

ALSA BOD

In the Nov 11, 2014 BOD Minutes Handbook Committee report; the following request was forwarded to the Judges Committee.

We are asking if you will look at the light wool definition. We are asking it to be changed to the classic definition & remove classic to optional. Therefore we would only have one class for light wool. We also discussed this at the ALSA meeting at Nationals. Judges & Membership response was favorable.

Please review this & let us know what the committee suggest. We need to submit back to the BOD ASAP.

The Judges Committee has reviewed this request with the below conclusion.

- 1) In Part I, Section 1-B; it gives rules on how wool classes may be combined by shows.
- 2) The Judges committee does not want to make Classic and Light Wool divisions have the same wool descriptions:
- 3) Therefore we are submitting the below rule change request in order to help clarify the description of Light Wool by adding 3-a thru 3-c.

Part I, Section 1-A-3 Page 42

A. Wool Division Descriptions

3. Light Wool: Minimal body wool, short neck wool with smooth legs.

a) Most will have double coat with moderate density but short length.

b) Fleece coverage should rapidly decline below the elbow/stifle, and be very short below the knee/hock.

c) Most animals will exhibit obvious guard hair that is longer than the undercoat.

Ken Forster

Judges Committee Chair

Charles makes a motion to approve the Light Wool Description as listed above.

Debbie seconded motion.

Motion carried.

Notes.

1) Request moves Judges Standing Rules from Part S to actual ALSA Standing Rules portion of Handbook. **Remove Article 3 in Standing Rules due to already existing in Part S. All numerical numbers will be "moved up" accordingly.**

Paul makes a motion to remove Article 3 in Standing Rules.

Jim seconded the motion
Motion carried.

- 2) Several items moved from Judges Standing Rules to actual more pertinent areas of Part S.
- 3) Removed many double ups of statements.
- 4) Removed duplicate items from Regional and Grand National section of handbook that are covered in Part S.
- 5) This request removes Judges recertification and replaced with what is required to not need to recertify.
- 6) Corrects and removes verbiage.
- 7) Adds in Mentorship.
- 8) Reduces show size requirement for apprentices making it easier for them to find shows to meet their requirements.
- 9) Added Judges dues to Part A.
- 10) Part D changed Assistant to Apprentice.

Items to be taken out marked by ~~red~~
New language in **Blue**

Part S, (Page 124)

Section 1. Llama and Alpaca Judge Classifications

A. Llama; Judges are certified to judge llama halter, performance and youth shows.

B. Performance; Judges are certified to judge any ALSA sanctioned performance or youth show.

C. Youth; Judges are certified to judge any ALSA sanctioned youth show and act as an assistant performance Judge.

D. Llama Fiber; Judges are certified to judge any ALSA sanctioned llama fiber show.

E. Alpaca Halter and Performance; Judges are certified to judge ALSA sanctioned alpaca halter (Huacaya and/or Suri) shows and alpaca and llama performance classes.

F. Alpaca Fiber; Judges are certified to judge ALSA sanctioned alpaca fiber classes.

G. Apprentice Llama or Alpaca Judges may apprentice under an approved Judge who has been a Judge for a period of five years from their ~~advanced clinic~~ initial approval by the BOD. Apprentices may not act as an Assistant Performance Judge during their first apprenticeship. An Apprentice Judge's opinion has no effect on the class placings unless they are working as an Assistant Performance Judge.

Paul makes a motion to accept changes to Section 1.
Charles seconded the motion.
Motion carried.

Section 2. Certification Requirements

A. All Apprentices and Judges

1. Persons must ~~be at least 21 years old and~~ be members of ALSA, at least 21 years of age, or **may qualify as** a youth, **if** at least 19 years of age who has completed 4 years in at least 8 shows in the ALSA Youth

Judging program.

2. Persons must complete a Judges' program application and pay their Judge's dues.

3. Beginning Judges must achieve a 75% or higher level at an ALSA Beginner Judging Clinic and receive approval from the ALSA Judges' Committee before beginning apprenticeships.

4. Persons must complete the minimum requirements as listed for their desired license classification. These minimum requirements and their completion does not assure approval as an ALSA Judge.

5. After completing all minimum requirements, Apprentices may apply to the Judges' Committee for a recommendation for certification in their desired license classification. The committee will either recommend certification or deny same to the ALSA Board of Directors. The Board makes the final decision.

6. If a person has in-depth knowledge as well as previous judging experience, he/she may apply in writing **listing all their previous qualifications** to the Judges' Committee for a waiver for all or part of the above requirements. **Each applicant will be evaluated on their own merit.** A WAIVER OF ALPACA OR LLAMA JUDGE REQUIREMENTS MUST BE APPROVED BY THE ALSA BOARD OF DIRECTORS.

7. If an Apprentice should take longer than three years to complete the requirements, he/she must attend the appropriate ALSA Judging Clinic to be reevaluated and to continue in the Apprentice Program.

8. Apprentices and Judges must complete and have on file all required Judges' reports and forms.

9. **All ALSA judges who meet the following requirements are released from having to attend any further clinics:**

a) All dues are current.

b) All required paper work is current.

c) No upheld complaints or protests.

d) Judge must attend at least one Judges' Meeting at the Grand National in a 5 year period.

~~Judges must be recertified every three years by recommendation of the Judges' Committee to the Board of Directors. When in the opinion of the Judges' Committee a justifiable reason exists as to why a Judge has not been able to recertify by the conclusion of the stipulated three-year period, the committee can recommend an extension of license not to exceed the time period to the next recertifying clinic.~~

10. **All Judges' licenses will be reviewed annually by the Judges' Committee and recommendations will be made as described in Part S Section 3.**

~~Recertification, required every three years, may be accomplished by successfully completing an Advanced Judging Clinic followed by recommendation of the Judges' Committee and approval of the ALSA Board of Directors. Judges may also receive a recommendation to renew their certification through Continuing Education Credits if they have acquired at least 100 total credits at ALSA sanctioned shows and have no upheld protests in their file. This must be done by submitting the required paperwork to the Judges' Committee and submitting to the entire recommendation~~

~~procedure. Contact the Judges' Committee Chair for complete requirements.~~

11. **Apprentice** Judges must successfully complete at least three llama show apprenticeships under at least three different ALSA **Apprentice Approved** Judges at ALSA sanctioned Shows with ~~75~~ 50 or more llamas.

Susan makes a motion to approve Section A.

Debbie seconded the motion.

Motion carried.

B. Llama Halter Judge

1. Complete all requirements as listed in Section 2.A.

2. Must attend and satisfactorily complete an ALSA approved Beginning Llama Judging clinic and obtain a score of 75% or more.

3. Must receive approval of the Judges Committee before beginning apprenticeships.

4. Must successfully complete at least three llama shows apprenticeships under at least, three different approved Llama Halter Judges at ALSA sanctioned shows with ~~75-50~~ or more llamas.

5. ~~May also~~ **Should** attend three ~~Hama~~ **livestock** shows and complete a written report on his or her observations for further experience.

6. Must successfully attend an Advanced Llama Halter clinic and obtain a minimum score of 85% in the Halter portion, 85% in the Performance portion, and over 85% composite score for the clinic and all requirements.

7. Must be approved as a Llama Halter Judge by the ALSA Board of Directors.

8. Approval of Regional **Championship, Grand National** and **Apprentice-Accepting** Llama Judges, including fully certified Youth and Performance judges, as defined as follows: All Judges must be a Certified ALSA Judge for 5 years and judge three shows per year with ~~3~~ shows in a 5 year period having ~~85~~ 50 or more entries.

~~9. All Judges' licenses will be reviewed annually by the Judges' Committee and recommendations will be made as described in Part S, Section 3.~~

~~10.~~ 9. Llama Judges that have met the criteria established by the Judges' Committee to accept apprentices will be designated on the official judges list by an asterisk beside their name.

Paul moves to accept Section B.

Susan seconded motion.

Motion carried.

C. Performance Judge

1. Complete all requirements as described under approved Llama Judge, including completing an Advanced Llama Judging Clinic.

2. Upon successful completion of all minimum requirements, the Apprentice may apply for a recommendation of approval as a Performance Judge from the Judges' Committee.

3. Must be approved as a Performance Judge by the ALSA Board of Directors.

~~4. Any present Youth and/or Performance Judge certified under old ALSA rules wishing to upgrade their ALSA Judging license to include Youth Judging classes must successfully complete one apprenticeship with a Judge during Halter classes. Must successfully complete one apprenticeship with an approved Judge during and Youth Judging classes. These two apprenticeships may be completed at the same show. Must attend an Advanced Llama Judging Clinic.~~

***Jim makes a motion to accept Section C.
Debbie seconded motion.
Motion carried.***

D. Youth

1. Complete all requirements as described under Llama Judge, including completing an Advanced Llama Judging Clinic.
2. Upon successful completion of all minimum requirements, the Apprentice may apply for a recommendation of approval as a Youth Judge from the Judges' Committee.
3. Must be approved as a Youth Judge by the ALSA Board of Directors ~~(Also see C-3).~~

***Charles moves to accept Section D.
Susan seconded motion.
Motion carried.***

E. Llama Fiber Judge

1. Must meet the requirements listed for all Apprentice Judges, as listed in Part S, Section 2.A.
2. Must attend and successfully complete an ALSA approved Beginning Llama Fiber Judging Clinic.
3. Must receive approval from the Judges' Committee before beginning Apprenticeships.
4. Must satisfactorily apprentice at a minimum of 3 shows; ~~two~~ with a minimum of ~~40 fiber~~ 25 fleece evaluations ~~and one being over 40 fleece evaluations.~~ This requirement will be done under the supervision of an ALSA Apprentice Approved Llama Fiber Judge, at an approved ALSA Fiber Show or a non-competitive ~~situation~~ mentorship. Must include Double, Single and Suri Coat types. An "ALSA apprentice Judging Evaluation Report" must be completed.
5. An extra apprenticeship requirement may be met by a supervised ~~evaluation~~ mentorship experience of 50 or more llama fibers under the supervision of an ALSA certified ~~Senior~~ Apprentice Approved Fiber Judge with the approval of the Judges' committee.
6. Must successfully attend an Advanced Fiber Judging Clinic and obtain a score of 85% or more.
7. Must be approved as a Llama Fiber Judge by the ALSA Board of Directors.

***Paul moves to accept Section E.
Jim seconded motion.
Motion carried.***

~~F. Performance Assistant~~

- ~~1. These individuals are not certified ALSA Judges.~~
- ~~2. Must be at least 21 years of age. Exception: Members who have been in the Youth Judging Program and finished First, Second or Third in a Regional Competition within 2 years of their 18th birthday may, upon attending and successfully completing an Advanced Judging Clinic, be Performance Assistants. They may assist in performance classes without any other requirements.~~
- ~~3. Performance Assistants must work with an accredited ALSA Judge at the Judge's own convenience at a ranch with enough animals and obstacles to become proficient at assisting ALSA Judges during performance classes. (For details, contact the Chair of the Judges' Committee.)~~
- ~~4. Performance Assistants are to be used to assist in performance judging only after the order of Priority Selection has been exercised~~
- ~~5. Performance Assistants are to be utilized only at the discretion of the Show Judge.~~
- ~~6. The ALSA Judge must in writing to the Judges' Committee certify that these individuals have satisfactorily completed their training. The Judges' Committee will notify the ALSA Office of qualified Performance Assistants.~~
- ~~7. Performance Assistants are subject to all Ethics Rules pertaining to Judges.~~
- ~~8. The Show Judge is ultimately responsible for the final placing of all performance classes.~~

Charles moves to remove Section F.

Debbie seconded motion.

Motion carried.

~~G. F. Alpaca Halter Judge~~

- ~~1. Must meet the requirements listed for all Apprentice Judges.~~
- ~~2. For certification must attend and successfully complete an Advanced Alpaca Clinic, which will include passing the test for minimum fiber information and knowledge. Alpaca Judges may also recertify their judging license with Continuing Education Credits if they have achieved 150 or more total credits at ALSA sanctioned Alpaca Shows and have no upheld protests in their file. This must be done by submitting the required paper work to the Judges' Committee and submitting to the entire recommendation procedure. Contact the Judges' Committee for complete requirements.~~
- ~~3. Beginning Judges must receive approval from the ALSA Judges' Committee before beginning apprenticeships.~~
- ~~4. Must satisfactorily complete a minimum of three alpaca apprenticeships with an ALSA Apprentice Approved Alpaca Judge at ALSA approved Alpaca Shows that have a minimum of six (6) alpaca halter classes with at least four (4) alpacas in each class. One of the three apprenticeship requirements could be met by a supervised~~

~~evaluation experience~~ mentorship of ~~30~~ 50 or more alpacas under the supervision of an ALSA certified Apprentice Approved Alpaca Halter Judge, with the approval of the Judges Committee, ~~This experience must be supervised by an approved Alpaca Judge~~ and be documented. by a written report from the supervisor and the Apprentice. It is highly recommended that one additional apprenticeship be at a llama show.

~~5. An extra apprenticeship requirement may be met by a supervised Evaluation experience of 50 or more alpacas under the supervision of an ALSA certified Senior Alpaca Halter Judge, with the approval of the Judges Committee.~~

~~6.~~ 5. May, Should also, attend three Alpaca livestock shows and complete a written report of his/her observations for further experience.

~~7.~~ 6. Must successfully attend an Advanced Alpaca Halter Clinic and obtain a score of 85% or more.

~~8.~~ 7. Must be approved as an Alpaca Halter Judge by the Board of Directors.

~~9. All Judges' files will be reviewed annually by the Judges' Committee and recommendations will be made as described in Section 3.~~

~~10. Approval of designated Alpaca Halter and Performance Judges is defined as follows: Junior Level Alpaca Judge, up to 125 alpacas; Senior Alpaca Judge over 125 alpacas. Any Judge may be hired to assist the Head Judge in Performance at a show with more animals than their allotted number. They may not, however, act as the sole judge for any of these classes.~~

Charles moves to approve (New) Section F.

Susan seconded motion.

Motion carried.

H: G. Alpaca Fiber Judge (Huacaya and Suri)

1. Must meet the requirements listed for all Apprentice Judges as listed in Section 2-A.

2. Must attend and successfully complete an ALSA approved Fiber Judging Clinic and obtain a score of 75% or more.

3. Must receive permission from the Judges' Committee before beginning the Apprenticeships.

4. Must apprentice at a minimum of three fiber shows, each with a minimum of ~~40 fibers~~ 25 fleece under the supervision of an ALSA approved ~~Senior Apprentice Approved~~ Alpaca Fiber Judge.

5. One of these apprenticeship requirements may be met by a supervised ~~evaluation~~ mentorship of ~~50~~ 40 or more ~~fibers~~ fleece with a minimum of 20 of each type, under the supervision of an ALSA ~~approved Senior Apprentice Approved~~ Fiber Judge, with approval of the Judges Committee.

6. Must successfully complete an ALSA approved Advanced Alpaca Fiber Judges Clinic and obtain a score of 85% or more.

7. Must be approved as an Alpaca Fiber Judge by the ALSA Board of Directors.

Terese moves to approve Section G.

Paul seconded motion.

Motion carried.

I. H. Llama and Alpaca

Persons desiring approval as both Llama and Alpaca Judges must complete all requirements as described for both Llama and Alpaca Judges.

Charles moves to approve Section G.

Jim seconded motion.

Motion carried.

Section 3. Judges' Committee Recommendations

A. Evaluation and recommendation for certifications. ~~and recertification~~

1. The committee will either recommend certification ~~or recertification~~ or denial of same to the Board of Directors based upon the applicant's total percentage points and final score, in addition to a review of their ~~Judge's or Apprentice~~ file after attending an Advanced Judging Clinic. Completing the requirements as listed in this section does not guarantee a certification of a Judge's license.
2. A recommendation of denial of certification may be accompanied by a request for further education, clinic attendance or apprenticeships.
3. A recommendation for approval will include a recommendation for a Llama certification ~~license for a specific level (see section 2.B.8.)~~ and may include additional animal number limits specific to the individual Judge.

Paul moves to approve Section 3, A.

Susan seconded motion.

Motion carried.

B. Judges' Committee Annual Review Recommendations

1. All Judges' files will be reviewed annually by the Judges' Committee.
2. The annual review will result in one of the following recommendations: a continuation of the current license, a reclassification, a suspension, a revocation or a requirement of attending a Judging Clinic or doing additional apprenticeships ~~or a mentorship~~.

Charles moves to approve Section 3, B.

Susan seconded motion.

Motion carried.

C. Former ALSA judges who decide to return to judging for ALSA may do so by completing the following requirements:

1. Judge must make written application to Judges Committee for reinstatement.
- ~~1.~~ 2. Three letters of recommendation from ALSA members.
- ~~2.~~ 3. ALSA dues are current and membership in good standing.
- ~~3.~~ Submission of current ALSA Open Book judges test.
4. One ~~consult~~ mentorship with a current ALSA instructor or assistant instructor to verify current knowledge of handbook and requirements.

5. Immediate payment of ALSA judge's dues when notified of acceptance back into the ALSA Judges program.
6. The above must be approved by the ALSA Judges' Committee and the ALSA Board of Directors.
7. Judge, reinstated, will forfeit prior years earned seniority with regard to judging ALSA Regional Shows and ALSA Grand National Show and accepting apprentices.

*Charles moves to approve Section 3, C.
Terese seconded motion.
Motion carried.*

Move Section 4 to the ALSA Standing Rule section of handbook

Section 5 4. Judging Clinics

~~A. The anniversary date for attending a recertification clinic for Judges who can not recertify by CEC points will be three years from the date of the last clinic they successfully completed or instructed. Apprentices must recertify three years from their beginning clinic. The clinic must be completed by the end of that calendar year.~~

~~B A. The Judges' Committee has full responsibility for scheduling and organizing the all Judges' Clinics. Alpaca and Fleece Clinics will be upon the recommendations of the Alpaca and Fleece Committees. The ALSA Show Management Committee will coordinate the Advanced Alpaca Judges' Clinic with the Judges' Committee.~~

~~C: B~~ The Judges' Committee makes recommendations to the Board of Directors for instructors; and assistant instructors and apprentice instructors.

1. An instructor must be a member in good standing, a licensed Apprentice Approved Llama, ~~or~~ Alpaca or Fleece Judge and have prior instructor experience. To be placed on the recommendation list, an Instructor must first successfully complete at least two (2) approved ALSA Judging Clinics as an Assistant Instructor with a favorable evaluation from the Instructor. All instruction materials must be approved by the Judges' Committee.

2. An Assistant Instructor must be a member in good standing, a licensed Llama, ~~or~~ Alpaca or Fleece Judge, and have prior instructor experience, or have completed at least one (1) apprenticeship at an approved ALSA Judging or Show Clinic with favorable evaluation form the instructor. Assistant instructors may be accepted at approved ALSA judging and/or show clinics.

~~3. Assistant instructors may be accepted at approved ALSA judging and/or show clinics. An Apprentice Instructor must be a member in good standing and a licensed Llama or Alpaca Judge.~~

~~4. Apprentice Assistant Instructors may be accepted at the combined Judge's and Show Clinics.~~

3. Mentorship

a. Person needing actual hands on evaluation or reinstatement.

1. To be mentored by an ALSA Instructor, ALSA Assistant Instructor or ALSA Apprentice Approved Judge.

2. To be held on a ranch with hands on evaluation of animals and/or fleeces and provide critiques.

3. Cover rules and guidelines as detailed in ALSA Handbook.
- b. Person already a judge and needing follow up on complaint.
 1. To be mentored by an ALSA Instructor, ALSA Assistant Instructor or ALSA Apprentice Approved Judge.
 2. May be covered by phone call with emphasis on the area of the complaint and/or coverage of the ALSA Handbook Rules.
- ~~5.~~ 4. The list of instructors and assistants will be reviewed at least once a year, upon the below listed items, with subsequent recommendations to the Board of Directors.
 - a. Completion of requirements to become a certified ALSA Instructor.
 - b. Maintain within the Instructor's Judges File a list of clinics instructed and reviews of said clinics.
 - c. Maintain within the Instructor's Judges File any complaints or disciplinary actions directly related to their position as an instructor.
 - d. Any request by said instructors to take a leave of absence or retirement.

~~D.~~ C. The Judges' Committee also has the option to incorporate the use of an "expert" instructor; for example, a fiber or anatomy expert for Llama or Alpaca Clinics.

~~E.~~ D. Each Judges' Clinic will be taught according to guidelines as approved and developed by the Judges' Committee. Participants at an Advanced Judging Clinic will be given a numerical score on the following clinic activities:

1. Terminology
2. Test
3. Conformation (Identification)
4. Conformation (Knowledge)
5. Performance classes judged
6. Showmanship classes judged
7. Halter classes judged
8. Fiber classes judged
9. Reasons or Oral presentations

Jim moves to approve Sections A-D, with the addition of #9 to Section D.

Paul seconded motion.

Motion carried.

~~F.~~ E. Clinic material will be uniform and updated as needed.

~~The Educational and Show Committee will be responsible for providing current llama and alpaca material changes to each clinic manual in conjunction with ALSA office and recommendation of the Judges' Committee.~~

~~G.~~ F. Clinic fees will be set by the Judges' Committee and approved by the Board of Directors.

Jim moves to approve Sections E-F.

Paul seconded motion.

Motion carried.

Remove Section H; this is covered under show Part C Show Eligibility and also Standing Rules.

~~H. Standing rules for the Judges' Clinics~~

~~I. Licensed Judges attending a clinic for recertification held in~~

~~conjunction with a show may not serve as Judge for that show.~~

~~2. Licensed Judges attending a clinic for recertification held in conjunction with a show may not exhibit animals or work as a member of the show staff at that show.~~

~~3. An Apprentice may not apprentice, exhibit animals or work as a member of the show staff when attending a clinic held in conjunction with a show.~~

~~4. These standing rules may be reviewed and changed by the Judges' Committee and the Board of Directors at any time.~~

Paul moves to approve the removal of Section H.

Susan seconded motion.

Motion carried.

~~I. G.~~ Judges are encouraged to audit clinics to increase their knowledge and/or experience. Auditors will not be required to participate in the testing part of the clinic. If the clinic is full, auditors may not be allowed.

Section ~~6~~5. Procedure for Handling Written Complaints and Negative Exhibitor Evaluations

A. Judges' Committee Chairperson Responsibilities

1. Receive complaint letters and/or negative exhibitor evaluations, file in individual Judge's files and send copies to respective Judges.

2. Notify the Judges' Committee of consistent and/or repeated complaints.

3. Inform Judges' Committee of complaints and the committee will decide if the matter needs to be investigated.

B. When investigation is deemed necessary by the Judges' Committee:

1. The chairperson will inform the Judge, ~~by email certified letter~~, of complaints, including copies of written complaints and a summary of exhibitor evaluations and ask for their response to the situation. ~~If no response to email a certified letter will be sent.~~

2. The committee will assign a Judges' Committee member to obtain information from Show Management and additional information, if needed, from exhibitors.

3. The committee will inform the Board an investigation is under way, provide a summary of the complaints and keep the Board informed as to the progress of the investigation.

C. The committee will make one of the following decisions:

1. Complaints do not justify further action and the Judge will be notified of the committee's decision.

2. The Judge ~~must~~ ~~may~~ be issued a warning letter.

3. The Judge ~~will~~ ~~may~~ be required to complete further education requirements.

4. Recommend to the Board of Directors a suspension of the Judge's license.

5. Recommend to the Board of Directors a revocation of the Judge's license.

6. Copies of all letters and decisions will be included in the Judge's

personal file.

Jim moves to approve Section G - Section 5, as listed above..

Charles seconded motion.

Motion carried.

Standing Rules

Section 4 below moved here from Part S

Section 4. Standing Rules for Judges and Apprentices ~~and Performance Assistants~~

An ALSA Judge is expected to set the example of professionalism, honesty and integrity at all times. The expectation of professionalism does not end when a judge leaves the show ring. ~~As a certified judge, one is always held to a higher standard of conduct. Words are never discounted, behavior never goes unnoticed. In public, whether an exhibitor, spectator, vendor, show official or judge, it is expected that an individual certified as an ALSA judge will never make disparaging comments regarding exhibitors, animals being exhibited or their placings, other judges, show management, show rules or ALSA. In addition, ALSA certified Judges shall evaluate animals using only rules published in the current ALSA Handbook and shall not promote other show organizations. When accepting the honor of certification as an ALSA Judge, one takes on the responsibility to conduct themselves at all times in a manner befitting a judge, a title that implies dignity and importance. The Judges' Committee has enacted standing rules to help guide both Apprentices and Judges.~~

*Roll Call Vote to remain in Handbook or Remove -
and shall not promote other show organizations*

Terese - Remove, Charles - Remove, Debbie - Remove, Jim - Stay, Paul - Stay, Susan - Remove

*Send Section 4 back to Judges Committee for immediate approval of BOD recommendations.
(BOD strikethrough is in purple.)*

A. Judges Rules

1. Judges will, by their dress, demeanor, competence and honesty, exhibit the highest level of professionalism at all times when working as a Judge.
2. Judges will not solicit judging assignments.
3. Judges must be current with both memberships and Judges' dues and submit an annual report to include education update and comments on shows judged the previous year.

#4 was removed as repeat of Standing Rules Article 3 Section 2

~~4. Judges who do not pay their dues, both member and judge, by January 1, will have their license suspended. If dues are not paid by February 1st, their license will be suspended for the calendar year (effective January 1, 2012).~~

#5 was taken out of Standing Rules and moved to Part S Section 2

~~5. All ALSA judges who meet the following requirements are released from having to attend any further clinics:~~

~~a) All dues are current.~~

~~b) All required paper work is current.~~

~~c) No upheld complaints or protests.~~

~~d) Judge must attend at least one Judges' Meeting at the Grand National in a 5-year period.~~

6. 4. Only ALSA **Apprentice Approved** Llama and Alpaca Judges may accept apprentices at an ALSA Show with ~~75~~ **50** or more animals. Llama and Alpaca Judges, may accept two Apprentices per single show with the approval of the Judges Committee. Llama and Alpaca Apprentices **should may** complete their third apprenticeship at a double-judged show. ~~with 75 or more animals~~. The Judge is then responsible for the education and supervision of those Apprentices, following the written guidelines of the Judges' Committee. Written Apprentice evaluations must be returned to the committee chair within ~~five (5)~~ **fifteen (15)** days after the show.

~~7. 5. Regional Championship or Grand National Judges shall not accept apprentices.~~

~~8. Judges' requests and certification will be given individual attention and careful consideration by both the Judges' Committee and the Board of Directors.~~

~~9. 6. The Judges' Committee may at any time recommend a change or recall of certification or probation if circumstances deem it necessary.~~

~~10. These standing rules may be reviewed and changed upon recommendation of the Judges' Committee and approval of the Board of Directors, at any time.~~

Paul moves to approve Judges Rules Section A.

Charles seconded motion.

Motion carried.

B. Apprentice Rules

#1, #3, #8, #9 and #11 removed as repeats from Part C and Part S. Change numbers accordingly.

~~1. Following successful 75% or higher completion of a Beginner Judges' Clinic, and approval from the Judge's Committee, a person may file the application to enter the ALSA Apprentice Judge program.~~

~~2. 1. An Apprentice should follow the same guidelines as an ALSA certified Judge in dress, promptness and professionalism when apprenticing.~~

~~3. An Apprentice must complete apprenticeships under at least three different Llama or Alpaca Judges, as approved by the Judges Committee. One alpaca apprenticeship must be done with more than 75 alpacas shown.~~

~~4. 2. Apprentices must receive permission to apprentice ~~form~~ **from** Show Management and the show Judge. Then they ~~must~~ **MUST** notify the Judges' Committee **Chair** of the show and date for specific apprentice~~

ships as soon as possible prior to the show.

~~5. 3.~~ An Apprentice may not apprentice or exhibit animals while attending a Judging Clinic. ~~with the following~~ (See exception Part C, Section 1-I).

~~An Apprentice serving the final required apprenticeship and the final required Judging Clinic may also serve that apprenticeship at a combined show/Judging Clinic with approval from both the show judge and the clinic instructor.~~

~~6. 4.~~ An apprentice may not have any animals owned by him/her shown at any show where he/she is apprenticing. (See exception Part C, Section 1-I).

~~7. 5.~~ First-time Apprentices shall not be used to assist in judging performance classes. Other apprentices may be utilized at a show upon approval of the Show judge.

~~8. An Apprentice may not serve as an Apprentice at any show where he/she is exhibiting nor is a working member of the show staff.~~

~~9. Apprentice Judges shall not be allowed to apprentice or assist in judging at Regional Championship or Grand National shows.~~

~~10. 6.~~ An apprentice may not accept or even verbally commit to any judging assignments for an approved show until the Board of Directors has acted upon his/her certification.

~~11. These standing rules may be reviewed and changed upon recommendation of the Judges' committee and approval of the Board of Directors, at any time.~~

~~12. 7.~~ ALSA trained llama halter judges may judge up to 25 shorn alpacas.

If said judge also holds alpaca halter certification then in that case they may judge any number of alpacas shorn or unshorn. ALSA trained alpaca halter judges may also judge up to 25 llamas. If said judge also holds llama halter certification then in that case they may judge any number of llamas.

~~C. Performance Assistant Rules~~

~~1. Must be an ALSA member~~

~~2. Must pay Apprentice Judge's dues~~

~~3. Performance Assistants must work with an accredited ALSA Judge at the Judge's own convenience at a ranch with enough animals and obstacles to become proficient at assisting ALSA Judges during performance classes. (For details, contact the Chair of the Judges Committee.)~~

Charles moves to approve Judges Rules Section B.

Debbie seconded motion.

Motion carried.

Part E Regional Championships

Delete Section 6 E as repeat of Part S, Section 2-B-8 referenced in Section 6 D

Section 6. Judges

A. The Judges' Committee will provide a list of eligible Llama or Alpaca Judges for the Regional Championship shows. The Regional Superintendent must select their Judges from this list.

B. A Judge is ineligible to judge the same Regional Championship two (2) years in a row, and may judge no more than two (2) shows in that region in order to be eligible to judge that Region in the same year.

C. Apprentice Judges shall not be allowed to apprentice or assist in judging at Regional Championships.

D. Each Regional with 150 or more entered in performance and youth judging may hire a second judge and shall contract to pay all Judges \$300 per day plus expenses. Each Regional at the request of the Lead Judge should also contract for an additional judge (with Board approval) paid equally for the job. All Regional judges must meet the criteria under Part S, Section 2-B-8 and be from the list furnished by Judges' Committee per Part D, Section 6-A.

~~E. An ALSA Member and Judge in current good standing with no negative reviews, comments or reports in their files. Not be a member of a BOD or major committee chairperson with policy making authority within another show organization. Have ALSA judge status with a minimum of 5 years judging experience. Have judged a Regional Show before selection as an ALSA Grand National Judge. Must be current with all required paper work (i.e. Annual/CEC report, Open book test and any other paper work which may be required at a later time).~~

Charles moves to remove Part E, Regional Championships, E.

Debbie seconded motion.

Motion carried.

Part F Grand Nationals

Delete Section 7-F as repeat of Part S, Section 2-B-8 referenced in Section 7-E

Section 7. Judges

A. The Judges' Committee will provide a list of all eligible Llama or Alpaca Judges for the Grand National. The Grand National Superintendent must select the Judges from this list.

B. The Chairperson will present to the ALSA Board of Directors a list of elected Judges for the Grand National for approval prior to contracting for those Judges.

C. Apprentice Judges shall not be allowed to apprentice or assist in judging at the Grand National.

D. A Judge is ineligible to judge halter classes at the Grand National Championship if he or she has judged a Regional Championship in that year. Furthermore, a Grand National judge may not judge halter classes two (2) years in a row nor may he or she judge performance classes two (2) years in a row.

E. The Grand National shall contract to pay each Judge \$350 per day plus expenses. Only Judges meeting the criteria under Part S, Section 2-B-8 and from the list furnished by Judges' Committee per Part F, Section 7-A may be hired to judge at the Grand National.

~~F. An ALSA Member and Judge in current good standing with no negative reviews, comments or reports in their files. Not be a member of a BOD or major committee chairperson with policy making authority within another show organization. Have ALSA judge status with a minimum of 5 years judging experience. Have judged a Regional Show before selection as an ALSA Grand National Judge. Must be current with all required paper work (i.e. Annual/CEC report, Open book test and any other paper work which may be required at a later time).~~

Paul moves to remove Part F, Grand National, F.

Charles seconded motion.

Motion carried.

Part A

Section 2. Dues

A. Members. Regular and Youth are due on January 1. All dues are to be Paid in U.S. dollars.

1. Regular dues (North American) are \$50 annually.
2. Overseas dues are \$60 annually.
3. Youth dues are \$25 annually.
4. Lifetime dues are \$500.

B. Judges and Apprentices are due on January 1.

1. Judges dues are \$50 annually.

~~4.~~ 2. Judges who do not pay their dues, both member and judge, by January 1, will have their license suspended. If dues are not paid by February 1st, their license will be suspended for the calendar year (effective January 1, 2012).

~~2.~~ 3. Judges and apprentices are ineligible to judge/apprentice an ALSA Approved show until all dues are paid.

Part D

Section 2. Judge Certifications – See PART S. Judge and Apprentice Program for Requirements

A. Llama or Alpaca Judges

1. Approved Halter and Performance
 2. Assistant Apprentice Halter, Performance, Youth or Fiber
 3. Performance
 4. Youth
 5. Fiber only
- B. Alpaca Judges
1. Approved Halter and Performance
 2. Apprentice Halter, Performance, Youth or Fiber
 - ~~2.~~ 3. Fiber only

Jim moves to approve Part A and D, Grand National.

Paul seconded motion.

Motion carried.

I would like to thank the committee members for their time and efforts in working on these revisions.

Below are their votes on this final draft by the committee members.

Looks good to me Hank Kauffman

I approve the handbook revisions as presented. Thanks to Ken and the committee for their time and effort! Mary Reed

It looks good to me. Thanks Ken. Barb

ALSA Judges Committee
Ken Forster-Chair
Hank Kauffman
Barb Harris

Mary Reed
Tor Sorensen

Jim makes a motion to remove "Code of Ethics" from the handbook on Page 144, and tabled to be looked at next year.

Paul seconded the motion.

Motion carried.

Charles motioned to adjourn.

Jim seconded motion.

Motion carried.

Meeting adjourned at 11:05 PM

Minutes by Terese